

# COUNCIL Public Meeting Agenda Te Kaunihera o Te Whare Wānanga o Waitaha



## Agenda

**DATE** Thursday 15 May 2025

**TIME** 9:00am

**VENUE** via Zoom

Anyone is welcome to join the public meeting, starting at 9.00am, using either of the following Zoom links:

[Join Zoom Meeting](#) or

(<https://canterbury.zoom.us/j/99268062364>)

Refer to Page No.  
(matches Diligent).

### WELCOME & KARAKIA (opening meeting)

|  |  |
|--|--|
| <i>Kia hora te marino</i>                  | <i>May peace be widespread</i>             |
| <i>Kia whakapapa pounamu te moana</i>      | <i>May the sea be like greenstone</i>      |
| <i>Hei huarahi mā tātou i te rangi nei</i> | <i>A pathway for us all this day</i>       |
| <i>Aroha atu, aroha mai</i>                | <i>Let us show respect for each other,</i> |
| <i>Tātou i a tātou katoa</i>               | <i>for one another</i>                     |
| <i>Hui e! Tāiki e!</i>                     | <i>Bind us all together!</i>               |

### 1. APOLOGIES

### 2. REGISTER OF INTERESTS

3

### 3. CONFLICTS OF INTEREST

*Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.*

### 4. MINUTES

4.1. Confirming minutes of meeting held on 27 March 2025 – For Approval

7

### 5. MATTERS ARISING

### 6. FROM THE CHANCELLOR

6.1. Degrees Conferred in Absentia for April (Executive Committee) – For Information

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6.2. Degrees Conferred in Absentia for May – For Approval

-

### 7. FROM THE VICE-CHANCELLOR

7.1. Vice-Chancellor's Monthly Report – For Information

11

7.2. Academic Board Report (4 April 2025) – For Information  
(Associate Professor Alison Griffith)

16

8. **PUBLIC EXCLUDED MEETING**

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

| <b>Item on Public Excluded Agenda</b> | <b>General Subject Matter</b>  | <b>Reason for passing this resolution in relation to each matter</b>  | <b>Grounds under section 48(1) for the passing of this resolution</b> |
|---------------------------------------|--|---|---|
| 4.0                                   | <b>Council &amp; Vice-Chancellor Only Time</b>   | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 5.0<br>5.1                            | <b>Minutes</b><br>Confirm public excluded minutes of 27 March 2025   | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.   | Refer to previous minutes   |
| 6.0<br>6.1<br>6.2                     | <b>Matters Arising</b><br>Action Schedule<br>Information Papers  | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.   | 7(f)(i)   |
| 7.0<br>7.1<br>7.2<br>7.3              | <b>Health &amp; Safety</b><br>Monthly Health & Safety Written Report<br>H&S Observations Sessions Record<br>Health, Safety & Wellbeing Policy Review                 | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 8.0<br>8.1                            | <b>Finance</b><br>Monthly Financial Update (April 2025)  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 9.0<br>9.1<br>9.2<br>9.3              | <b>Other</b><br>Magna Charta Universitatum 2020<br>ARC & CIC Terms of Reference Review<br>Council Handbook Review  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 10.0<br>10.1                          | <b>Major Project</b><br>Kōawa Studios Digital Screen Project Quarterly Report  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 11.0<br>11.1<br>11.2<br>11.3          | <b>From the Chancellor</b><br>June Council Strategy Day Postponed<br>Council Updated Workplan 2025<br>Proposed 2026 Council Meeting Dates                            | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 12.0<br>12.1<br>12.2<br>12.3<br>12.4  | <b>From The Vice-Chancellor</b><br>Vice-Chancellor's Monthly Report<br>Emeritus Professor Nomination<br>Academic Board Minutes 8 November 2024<br>Upcoming UC Events | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 13.0                                  | <b>General Business</b>  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.  | 7(h)  |

|      |                          |   |                 |
|------|--------------------------|---|-----------------|
|      |                          | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.   | 7(f)(i)         |
| 14.0 | <b>Council-Only Time</b> | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i) |

*I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting.*

9. REPORT FROM THE PUBLIC EXCLUDED SESSION

10. GENERAL BUSINESS

11. NEXT MEETING

The next meeting will be held on Thursday 26 June 2025 starting at 9.00am

KARAKIA (closing meeting)

