

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 25 August 2021
Time	4.00 pm
Venue	Via video link
Present	Via video link: Ms Sue McCormack (Chancellor), Mr Steve Wakefield (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika, Ms Keiran Horne.

Apologies None

In Attendance Ms Adela Kardos, General Counsel/Registrar and Council Secretary
Professor Catherine Moran, Deputy Vice-Chancellor (Academic)
Professor Ian Wright, Deputy Vice-Chancellor (Research)
Mr Keith Longden, Executive Director, Planning, IT and Finance
Mr Paul O’Flaherty, Executive Director,
Ms Joanne Noble-Nesbitt, Acting University Council Coordinator

REGISTER OF INTEREST The Chancellor requested that the Registrar be advised of any changes to the interests register.

CONFLICTS OF INTEREST There were no conflicts of interest arising.

MINUTES The minutes of the meeting held on 28 July 2021 were approved and signed as a correct record.

MATTERS ARISING Professor Heinemann enquired how the public would know the meeting was taking place via video link. It was noted that an announcement had been placed in The Press informing that the meeting would be held via video link if Covid restrictions were in place.

FROM THE CHANCELLOR **Chancellor’s Meetings**
The list of Chancellor’s meetings was noted.

Moved

That: Council note the report on the Chancellor’s meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

As part of her monthly report, the Vice-Chancellor provided an update on the Covid Level 4 lockdown noting:

- Less notice had been given than ahead of the previous Level 4 lockdown which had proven more challenging. In recognition of staff and students being given 48 hours to return home all teaching had been cancelled for the remainder of the week. Online teaching had resumed this week.
- At this time about 20% of students in the halls had elected to leave and return home with 1,000 students choosing to remain.
- The mid-semester teaching break would provide an opportunity for staff to consider plans ahead of Term 4.
- Updated protocols on Level 3 were awaited from the TEC. There was an expectation they would be more stringent than previous protocols.

In discussion it was noted that:

- The halls were being very co-operative and working through issues with UC.
- Online teaching would be required at Level 2 to accommodate students in living in regions where the Covid alert level was likely to take longer to reduce.
- Work on the implementation of the Equity Review had been paused. The workshops conducted to date had been a success.
- Professor Wright clarified changes to 2025 PBRF funding would result in a greater weighting for Māori and Pasifika academics and portfolios submitted to the Indigenous Knowledge Panel.
- The Vice-Chancellor confirmed that a desktop cyber-attack exercise had been completed but that she had not seen a report. Lessons learnt from the exercise would help the University with its preparedness for a cyberattack.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull presented the report from the Academic Board which included an update on the discussions of the new academic structure model, the creation of a UC Graduate School and an update on the new Code of Practice for Pastoral Care.

In discussion about the academic structure, it was noted:

- that whilst some academics had wanted more detail about the new academic structure there was consensus that engagement had been positive, and academics supported the move to a faculty structure.
- Professor Heinemann who had facilitated a series of staff workshops reiterated the sense of genuine engagement and goodwill with the process.
- The new structure would provide greater cross faculty opportunities and schools/departments could belong to more than one faculty.
- A review had been undertaken concerning the creation of a Faculty of Health which had reached the same conclusion as a similar review undertaken in 2013. The findings would be shared with Council.
- The Vice-Chancellor defined a faculty as a group of disciplines or subject areas coming together who have either a similar academic perspective (i.e. Science or the Arts) or are clustered around a professional qualification (i.e. Engineering or Law).
- Following more detailed discussions, the Council would be provided with a formal recommendation from Academic Board in relation to the faculty structure, but in the meantime, it was important to keep Council updated on the progress of this matter.

In the discussion about the creation of a UC Graduate School, it was noted that:

- there was strong support for the creation of a UC Graduate School which would include Doctoral and Research Master's students.
- It had been noted as part of the discussion that this issue had first been considered 75 years ago so it was pleasing to see progress being made.
- A business case would be developed as the next stage of works.

In discussion of the Pastoral Care Code it was noted that a gap analysis was being undertaken and planning was underway to support staff awareness of the Code and provide training.

Moved

That: Council noted the report of the Academic Board.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	Reason for passing this resolution in relation to each matter	
4.0	Minutes of the meeting held on 28 July 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor The Vice-Chancellor's report Establishment of the Ngāi Tahu Centre – Office of the Treaty Partnership (NTC)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)\ 7(f)(i)
8.0	Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1 9.2 9.3 9.4 9.5	Audit and Risk Committee Matters Draft minutes of the FPRC meeting of 16 August 2021 Centralised Vulnerability Management Council Health and Safety Charter Overview of UC's Health and Safety Framework/Management System 30 June Consolidated 'Full' Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h) 7(h) 7(f)(i) 7(h)
10.0 10.1 10.2 10.3 10.4	From Agenda Items Domestic Fees Psychology Staff Building Case Pūtaiao Koiria Facility Solution Final Internal for Audit for 2021	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h) 7(h) 7(h) 7(h)

10.0 10.1	General Business Q2 Strategy Implementation Update (including Statement of Service Performance)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
--------------	--	---	---------

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC
MEETING**

Council returned to the public meeting at 6.15pm and confirmed for the public record:

- Council Health and Safety Charter
- Domestic Fees

**GENERAL
BUSINESS**

The Chancellor noted that the 2021 UCSA elections had concluded and congratulated Mr Pearce Crowley on his appointment as the 2022 UCSA President elect. Kim Fowler congratulated all candidates who had campaigned noting there had been a decreased voter turnout because of Covid.

Ms Simpson noted that she had recently spent time with TEC Board members who spoke positively about Canterbury's Student Success Programme.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 29 September 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____