

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Thursday 20 February 2025
TIME	9:05am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Hon. Amy Adams (Chancellor), Professor Cheryl de la Rey, Vice-Chancellor, Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson, Ms Lisa Tumahai, Hon. Poto Williams.
IN ATTENDANCE	Ms Heather Couch, Academic Quality & Records Teams Leader, Dr Michael Edmonds, Ms Ann Gibbard, Governance Advisor, Professor Peter Gostomski, Acting Deputy Vice-Chancellor (Research), Associate Professor Alison Griffith, Mr Grantley Judge, Governance & Compliance Manager, Ms Adela Kardos, General Counsel & Registrar, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O'Flaherty, Executive Director People, Culture and Campus Life, Student Justice for Palestine: Joseph Bray, Jackson Duguid, Aurora Garner-Randolph, Jenna Kelly, Stephanus Kleynhans, Reid Reid, Elizabeth Stewart.
APOLOGIES	Ms Catherine Woods. Apologies for lateness: Hon. Amy Adams and Ms Gillian Simpson (9.10am).
WELCOME	The Pro-Chancellor opened the meeting with a Karakia.
REGISTER OF INTERESTS	The Pro-Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 20 November 2024 <u>Moved:</u> <i>That the minutes of the meeting held on 20 November 2024 be confirmed as a true and correct record.</i>

Carried

MATTERS ARISING

Action Schedule

The status of matters arising was noted.

HEALTH & SAFETY

Monthly Health and Safety Report

Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life presented the Monthly Health & Safety Report.

It was noted that Mr Keith Lilley, Director Facilities Management, would now lead the University’s Health and Safety function and Ms Amanda Derry, Director People & Culture, would be responsible for staff and student wellbeing and would work closely with Mr Lilley.

Moved:

That Council notes the monthly Health and Safety Report.

Carried

FROM THE CHANCELLOR

Degrees Conferred in Absentia

Moved:

That Council approves the degrees to be revoked and awarded in absentia for the public record.

Carried

Ms Heather Couch left the meeting.

FROM THE VICE- CHANCELLOR

Vice-Chancellor’s Monthly Report

The Vice-Chancellor presented her report and responded to questions.

Moved:

That Council notes the Vice-Chancellor’s monthly report.

Carried

Academic Board Report

Associate Professor Alison Griffith presented the Academic Board Report and responded to questions.

Moved:

That Council notes the 8 November 2024 Academic Board Report.

Carried

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 20 November 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Annual Report Draft Annual Report 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5	Planning, Strategy & Finance 31 December 2024 Q4 University Actuals vs Budget Report 31 January 2025 Financial Update UC Planning & Reporting Outline for 2025 UC Energy Plan Electricity Contract Procurement	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Arbitration Matter Arbitration Matter Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3	Other Delegation of Authority Updates Council Policies Annual Update Council Paper Cover Memo – Updated Template	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Major Projects Kōawa Digital Screen Project Quarterly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	Health & Safety HSE H&S Updated Audit Report Review Findings Health, Safety and Wellbeing Policy Monthly Health & Safety Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3 13.4	From the Chancellor Ministerial Appointment Process Capital Investment Committee Chair Honorarium Chancellor Meetings & Correspondence Council Workplan 2025 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

14.0 14.1 14.2 14.3	From the Vice-Chancellor Vice-Chancellor's Monthly Report Emeritus Professor Nominations Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	Confirm New Actions From Meeting	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
17.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor, as having knowledge relevant to particular matters to be discussed, be permitted to remain at this meeting.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Thursday 27 March 2025 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.07pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 20 February 2025
(new and updated actions are shown in red)

	Action	By Whom	Due Date	Expected
1.	H&S Report to provide data on the November food poisoning incident.	Mr O'Flaherty	Feb 2025	Complete