*Unuhia, unuhia*

*Te pou, te pou*

*Kia wātea, kia wātea*

*Āe, kua wātea*

*Remove, uplift*

*the posts*

*in order to be free.*

*Yes, it has been cleared.*

## UC Council Register of Interests (15 May 2025)

| Name (Council Member)                        | Date notified | Person and/or organisation with interest                                   | Nature of interest             |
|--|---------------|--|--------------------------------|
| <b>Amy ADAMS</b><br>(Chancellor)             | 2021          | AMDON Farms Limited  | Director and Shareholder       |
|  | 2021          | AMDON Investments Limited  | Director and Shareholder       |
|  | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)         | Trustee and Trust Beneficiary  |
|  | 2025          | Gas Industry Company Limited   | Director                       |
|  | 2021          | Hampton Downs Trust  | Trustee and Beneficiary        |
|  | 2021          | Melanoma NZ  | Director                       |
|  | 2021          | Montford Trust   | Trustee and Beneficiary        |
|  | 2021          | St John  | Volunteer Ambulance Officer    |
|  | 2025          | Southern Cancer Society  | Chairperson (from April)       |
|  | 2022          | Tokona Te Raki (Māori Futures Academy)                                     | Board Member                   |
|  | 2022          | University of Canterbury Foundation  | Trustee                        |
| <b>Cheryl DE LA REY</b><br>(Vice-Chancellor) | 2020          | Association of Commonwealth Universities                                   | Council Member and Chairperson |
|  | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)         | Trustee and Trust Beneficiary  |
|  | 2022          | Tokona Te Raki (Māori Futures Academy) Advisory Board                      | Board Member                   |
|  | 2019          | Universities New Zealand Vice-Chancellors' Committee                       | Member                         |
|  | 2025          | Universities New Zealand Education Committee                               | Chair                          |
|  | 2019          | University of Canterbury Foundation  | Trustee (Ex-officio)           |
|  | 2019          | University of Canterbury Trust Funds                                       | Vice-Chancellor                |
| <b>Jack HEINEMANN</b>                        | 2023          | Academic Board (ex officio Council)  | Member                         |
|  | 2022          | Academic Freedom Aotearoa (TEU)  | Member                         |
|  | 2023          | American Society for Microbiology  | Member                         |
|  | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)         | Trustee and Trust Beneficiary  |
|  | 2023          | Centre for Integrated Research in Biosafety (UC)                           | Director                       |
|  | 2023          | Cluster for Community and Urban Resilience (UC)                            | Member                         |
|  | 2023          | European Network of Scientists for Social and Environmental Responsibility | Honorary Member                |
|  | 2023          | Higher Education Academy   | Fellow                         |
|  | 2024          | Informal group of co-mentors for academics in governance roles             | Member                         |
|  | 2023          | Institute for Health and Environmental Research (Australia)                | Board Member                   |
|  | 2023          | International Brotherhood of Teamsters                                     | Member                         |
|  | 2023          | New Zealand Employment Court   | Expert Witness                 |
|  | 2023          | New Zealand Society of Microbiology  | Member                         |
|  | 2023          | Queenstown Molecular Biology Society                                       | Member                         |

| Name (Council Member) | Date notified | Person and/or organisation with interest   | Nature of interest                    |
|-----------------------|---------------|--|---------------------------------------|
|                       | 2021          | Tertiary Education Union   | Member                                |
|                       | 2021 & 2023   | University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme | Employee                              |
|                       | 2023          | University of Wisconsin Alumni Association   | Lifetime Member                       |
| <b>Keiran HORNE</b>   | 2019          | AJ & MJ Horne Family Trust   | Trustee and Discretionary Beneficiary |
|                       | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)   | Trustee and Trust Beneficiary         |
|                       | 2019          | CEC Charitable Trust   | Trustee and Treasurer                 |
|                       | 2024          | Cooperative Bank   | Director                              |
|                       | 2019          | Conductive Education Canterbury  | Treasurer                             |
|                       | 2023          | Enable Networks Ltd and Enable Services Limited  | Director & ARC Chair                  |
|                       | 2019          | Hamilton City Council  | Director, Chair Audit Risk Committee  |
|                       | 2019          | Horne Wildbore Family Trust  | Trustee and Discretionary Beneficiary |
|                       | 2024          | New Zealand Antarctica Institute trading as Antarctica New Zealand   | Board Member                          |
|                       | 2019          | Quayside Holdings Ltd  | Director, Chair Audit Risk Committee  |
|                       | 2019          | Quayside Properties Ltd  | Director                              |
|                       | 2019          | Quayside Securities Ltd  | Director                              |
|                       | 2019          | ScreenSouth Ltd  | Chair                                 |
|                       | 2021          | Son  | Student at UC                         |
|                       | 2019          | Spey Downs Ltd   | Shareholder                           |
|                       | 2019          | Timaru District Council  | Member, Audit and Risk Committee      |
| <b>Bruce IRVINE</b>   | 2024          | Air Rarotonga Ltd  | Director                              |
|                       | 2024          | B.R. Irvine Ltd  | Director/Shareholder                  |
|                       | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)   | Trustee and Trust Beneficiary         |
|                       | 2024          | CSO Foundation   | Trustee                               |
|                       | 2024          | Heartland Bank Ltd and subsidiaries  | Director/Shareholder                  |
|                       | 2024          | House of Travel Ltd and subsidiaries   | Director                              |
|                       | 2024          | John Britten Trust   | Trustee                               |
|                       | 2024          | Market Gardeners Ltd and subsidiaries  | Director                              |
|                       | 2024          | Scenic Hotels Ltd and subsidiaries   | Director                              |
|                       | 2024          | Skope Industries Ltd   | Director                              |
|                       | 2024          | University of Canterbury Innovation Medal  | Judge                                 |
|                       | 2024          | University of Canterbury MBA Course  | Presenter (occasional)                |

