

Other Regulations

The full and formal wording of regulations about general matters may be obtained from the University of Canterbury Policy Library (www.canterbury.ac.nz/ucpolicy). Students and staff should check the website regularly for updates.

Academic Dress Regulations and Specifications

1. Members of the University attending or taking part in public ceremonies for which academic dress is prescribed must wear the academic dress proper to their degrees.
2. The academic dress worn by persons who have had their degrees conferred by the University of Canterbury must conform in respect of shape, size, material and colour to the standard specifications determined by Council and maintained by the Registrar.

Standard Specifications

1. University Officers

- (a) The robe of the Chancellor is a Peony Red (colour: B.C.C.37) damask gown embroidered with gold and gold lace; the trencher is Peony Red with gold lace and gold tassel.
- (b) The robe of the Pro-Chancellor is a Peony Red damask gown embroidered with gold and gold lace; the trencher is Peony Red with a gold tassel.
- (c) The robe for the Vice-Chancellor is a Peony Red damask gown embroidered with gold; the trencher is Peony Red with a gold tassel.
- (d) The robe for the Registrar is a Peony Red silk gown embroidered with gold; the trencher is Peony Red with a Peony Red tassel.

2. University Graduates

- (a) Gowns
 - i. The gown for a Bachelor's degree is as for the Cambridge Bachelor of Arts.
 - ii. The gown for a Master's degree is as for the Cambridge Master of Arts.
 - iii. The gown for the Degree of Doctor of Philosophy is as for the Cambridge Master of Arts but with Peony Red (B.C.C.37) detachable facings for dress occasions.
 - iv. The gown for a Doctor's degree other than that of Doctor of Philosophy is as for the Cambridge Master of Arts but the colour is Signal Red (B.C.C.208).
- (b) Hoods
 - i. The hood for every degree shall be of the same size and shape and material as the standard pattern maintained by the Registrar.
 - ii. The colour of the exterior of the hood for a Bachelor's degree, except for the Bachelor of Teaching and Learning, Bachelor of Sport Coaching and Bachelor of Business Management is Slate Grey (B.C.C.154) with a full satin lining of the appropriate colour as defined in (c) below. The colour of the exterior of the hood for the Bachelor of Teaching and Learning, Bachelor of Sport Coaching and Bachelor of Business Management is Navy Grandslam (B.C.C.48).
 - iii. The hood for the Degrees of Bachelor of Arts with Honours, Bachelor of Science with Honours, Bachelor of Engineering with Honours, Bachelor of Commerce with Honours, Bachelor of Teaching and Learning with Honours, Bachelor of Music with Honours and Bachelor of Fine Arts with Honours is the same as the respective Bachelor's hood except that the lining is produced to form a narrow (25 mm, 30mm for the Bachelor of Teaching and Learning with Honours) border on the exterior of the hood.
 - iv. The hood for a Master's degree is the same as the Bachelor's hood except that the lining is produced to form a broad (75mm, 65mm for the Master of Teaching and Learning) border on the exterior of the hood. The Master of Teaching and Learning neckband is Navy Grandslam lined in red satin with the satin lining extending over the outer edge to form a 10mm edging. For other Master's degrees the neckband is faced with the same material as the lining.
 - v. The hood for the Degree of Doctor of Philosophy is of the same material and colour as the facings of the gown and lined with Slate Grey (B.C.C.154).

Other Regulations

- vi. The hood for a Doctor's degree other than that of Doctor of Philosophy is entirely of silk in the colour of Slate Grey (B.C.C.154).

(c) Hood Linings

The colour for the lining of the different Bachelors and Master's hoods is as follows:

- i. Arts: Baby Pink (B.C.C.14)
- ii. Business Management: Ice Blue (B.C.C.234)
- iii. Commerce: Indian Yellow (B.C.C.6)
- iv. Education: African Brown (B.C.C.20)
- v. Engineering: Violet (B.C.C.179)
- vi. Fine Arts: White (B.C.C.1)
- vii. Forestry: Chestnut (B.C.C.60)
- viii. Law: Ice Blue (B.C.C.234)
- ix. Music: White (B.C.C.1)
- x. Science: Ultramarine (B.C.C.148)
- xi. Social Work: Post Office Red (B.C.C.209)
- xii. Speech and Language Therapy: Magenta (B.C.C.198)
- xiii. Sport Coaching: Post Office Red (B.C.C.209)
- xiv. Teaching and Learning: Old Gold (B.C.C.616)

(d) Headgear

- i. The headgear for Bachelor's and Master's degrees is a trencher with tassel.
- ii. The headgear for all Doctor's degrees is a black bonnet as for the University of St Andrews.

(e) Neck-tabs

The necktab for the Bachelor of Teaching and Learning, the Bachelor of Teaching and Learning with Honours, the Bachelor of Business Management, the Bachelor of Sport Coaching and the Master of Teaching and Learning is Post Office Red satin (B.C.C.209) lined with an edging extending over the outer, visible edge by 10mm.

