

Academic Awards Regulations

1. In terms of the Education Act 1989 the University Council grants the following awards:

(a) Degrees:

Master of Antarctic Studies*, Bachelor of Arts, Bachelor of Arts with Honours, Master of Arts, Master of Audiology, Master of Business Administration, Bachelor of Commerce, Bachelor of Commerce with Honours, Master of Commerce, Doctor of Commerce, Bachelor of Education, Master of Education, Master of Education in Child and Family Psychology, Bachelor of Education in Science, Bachelor of Engineering, Bachelor of Engineering with Honours, Master of Engineering, Doctor of Engineering, Master of Engineering in Fire Engineering, Master of Engineering in Management, Master of Engineering in Transportation, Bachelor of Fine Arts, Bachelor of Fine Arts with Honours, Master of Fine Arts, Master of Fine Arts in Creative Writing*, Bachelor of Forestry Science, Master of Forestry Science, Master of Health Sciences, Master of International Law and Politics, Bachelor of Laws, Master of Laws, Master of Laws (International Law and Politics), Doctor of Laws, Doctor of Letters, Bachelor of Music, Bachelor of Music with Honours, Master of Music, Doctor of Music, Doctor of Philosophy, Master of Engineering Studies*, Bachelor of Science, Bachelor of Science with Honours, Master of Science, Doctor of Science, Master of Science Education, Bachelor of Social Work, Master of Social Work, Master of Social Work (Applied), Bachelor of Speech and Language Therapy, Master of Speech and Language Therapy.

**Subject to NZVCC CUAP approval November 2005.*

(b) Diplomas

Diplomas:

Language (Chinese, French, German, Japanese, Maori, Russian, Spanish); Maori Studies*

**Subject to NZVCC CUAP approval November 2005.*

Graduate Diplomas:

Accountancy, Finance and Information Systems; Arts; Business Administration; Economics; Forestry; Journalism; Management; Science; Social Work.

**Subject to NZVCC CUAP approval November 2005.*

Postgraduate Diplomas:

Antarctic Studies*; Art Curatorship*; Child and Family Psychology; Clinical Psychology; Engineering; Engineering Geology, Forestry, Health Sciences; Industrial and Organisational Psychology; Science; Tertiary Teaching.

**Subject to NZVCC CUAP approval November 2005.*

(c) Certificates:

Certificates:

Arts, Arts (Maori Language); Arts (Maori Studies); English for Tertiary Studies; Foundation Studies; Science*; University Preparation.

**Subject to NZVCC CUAP approval November 2005.*

Graduate Certificates:

Antarctic Studies

Postgraduate Certificates:

Professional Development (Electronics and ICT)*; Tertiary Teaching

**Subject to NZVCC CUAP approval November 2005.*

(d) Honorary Degrees:

Doctor of Commerce; Doctor of Engineering; Doctor of Laws; Doctor of Letters; Doctor of Music; Doctor of Science.

2. Academic Awards are the Degrees, Diplomas or Certificates awarded by the University under the terms of the relevant Regulations.

3. A candidate qualifies for an award on the date when he or she is credited with all courses and completes all other requirements for the award. Note: See C7 General Course and Examinations Regulations.

4. In order to receive an award a candidate must apply to the Registrar on the prescribed form.

5. Every award shall be conferred or presented at a Ceremony of the University called for the purpose or a meeting of the University Council.

6. In order to receive an award at the April/May graduation ceremonies, a candidate must have applied and qualified no later than 18 March; to receive an award at the December graduation ceremony, a candidate must have applied by 30 September and qualified at least 7 days before the date of the ceremony.

7. Subject to the provisions of Regulation 6, every candidate who has qualified and applied for the conferment of a degree or presentation of a diploma or certificate shall receive a document under the hand of the Chancellor, or in the absence of the Chancellor, the Pro-Chancellor or Vice-Chancellor, sealed with the University seal, certifying that the degree has been conferred or diploma or certificate presented. In the case of a candidate who qualifies for a degree or diploma with Honours or Distinction, the document shall certify this fact and, if appropriate, show the subject or subjects for which Honours or Distinction is awarded and the class of Honours.

8. If a candidate who qualifies for an award dies before receiving the award, the following provisions shall apply:

- (a) if the candidate has before death applied to receive the award, then the award shall be granted posthumously unless the candidate's personal representative or next-of-kin has, with the consent of the Council, withdrawn the application;
- (b) in any other case the candidate's personal representative or next-of-kin may apply and the award shall thereupon be granted.

9. The Council may withdraw or refuse to grant any academic award if satisfied that the candidate made any untrue or misleading statement or was guilty of any breach of regulations or dishonest practice in relation to the award.

10. The Council may award an honorary degree to any person who has been recommended for the degree by a Joint Committee appointed by the Council and the Academic Board.