| Name (Council Member)    | Date notified | Person and/or organisation with interest                            | Nature of interest                              |
|--------------------------|---------------|---|---|
| <b>Luc MACKAY</b>        | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)  | Trustee and Trust Beneficiary                   |
|                          | 2024          | University of Canterbury  | Student   |
|                          | 2024          | University of Canterbury Students' Association (UCSA)               | President                                       |
| <b>Rachel ROBILLIARD</b> | 2022          | Canterbury Aoraki Conservation Board                                | Board member / Te Rūnanga o Ngāi Tahu appointee |
|                          | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)  | Trustee and Trust Beneficiary                   |
|                          | 2022          | Chapman Tripp   | Employee  |
|                          | 2022          | Kaihautū Matua, Executive Director, Office of Treaty Partnership UC | Aunty   |
|                          | 2023          | Kōwhai Enterprises Limited  | Shareholder                                     |
|                          | 2022          | Mahaanui Kurataiao Ltd  | Kaitiaki representative for Te Taumutu Rūnanga  |
|                          | 2023          | Robby Robilliard Family Trust                                       | Trustee   |
|                          | 2023          | Tāwhaki Joint Venture   | Riaka Te Aka Matua Rōpū                         |
|                          | 2025          | Southbridge Playcentre  | Bi-Cultural Officer / Office Holder             |
|                          | 2022          | Te Taumutu Rūnanga  | Kaitiakitanga portfolio member                  |
| <b>Gillian SIMPSON</b>   | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)  | Trustee and Trust Beneficiary                   |
|                          | 2024          | Christ's College  | Board Deputy Chair                              |
|                          | 2019          | Ministry of Education Statutory Services Provider                   | Independent Contractor                          |
|                          | 2019          | New Zealand Education Scholarship Trust                             | Trustee   |
|                          | 2022          | Sport New Zealand Governance Services                               | Independent Consultant                          |
|                          | 2025          | UC MBA Programme  | Mentor  |
| <b>Lisa TUMAHAI</b>      | 2023          | Arahura Holding Ltd   | Director  |
|                          | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)  | Trustee and Trust Beneficiary                   |
|                          | 2023          | Hauora Māori Advisory Group (Ministerial advisory)                  | Board Member                                    |
|                          | 2023          | He Pou A Rangi Climate Change Commission                            | Deputy Chair                                    |
|                          | 2023          | Hinemoana Halo Partnership Fund Ltd                                 | Director  |
|                          | 2024          | Manuka Charitable Trust   | Trustee   |
|                          | 2023          | Ngāi Tahu Research Centre (UC)                                      | Advisory Board Member                           |
|                          | 2023          | Poutini Ngāi Tahu Pōkeka Ltd  | CEO   |
|                          | 2023          | Te Kura Taka Pini Ltd   | Director  |
|                          | 2023          | Te Niwha  | Assurance Group Member                          |
|                          | 2023          | Te Runanga o Ngāti Waewae Inc                                       | Trustee   |
|                          | 2023          | Waitangi National Trust Board                                       | Representative South Island                     |
| <b>Poto WILLIAMS</b>     | 2024          | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)  | Trustee and Trust Beneficiary                   |
|                          | 2024          | Eastern Community Sport & Rec                                       | Board Member                                    |
|                          | 2024          | John Macmillan Brown Estate Trust                                   | Special Trust Advisor                           |
|                          | 2024          | New Brighton R.S.A.   | Patron  |
|                          | 2024          | South Island NRL Bid  | Board Member (Community Engagement)             |

| <b>Name (Council Member)</b>                          | <b>Date notified</b> | <b>Person and/or organisation with interest</b>                    | <b>Nature of interest</b>     |
|---|----------------------|--|-------------------------------|
| <b>Catherine WOODS</b>                                | 2024                 | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA) | Trustee and Trust Beneficiary |
|   | 2023                 | Public Service Association   | Member                        |
|   | 2023                 | Statistics New Zealand   | Husband - Employee            |
|   | 2023                 | UC Business School Committees including Research and H&S           | Member                        |
|   | 2023                 | UC Students  | Daughter and Niece            |
|   | 2023                 | UC Wellbeing Advisory Group  | Member                        |
| <b>Adela KARDOS<br/>(General Counsel   Registrar)</b> | 2024                 | Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA) | Trust Beneficiary (All Staff) |
|   | 2024                 | Christchurch Hungarian Club Incorporated                           | Executive Committee Secretary |
|   | 2020                 | University of Canterbury   | Employee                      |