Notes:

1. *The abbreviation B.C.C. stands for the British Colour Council, Dictionary of Colour Standards, (Second Edition 1951).*
2. *Academic dress is available for hire through the Federation of Graduate Women. Enquiries may be directed in the first instance to the Registrar.*

Discipline Regulations

Action may be taken against any student on the grounds of breach of discipline by that student. 'Breach of discipline' includes the breach of a regulation of the University or of any instruction to students issued by or under the authority of the University Council or Academic Board, and also includes any conduct which could reasonably be

held prejudicial to the functioning or interests of the University or the interests of its students.

Note: For regulations imposing duties on students see in particular the Examination Regulations, the University Field Activities Policy, the Computer Use and Administration Policies, the Parking and Traffic Statute and the Library Regulations.

For more information, see the 'Discipline Regulations' in the UC Policy Library, www.canterbury.ac.nz/ucpolicy

Library Regulations

For information about Library Regulations, see the UC Policy Library, Library category, www.canterbury.ac.nz/ucpolicy

Information about the Library and its services may be obtained from the 'Guide to the Library', from members of the Library staff, or from the library website www.library.canterbury.ac.nz

Parking and Traffic Statute 2003

1. (a) Drivers and riders must obey all markings and signs on the University Campus and any directions which may be given by any person authorised by the Vice-Chancellor to enforce the provisions of this statute (a Parking Attendant/Security Officer), who is hereby authorised to obtain the name and/or address of anyone on the Campus when they deem it necessary for the purposes of enforcement of this statute;
- (b) Any person on the Campus, who, having been requested by a Parking Attendant/Security Officer to give to him or her the name and/or address of such person shall neglect or refuse promptly to give that information or who shall give to such Parking Attendant/Security Officer a false or inaccurate name and/or address shall commit an offence against this statute and shall be liable to a fine for each such offence.
2. Road markings and signs which are the same as those provided for in any Regulations made pursuant to the Transport Act 1962 or any Act or regulation passed in substitution thereof, shall have the same meaning and must be observed at all times. Any person who fails to comply with the direction of any road marking or sign commits an offence against this statute and shall be liable to a fine.

3. Motor vehicles may only park in spaces which are specifically marked out for parking of motor vehicles and in accordance with any particular parking requirements specified for any such area. Vehicles are parked at the sole risk of the owner or driver and the University will not be liable for any loss or damage thereto. The University reserves the right to clamp or to tow away any incorrectly parked vehicles. Any vehicles clamped or towed away may be recovered after payment of any fines/costs incurred in clamping or towing away and/or storing the vehicle.
4. Motorcycles and bicycles must be parked in the areas specifically designated for them and in accordance with any particular parking requirements specified for any such area. Motorcycles and bicycles are parked at the sole risk of the owner or rider and the University will not be liable for any loss or damage thereto. If incorrectly parked they may be removed to those areas or, at the discretion of the University, clamped or towed away. Any bicycles or motorcycles clamped or towed away may be recovered after payment of any fines/costs incurred in clamping or towing away and/or storing the same.
5.
 - (a) All vehicles parked on the Campus except bicycles and motorcycles must display an appropriate permit/coupon. Visitors and trade vehicles may park in those areas specifically designated for them and must display an appropriate coupon. A visitor is a person neither employed on the Campus nor enrolled as a student.
 - (b) Vehicles must use the correct car parks to which their permit/coupon applies during the time restrictions apply. Failure to observe this may result in their vehicles being clamped or towed away.
 - (c) Restrictions on parking in areas designated by appropriate signs shall apply from 8.00am to 5.00pm Monday to Friday from 1 February to 30 November each year. The restrictions in respect to parking in reserved, disabled, and visitor spaces, or in areas not otherwise marked out for parking shall apply day and night throughout the year.
6.
 - (a) Any person who fails to observe the requirements of this statute commits an offence against this statute.
 - (b) Any person who commits an offence against this statute will be liable to a fine for each offence and may be issued with an offence notice by a Parking Attendant/Security Officer.
- (c) Fines payable in respect of offences committed under this statute, the time for payment thereof and the amount of reduction thereof for prompt payment, if any, shall be as determined by the Vice-Chancellor and specified in the University Calendar from time to time.
- (d) The Council if so requested by a member of the University staff or a student upon whom a fine or other penalty has been imposed hereunder, will review, or arrange for a review of the amount of any such fine and/or its imposition. Such review shall be initiated by written application, to be made to the Vice-Chancellor within 14 days of the date of the offence notice, setting out details of the fine or other penalty in respect of which review is sought, the reason the review is being sought and all information upon which the application is based. The review will take place in accordance with any rules established from time to time by the Council and available upon request.
7. Parking permits will be issued to University staff and students on application and payment of the appropriate fees. Fees payable shall be as determined by the Vice-Chancellor from time to time.
8. The issue of a parking permit only authorises the holder thereof to park on the campus and does not guarantee the availability of a park.
9. Permits shall be affixed in accordance with the instructions provided, and shall be removed before the disposal of the vehicle.
10. Permits remain current until they expire or are revoked or when the student or staff member to whom they are issued ceases to be a student or member of staff of the University. Any parking permit may be revoked by the Vice-Chancellor if the holder thereof commits any offence against these regulations.
11. The Parking and Traffic Regulations 1995 are hereby repealed.
12. This statute, entitled the Parking and Traffic Statute 2003, shall come into force on 1 January 2003.

Note: Details of permit charges and fines (and provision for the reduction of fines for prompt payment) and review procedures are available from the Registrar.