Colleges, Faculties and Boards of Studies Regulations

1. Colleges

The Colleges are: Arts; Science; Engineering; Business and Economics. Each College is headed by a Pro-Vice-Chancellor for that College.

2. Departments, Schools and Centres of the Colleges

College of Arts

Schools of: Sociology and Anthropology; Classics and Linguistics; Languages and Cultures; Political Science and Communication; Culture, Literature and Society; Fine Arts; History; Education; Philosophy and Religious Studies; Maori and Indigenous Studies; Social Work and Human Services

Centres: Centre for Music and Theatre and Film Studies (including: Department of Theatre and Film Studies and School of Music); Macmillan Brown Centre for Pacific Studies; Social Science Research Centre

College of Science

School of: Biological Sciences

Departments of: Chemistry; Communication Disorders; Geography; Geological Sciences; Physics and Astronomy; Psychology.

Centres: Gateway Antarctica, Health Sciences

College of Business and Economics

Departments of: Accountancy, Finance and Information Systems; Economics; Management.

Centre: National Centre for Research on Europe

College of Engineering

Schools of: Engineering; Forestry

Departments of: Chemical and Process Engineering; Civil Engineering; Electrical and Computer Engineering; Mechanical Engineering; Computer Science and Software Engineering; Mathematics and Statistics.

3. School of Law

The School of Law is headed by a Pro-Vice-Chancellor.

4. Faculties of the Colleges and the School of Law

Faculties are responsible for the stewardship of the awards of the University.

College of Arts: Faculty of Humanities and Social Sciences; Faculty of Creative Arts (formerly Visual and Performing Arts)

College of Business and Economics: Faculty of Commerce

College of Engineering: Faculty of Engineering and Forestry

College of Science: Faculty of Science

School of Law: Faculty of Law

5. Subjects of the Faculties

Faculty of Humanities and Social Sciences:

American Studies; Ancient History (Classics)#; Antarctic Studies+; Anthropology; Arabic+; Art History and Theory*; Art History#; Art Theory#; Astronomy+; Biological Sciences+; Chinese; Classics; Communication Disorders (Speech and Language Therapy)+; Computer Science+; Cultural Studies; Diplomacy and International Relations#; Economics; Education; English; European Studies#; European Union Studies*; French; Gender Studies; Geography; Geology+; German; Health Studies+; History; History and Philosophy of Science+; Human Services; Interdisciplinary Courses+; International Law and Politics#; Japanese; Journalism#; Law+; Linguistics; Management Science; Maori; Mass Communication; Mathematics; Music; Pacific Studies+; Philosophy; Physics; Political Science; Psychology; Religious Studies; Russian; Social Work; Sociology; Spanish; Statistics; Theatre and Film Studies.

Faculty of Creative Arts (formerly Visual and

Performing Arts): Art Curatorship#; Art History and Theory*+; Art History+##; Art Theory+##; Creative Writing*#; Film; Graphic Design; Music; Painting; Photography; Printmaking; Sculpture.

Faculty of Commerce: Accountancy, Finance and Information Systems; Business Administration#; Computer Science; Economics; Management; Management Science; Mathematics+; Statistics+.

Faculty of Engineering and Forestry: Bioengineering*; Chemical and Process Engineering; Civil Engineering; Computer Engineering*; Computer Science+; Electrical and Electronic Engineering; Engineering Management#; Engineering Mathematics+; Fire Engineering#; Forestry Science; Forest Engineering; Mathematics+; Mechanical Engineering; Mechatronics Engineering; Natural Resources Engineering; Statistics+; Transportation Engineering#.

Faculty of Science: Animal Physiology#; Applied Psychology#; Antarctic Studies; Astronomy;

Audiology; Biochemistry; Biological Sciences; Biotechnology#; Cellular and Molecular Biology#; Chemistry; Computational and Applied Mathematics#; Computer Science; Communication Disorders (Speech and Language Therapy); Ecology#; Economics; Electronics; Engineering Geology#; Environmental Science#; Geography; Geology; Hazard and Disaster Management#; Health Sciences#; Health Studies+; History and Philosophy of Science+; Linguistics; Management Science; Mathematics; Mathematics and Philosophy#; Mathematical Physics#; Medical Physics (Clinical)#; Medical Physics#; Microbiology#; Philosophy; Physics; Plant Biotechnology#; Psychology; Science, Maori and Indigenous Knowledge+; Soil Science+; Statistics; Zoology#.

Faculty of Law: Law; International Law and Politics#.

*Subject to NZVCC CUAP approval November 2005.

+Subjects which are not majors in this Faculty.

#Subjects which can be studied at postgraduate level only.

6. Membership of Faculties

(i) Each Faculty shall comprise those staff who teach into the awards of the Faculty, student representatives of the Faculty, and such other people as the Faculty may from time to time approve.

(ii) The Vice Chancellor is ex-officio a member of all Faculties.