# COUNCIL

## Public Meeting Minutes

### Te Kaunihera o Te Whare Wānanga o Waitaha



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|  |   |
|--|---|
| <b>DATE</b>                            | Thursday 27 March 2025  |
| <b>TIME</b>                            | 9:00am  |
| <b>VENUE</b>                           | Council Chamber, Level 6, Matariki Building   |
| <b>PRESENT</b>                         | Hon. Poto Williams (Chair), Professor Cheryl de la Rey, Vice-Chancellor, Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson, Ms Lisa Tumahai (via Zoom), Ms Catherine Woods.   |
| <b>IN ATTENDANCE</b>                   | Dr Michael Edmonds, Associate Professor Alison Griffith, Professor Lucy Johnston, Deputy Vice-Chancellor (Research), Mr Grantley Judge, Governance & Compliance Manager, Ms Adela Kardos, General Counsel & Registrar, Mr Keith Longden, Executive Director Planning, Finance and Digital Services, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life. |
| <b>APOLOGIES</b>                       | Hon. Amy Adams (Chancellor).<br><br>The Pro-Chancellor chaired the meeting due to the Chancellor being on annual leave.   |
| <b>WELCOME</b>                         | The Pro-Chancellor opened the meeting with a Karakia.   |
| <b>REGISTER OF INTERESTS</b>           | The Pro-Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.  |
| <b>CONFLICTS OF INTEREST</b>           | No conflicts of interest were advised.  |
| <b>MINUTES OF THE PREVIOUS MEETING</b> | <b>Confirming the Minutes of the meeting held on 20 February 2025</b><br><br><u>Moved:</u><br><i>That the minutes of the meeting held on 20 February 2025 be confirmed as a true and correct record.</i>  |

Carried

**MATTERS ARISING**

**Action Schedule**

There were no matters arising.

**FROM THE PRO-  
CHANCELLOR**

**Degrees Conferred in Absentia**

It was noted that the Executive Committee, on 10 March 2025, approved the March list of degrees to be awarded in absentia, in order to make the graduation programme printing deadline.

**FROM THE VICE-  
CHANCELLOR**

**Vice-Chancellor's Monthly Report**

The Vice-Chancellor presented her report, including a health and safety update, and responded to questions.

Moved:

*That Council notes the Vice-Chancellor's monthly report.*

Carried

**Academic Board Report**

Associate Professor Alison Griffith presented the Academic Board Report and responded to questions.

Moved:

*That Council notes:*

1. *the 21 February 2025 Academic Board Report.*
2. *the proposals to introduce the following new qualifications, which have been endorsed by the Academic Board and reported to the Committee on University Academic Programmes on 1 March 2025:*
  - a. *Diploma in University Studies.*
  - b. *Bachelor of Health, Certificate in Health, Diploma in Health, Graduate Certificate in Health, Graduate Diploma in Health.*
  - c. *Conjoint Bachelor of Social and Environmental Sustainability and Commerce.*

Carried

Dr Edmonds and Associate Professor Griffith left the meeting.

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

| <b>Item on Public Excluded Agenda</b>            | <b>General Subject Matter</b>   | <b>Reason for passing this resolution in relation to each matter</b>  | <b>Grounds under section 48(1) for the passing of this resolution</b> |
|--|---|---|---|
| 4.0  | <b>Council &amp; Vice-Chancellor Only Time</b>  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 5.0<br>5.1                                       | <b>Minutes</b><br>Confirm public excluded minutes of 20 February 2025   | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.   | Refer to previous minutes   |
| 6.0<br>6.1                                       | <b>Matters Arising</b><br>Action Schedule   | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.   | 7(f)(i)   |
| 7.0<br>7.1                                       | <b>Health &amp; Safety</b><br>Monthly Health & Safety Written Report  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 8.0<br>8.1<br>8.2<br>8.3<br>8.4<br>8.5<br>8.6    | <b>Audit &amp; Risk Committee</b><br>Audit & Risk Committee Report (10 March 2025)<br>Verbal Update<br>Representation Letters<br>Audit Fraud Questionnaire<br>Annual Report 2024 for Approval<br>Delegation of Authority to Approve Annual Report Post Meeting<br>Audit Clearance & Audit Opinion | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 9.0<br>9.1                                       | <b>Capital &amp; Investment Committee</b><br>Capital & Investment Committee Report (10 March 2025) Verbal Update  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 10.0<br>10.1<br>10.2<br>10.3<br>10.3.1<br>10.3.2 | <b>Planning, Strategy &amp; Finance</b><br>Monthly Financial Update (February 2025)<br>6-Monthly Annual Leave Liability Report<br>Contracts Beyond Vice-Chancellor's Delegation of Authority<br>Electricity Contract Procurement<br>Payroll Software Contract                                     | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 11.0<br>11.1                                     | <b>Digital Services</b><br>Digital Transformation 6-Monthly Update  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 12.0<br>12.1<br>12.2<br>12.3                     | <b>From the Pro-Chancellor</b><br>April Council Strategy Day Agenda & Venue<br>Workshops' Purpose<br>Council Updated Workplan 2025  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 13.0<br>13.1                                     | <b>From The Vice-Chancellor</b><br>Vice-Chancellor's Monthly Report   | To enable the University to carry out, without prejudice or disadvantage, commercial activities.  | 7(h)  |

|      |  |   |                 |
|------|--|---|-----------------|
| 13.2 | Academic Board Minutes 8 November 2024 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.   | 7(f)(i)         |
| 14.0 | <b>General Business</b>                | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i) |
| 15.0 | <b>Council-Only Time</b>               | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i) |

*and that staff identified by the Chancellor and Vice-Chancellor, as having knowledge relevant to particular matters to be discussed, be permitted to remain at this meeting.*

Carried

**GENERAL BUSINESS** There were no items of general business.

**NEXT MEETING** The next Council meeting will be held on Thursday 15 May 2025 at 9:00am in the Council Chamber.

**MEETING CLOSED** The public meeting closed at 12.37pm.

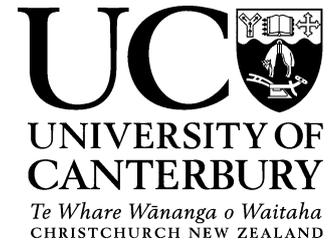
SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

**COUNCIL ACTION SCHEDULE**  
from the meeting held on 27 March 2025  
(new and updated actions are shown in red)

|    | <b>Action</b>    | <b>By Whom</b> | <b>Due Date</b> | <b>Expected</b> |
|----|------------------|----------------|-----------------|-----------------|
| 1. | No action items. |                |                 |                 |

# Vice-Chancellor's Report to Council



## April 2025

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### Introduction

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April marked the end of a busy first term followed by mid-semester break.

During 8-10 April we celebrated Autumn Graduations. Over 2,800 students graduated, supported by approximately 12,000 whānau, friends and UC staff over the five ceremonies. The celebrations included a street parade from Hack Circle to Victoria Square which was well attended and included an address from Christchurch Mayor Phil Mauer.

Following the submission of the final report from the Science System Advisory Group (SSAG), the government announced the establishment of the Prime Minister's Science and Technology Advisory Council. The Advisory Council will provide independent scientific advice to the government on priority funding areas for science and innovation to benefit the economy. Dr John Roche of the Ministry of Primary Industries has been appointed as the Prime Minister's Chief Science Advisor and will also serve as deputy chair of the council, under Minister Dr Shane Reti as chair. Other members of the group include Sir Peter Gluckman who led the SSAG, as well as senior representatives from the bioengineering, beef and dairy, and energy sectors.

### Engagement

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UC held a 2025 Industry Evening event at Tūranga Library on 10 April to celebrate the creativity and industry engagement of final-year Product Design students. The showcase attracted members of the general public, school groups, and UC graduates and their families during graduation week. The awards evening was the culmination of the week-long public showcase, where students exhibited their final-year projects. Students received \$18,500 in industry-sponsored awards.

On 29 April we officially opened the University's new Earth Science Garden located in front of the Ernest Rutherford building. The brainchild of Dr Kate Pedley of the School of Earth and Environment, the garden was installed in conjunction with Facilities Management as part of the landscaping on the new ground source heat pumps site. Featuring over 200 rocks across 15 different types, the garden is a scaled-down representation of the bedrock geology of the South Island, with a particular focus on the Canterbury and Westland regions. It offers students the chance to practice identifying features and solving geological problems as they would in the field.

UC Business School has been shortlisted as a finalist as Business School of the Year in the PIEoneer Awards 2025. The PIE is a UK based news, recruitment and events organisation for professionals in international education. The annual awards are globally renowned and recognise excellence in international education. Winners will be announced at a ceremony on 5 September at London's Guildhall.