(iii) The College Pro-Vice-Chancellor is ex-officio a member of the Faculties in that College.

(iv) Each Faculty is headed by an Academic Dean.

(v) The Pro-Vice-Chancellor (Business and Economics) will be the Academic Dean of Commerce.

The Pro-Vice-Chancellor (Law) is ex-officio a member of the Faculty of Law and will be the Academic Dean of Law.

Other Academic Deans will be appointed by the Vice-Chancellor, having considered the recommendations of the Faculty.

(vi) The Academic Dean shall normally be the Chairperson and Convenor of meetings of the Faculty.

(vii) The Academic Dean shall present the candidates for the degrees of the Faculty to the

Chancellor of the University or other appointed officer at graduation ceremonies.

7. Boards of Studies

Awards of the Faculty of Humanities and Social Sciences

Arts: BA, BA(Hons), MA, MIntLaw&Pols, GradDipArts, CertArts, CertArts(MaorLang), CertArts(MaoriStudies), Diplomas in Languages, DipMaoriStudies*, LittD

Education: BEd, MEd, BEdSc, MScEd, Med(ChFamPsc), PGDipChFamPyc

Journalism: GradDipJ

Social Work: BSW, MSW, MSW(App), GradDipSocWork

*Subject to NZVCC CUAP approval November 2005

Awards of the Faculty of Creative Arts (formerly Visual and Performing Arts)

Fine Arts: BFA, BFA(Hons), MFA, MFA(Creative Writing)*, PGDipArtCuratorship*

Music: MusB, MusB(Hons), MMus, MusD

*Subject to NZVCC CUAP approval November 2005

Awards of the Faculty of Commerce

Commerce: BCom, MCom, MBA, GradDipAccFin&IS, GradDipBA, BCom(Hons), GradDipEcon, GradDipMgt, DCom

Awards of the Faculty of Engineering and Forestry

Engineering: BE, BE(Hons), ME, MEF, MEM, MET, MEngSt*, PGCertPD(Elec&ICT)*, DEng

Forestry: BForSc, MForSc, GradDipFor, PGDipFor

*Subject to NZVCC CUAP approval November 2005

Awards of the Faculty of Science

Antarctic Studies: GradCertAntaStud, PGDipAntaStud*, MAntaStud*

Communication Disorders: BSLT, MSLT, MAud

Health Sciences: MHealSc, PGDipHealSc

Science: BSc, BSc(Hons), MSc, GradDipSc, CertSc*, PGDipSc, PGDipEngGeol, PGDipClinPsc, PGDipIndOrgPsc, DSc

*Subject to NZVCC CUAP approval November 2005

Awards of the Faculty of Law

Law: LLB, LLM, LLM(IntLaw&Pols), LLD

Academic Board

UC Opportunity: CertEnglTertStud;
CertFounStudies; CUP

Tertiary Teaching: PGCertTertTchg;
PGDipTertTchg

Postgraduate Committee

PhD

8. Membership of Faculty Boards of Studies

- (i) Membership of Faculty Boards of Studies shall be determined by the Faculty. Boards of Studies might include all members of the Faculty, or all those people who teach into the awards overseen by the Board, or members elected by the Faculty from the Faculty.
- (ii) The Chair of the Board will normally be the Academic Dean of the Faculty or his/her nominee.

9. Functions of Faculties and Faculty Boards of Studies and Responsibilities of Academic Deans

The Academic Dean shall exercise a general supervision and co-ordination of the academic activities of the Faculty. The Academic Dean is responsible for ensuring the quality assurance of the awards of the Faculty.

Each Faculty has overall stewardship of the awards of the Faculty.

The business carried out by the Board of Studies on behalf of the Faculty shall include development, approval and quality assurance of those awards for which the Faculty has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

10. Functions of Boards of Studies of Academic Board and Responsibilities of Chairs of those Boards of Studies

The Chair of Academic Board shall exercise a general supervision and co-ordination of the academic activities of the Boards of Studies. The Chair is responsible for ensuring the quality assurance of the awards of the University for which that Board of Studies has oversight.

The business carried out by a Board of Studies on behalf of the Academic Board shall include development, approval and quality assurance of

those awards for which the Board of Studies has responsibility. Quality assurance shall include such matters as admission, assessment, eligibility to graduate, nominations for scholarships and teaching and learning related to programmes and courses.

11. Meetings of Faculties and Boards of Studies

- (i) Each Faculty and Board may arrange its meetings and conduct its business as it thinks fit. The Standing Orders shall be as each Faculty shall from time to time determine and the Academic Board approve. In the case of Boards of Studies of Academic Board, the standing orders shall be as approved by the Academic Board.
- (ii) Where academic matters affect more than one Faculty (for example where a subject is a major for more than one suite of awards) the Chairs of the respective Boards may arrange for a joint meeting of their Faculties or Boards of Studies to deal with that matter.