## Education – Accessible, Flexible Future Focussed

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The last week of Term 1 was particularly busy with tests and assignments due before the break. The students made the most of existing study spaces with the library once again being the central hub of activity for students. There was an increase in foot traffic of approximately 11% compared to last year across all three libraries with capacity peaking at the end of the term.

While face-to-face tests remain the most frequent form of assessment, faculties and departments are using more alternative approaches. Computer and Software Engineering ran their largest online test, with 931 students participating concurrently in an assessment. The test demonstrates how digital infrastructure and collaboration can support large-scale, high-quality learning experiences in a rapidly evolving academic landscape and also our commitment to accessible and future-focussed education at UC.

As part of the Tertiary Education Commission funded student success project, He Kokonga, UC held a university-wide workshop with significant participation from staff right across UC, including both academic and professional staff, totalling 110 people. The outcomes of the workshop will form the foundation of a scalable programme that will contribute to student success across New Zealand.

Career development is widely recognised as an important part of student success. The UC Careers and Work Integrated Learning teams have been renewing their focus on career education and support for students. There was recently mention of a PACE student's work in a local newspaper. The article can be found online: *Uncovering Kaiapoi and Rangiora's archaeological heritage | Star News*, and talks about the exciting project a PACE student has been involved with in assisting with uncovering archaeological heritage.

## Research – Impact on a Changing World

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Five UC academics have been elected as Royal Society Te Apārangi Fellows: transnational criminal law expert Professor Neil Boister, wildlife behaviour and conservation expert Head of School of Biological Sciences Professor Elissa Cameron (Ngāi Tahu, Ōtākou), internationally recognised biochemist Professor Renwick Dobson, feminism and postcolonial history leading scholar Professor Katie Pickles, and world-leading maths modeller Professor Michael Plank.

The research team in the Construction Management discipline has been awarded the 2025 Parkman Research Medal by the UK Institution of Civil Engineers (ICE) for their paper "*A tool for reporting the optimal timing of pre-construction services in New Zealand*". The award recognises research of exceptional quality and significant impact in civil engineering, construction, and materials science. The winning paper will be made freely available for a year and be actively promoted to the global civil engineering community. The team comprised of PhD student Paul Botha, Dr Daniel van der Walt, Associate Professor Eric Scheepbouwer, and Associate Professor Phil Barutha from the University of Notre Dame.

The School of Earth and Environment hosted two international visits investigating research opportunities. The Director of Tonga Geological Services was hosted to discuss collaborative research projects and the impacts of the Hunga Tonga-Hunga Ha'apai eruption. The incoming Polish Ambassador, Patryk Błaszczak, the retired Ambassador of the European Union to Japan and South Korea, Professor Michael Reiterer (now Erskine Fellow at the UC National Centre for Research on Europe), and Winsome Dormer, Honorary Consul for Poland, were hosted to discuss research collaboration in Antarctica between UC and the European Union members.

Minister Dr Shane Reti visited UC's Biomolecular Interaction Centre (BIC) and toured the Nano Lab, where a range of cutting-edge research projects were presented. The Nano Lab delivers access to micro and nanofabrication technologies for education, research and commercial projects. The Lab houses equipment that can replicate the structure of a single human cell and 3D print structures that can only be seen under a microscope.

## **People – Nurturing Staff, Thriving Students**

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A range of on-campus events in early April highlighted services available to, and work being done by students and staff. The Digital Services team ran a quarterly showcase to discuss digital priorities, and a number of stalls that focussed on digital challenges and opportunities. The Legal Services team ran "*UC Legal 101*", a chance for staff to learn how best to engage with UC Legal. UC Graduate School ran a workshop entitled "*Taking an Intercultural Approach to Supervision*".

Included in a range of learning and development offerings released recently by People and Culture are "*The Influential Leader*" which focusses on impactful and influential skills, and an online programme on the effective and safe use of Generative AI. Southern Cross ran webinars for staff about the UC benefits available to staff and their families.

UC-funded influenza vaccinations are being offered again this year to UC staff, and UCSA has promoted 1,000 free vaccinations to students. In addition to using the usual booking system at the UC Health Centre, staff can also now take advantage of a new walk-up service provided by the University Pharmacy.

UC is part of a UNZ working group that is in talks with Worksafe about the safety standards for University laboratories. Handling and storage of hazardous substances is a priority issue. A Reactive Visit took place following a complaint to WorkSafe. The complaint was about the fumes given off by the hot wire cutting of foam board. After disproportionate levels of corrosion were found in the level 6 plant room of the Ernest Rutherford building, an action plan is being implemented to mitigate health and safety risks.

Five UC Sport Charitable Trust sports clubs have partnered with global athletics leader New Balance and Belgravia Sports Apparel for the next three years. UC's Rugby, Football, Netball, Hockey, and Basketball clubs will be fully equipped with new uniforms, training gear, and casual apparel. The partnership is a significant milestone for the UC Sport Charitable Trust sporting community in their support of athletes on and off the field.

In support of New Zealand Sign Language (NZSL) week 5-11 May, Te Ratonga Whaikaha | Student Accessibility Service is offering a short, introductory, skill-based NZSL course open to all UC students and staff in Terms 3 and 4. In line with UC's values of Whanaungatanga and Manaakitanga, the course will help build sign language capability in our places of learning, work and recreation.

## **Internationalisation – Locally Engaged, Globally Networked**

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In March UC joined a delegation of all 8 New Zealand universities in Delhi, India, to attend the Association of Asia Pacific International Education Conference (APAIE), alongside a series of events organised by Education New Zealand to promote New Zealand as a study destination for Indian students. These activities leveraged the Prime Minister's visit to India the week prior, which was

met with strong enthusiasm by Indian counterparts. Educational ties between New Zealand and India were prominent in the Prime Minister's delegation, including time spent at UC's prestigious Indian partner university IIT Delhi, where a New Zealand Centre is based.

UC's Future Students Director and Global Engagement Associate Director remained in India in early April to engage with UC's partners and recruitment agents. They hosted a small alumni dinner in Mumbai which was warmly received. UC Business School's Director of Internationalisation travelled from India to Vietnam and China where they met with several UC partner universities and agents from these priority regions.

The Deputy Vice-Chancellor Research met with the European Union Ambassador in New Zealand, Lawrence Meredith, to discuss opportunities for closer research engagement between UC and the EU, especially through the Horizon Europe funding programme. The Ambassador has invited the DVCRs from universities across the New Zealand to participate in the upcoming EU-NZ Business Summit in Auckland.

## **Organisational Efficacy – of a sustainable scale by 2030**

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The UC Services Portal refresh went live on 24 March. This is the first major refresh since the system went live in 2022, and is aimed at enhancing overall functionality, findability, and user experience for staff and students. Key improvements include simplified navigation through a new, more intuitive mega menu, and a redesigned interface aligned with digital platforms. Findability and search capabilities have been enhanced, and built-in data and performance analytics are now utilised to gain better user insights.

Digital Services have been supporting the Legal team to implement a new matter management system (LawVu) to record new legal matters. This helps the Legal team to manage their workload and will make it easier for stakeholders to view and keep track of any matters raised.

Tupuārangi is progressing well, on time and budget. Careful management to maintain progress is required to ensure the completion date is achieved.

The Kōawa Studio Post-Production building is on schedule with most of the concrete structure nearing completion. Forecast practical completion is scheduled for December 2025.

## **Environmentally Sustainable**

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The Sustainability Hub is striving to widen participation in the international Green Impact initiative, following on from the considerable results by a small number of UC teams in 2024. The programme now has several new teams in various faculties and service units. For example, in the Engineering Faculty, CAPE lab managers are using guidelines in the Green Impact initiative to investigate ways labs could be improved, such as improving fume hood efficiency and the use and efficiency of ultra-low temperature freezers. In the Science Faculty, Environmental Science students enrolled in ENVR411 undertook the first waste audit of UC cafeterias and common lunch areas as part of course requirements to assess challenges and propose workable solutions.

The Sustainability Hub ran an event to encourage academics to include the SDGs, in some way, explicitly or implicitly, in their curricula and research. Four UC academics presented how they viewed the relevance of the SDGs to their own disciplines, and how they had incorporated them into various courses.

UC's Associate Professor David Dempsey and Professor Andy Nicol have contributed to a pivotal International Energy Agency (IEA) report into the advancements and future potential of underground hydrogen storage (UHS) in the global energy landscape. Led out of the Netherlands with global expertise across industry and academia, the IEA report on UHS technology addresses the growing need for sustainable and efficient energy storage solutions. As the world transitions to renewable energy sources, the ability to store hydrogen underground offers a promising method to balance supply and demand, reduce carbon emissions, and enhance energy security.

# Council Memorandum/Pukapuka

|                         |   |
|-------------------------|---|
| <b>Report To:</b>       | Council   |
| <b>Date of Meeting:</b> | 15 May 2025   |
| <b>Report Title:</b>    | <b>Academic Board Report</b>  |
| <b>Date of Report:</b>  | 30 April 2025   |
| <b>Report Author:</b>   | Professor C de la Rey, Associate Professor A Griffith, Eleri Nugent |
| <b>For:</b>             | <b>Information</b>  |

## **Executive Summary**

Council is asked to note:

- *the 4 April 2025 Academic Board Report and*
- *the proposals to introduce the following new qualifications which were endorsed by the Board, and which were reported to the Committee on University Academic Programmes (CUAP) on 1 May:*
  - Major changes to the Certificate in Foundation Studies
  - Introduction of a Master of Financial Analysis
  - Introduction of a Master of Project Management, Postgraduate Diploma and Postgraduate Certificate in Project Management
  - Introduction of a Master of Public Health and Postgraduate Diploma in Public Health
  - Proposed deletion of the endorsement in Renewable Energy in the Postgraduate Certificate in Civil Engineering

(all to be found in Diligent attachment 2)

## **Recommendation**

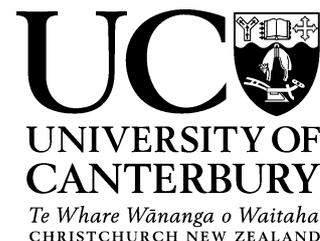
***That Council notes:***

- 1. the Academic Board report meeting from 4 April.***
- 2. the proposals for new and amended qualifications which were endorsed by the Vice-Chancellor under her delegated authority and have been reported to CUAP.***

## **Attachments**

1. Attachment 1 - Academic Board Report from 4 April 2025.
2. Attachment 2 – CUAP Proposals (refer to Diligent Reference folder “Academic Board Background Papers”)

# ATTACHMENT ONE



## TE POARI AKORANGA | ACADEMIC BOARD

### REPORT TO THE COUNCIL FROM A MEETING OF THE ACADEMIC BOARD HELD ON FRIDAY 4 APRIL 2025

#### **BUSINESS FROM THE CHAIR**

The Vice-Chancellor reminded members that the May Academic Board meeting had been reserved for a workshop to consider the implications of the UAG report. It now appeared unlikely that the report would be published by this deadline, but she proposed keeping the meeting in a workshop format in order for members to hear updates from Professor Johnston on the research plans for UC and from Professor Moran on the streams of work underway around the curriculum. The Board supported this suggestion.

#### **REPORT FROM THE VICE-CHANCELLOR**

The Vice-Chancellor gave various updates including that:

- she and the other Vice-Chancellors continue to meet with Sir Peter Gluckman, chair of the UAG. In the next week he will be discussing funding principles with the group. As it is graduation, Keith Longden will represent UC.
- Student enrolments continue to track well on targets and budgets. Growth is not even across UC, however, so she is talking with Executive Deans and Heads of School/Department about how this can be managed. Minister of Universities Hon Shane Reti visited UC in the previous week. A sub-committee of the Planning, Finance and Resources Committee is also looking at contingencies in anticipation of budget announcements.

#### **CUAP PROPOSALS**

All proposals were endorsed with no substantial questions or comments.

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

| <b>Item on Public Excluded Agenda</b> | <b>General Subject Matter</b>  | <b>Reason for passing this resolution in relation to each matter</b>  | <b>Grounds under section 48(1) for the passing of this resolution</b> |
|---------------------------------------|--|---|---|
| 4.0                                   | <b>Council &amp; Vice-Chancellor Only Time</b>   | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 5.0<br>5.1                            | <b>Minutes</b><br>Confirm public excluded minutes of 27 March 2025   | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.   | Refer to previous minutes   |
| 6.0<br>6.1<br>6.2                     | <b>Matters Arising</b><br>Action Schedule<br>Information Papers  | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.   | 7(f)(i)   |
| 7.0<br>7.1<br>7.2<br>7.3              | <b>Health &amp; Safety</b><br>Monthly Health & Safety Written Report<br>H&S Observations Sessions Record<br>Health, Safety & Wellbeing Policy Review                 | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 8.0<br>8.1                            | <b>Finance</b><br>Monthly Financial Update (April 2025)  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 9.0<br>9.1<br>9.2<br>9.3              | <b>Other</b><br>Magna Charta Universitatum 2020<br>ARC & CIC Terms of Reference Review<br>Council Handbook Review  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 10.0<br>10.1                          | <b>Major Project</b><br>Kōawa Studios Digital Screen Project Quarterly Report  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 11.0<br>11.1<br>11.2<br>11.3          | <b>From the Chancellor</b><br>June Council Strategy Day Postponed<br>Council Updated Workplan 2025<br>Proposed 2026 Council Meeting Dates                            | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 12.0<br>12.1<br>12.2<br>12.3<br>12.4  | <b>From The Vice-Chancellor</b><br>Vice-Chancellor's Monthly Report<br>Emeritus Professor Nomination<br>Academic Board Minutes 8 November 2024<br>Upcoming UC Events | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 13.0                                  | <b>General Business</b>  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.<br>To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)<br>7(f)(i)   |
| 14.0                                  | <b>Council-Only Time</b>   | To enable the University to carry out, without prejudice or disadvantage, commercial activities.  | 7(h)<br>7(f)(i)   |

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|--|--|---|--|
|  |  | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. |  |
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***I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting.***