

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 28 July 2021
Time	4.10 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Mr Steve Wakefield (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
Apologies	Ms Keiran Horne
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Catherine Moran, Deputy Vice-Chancellor (Academic) Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, IT and Finance Mrs Raewyn Crowther, University Council Coordinator
REGISTER OF INTEREST	The Chancellor requested that the Registrar be advised of any changes to the interests register.
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	The minutes of the meeting held on 30 June 2021 were approved and signed as a correct record.
MATTERS ARISING	<p>Council Meeting Schedule 2022</p> <p>The proposed meeting schedule for 2022 was further considered by Council. The Vice-Chancellor confirmed that the potential clash of Council meetings with the College of Arts meetings had been resolved.</p> <p>Mr Longden advised that Audit New Zealand had confirmed that the timetable for the audit of the annual accounts would follow the same timeframe as this year, due to the ongoing impact of the pandemic and national staff shortages. There would therefore be no need for an extra ARC meeting in February 2022.</p>

In order to accommodate the CUAP approval process Council discussed delegation of the function to the Vice-Chancellor so that the tight timeframes could continue to be met. The Academic Board would continue to endorse the proposals which would then be approved by the VC rather than Council, and they would be reported to Council by the Academic Board.

An error with the November Council meeting date in the meeting schedule would be corrected before the schedule was distributed.

Moved:

That: Council approve the proposed meeting schedule for 2022, with Council meetings moving to the first Wednesday in the month from 11.00am to 5.00pm, each meeting to be preceded by a briefing session between 8.30am and 10.30am, and,

That: Council delegate authority to the Vice-Chancellor to approve the University's proposals to CUAP on receipt of endorsement from the Academic Board. All approvals to be reported to the Council at the next Council meeting.

Carried

FROM THE CHANCELLOR

Chancellor's Meetings

The list of Chancellor's meetings was noted.

Moved

That: Council note the report on the Chancellor's meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

The Vice-Chancellor noted that:

- The new Pastoral Care Code had been provided to Council members and would take effect in January 2022. An internal review was currently underway to identify gaps and address resourcing needs. Under the code there would be annual internal reviews.
- The Ministry of Education was seeking feedback on a high value international education strategy and the Sector response would be coordinated by Universities New Zealand.
- The Vice-Chancellor advised that after approval from the Chancellor she had accepted appointment as Chair of the

Association of Commonwealth Universities from September 2021.

- Australian university students' exchanges were unlikely to take place in 2021 and 2022 due to the pause of the Trans-Tasman travel bubble.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull presented the report from the Academic Board which included the discussion by the Board of a model for new academic structure and a number of course proposals for approval by CUAP.

In discussion of the academic structure model, it was noted that:

- A workshop with the Board had been conducted and would be followed by workshops for staff.
- There was support for the overall direction of the model:
 - 7 academic structures
 - Faculty Boards would be subcommittees of the Academic Board
 - The structure would provide academically coherent groups and a pragmatic approach to achieve "one university".
- Current structures and processes inhibited a consistent focus on students such that student experience differed between colleges. A student journey mapping process was underway.

In relation to the CUAP proposals it was noted that:

- the Bachelor of Māori Innovation degree was discussed in relation to the "in-work" component of the programme and changes were suggested.
- The process for creating or deleting courses was fully discussed. It was noted that:
 - the proposals included programmes that no other university was doing and CUAP provided checks and balances nationally.
 - While the means of creating courses was largely mechanical there was significant work done within the colleges before the proposals made it to this point.
 - It was evident that involvement at an early stage by the Vice-Chancellor would improve the process by including resourcing impacts.
 - The proposed academic structure would allow for better collaboration and alignment of programmes with the structures that support them.
 - Specialist courses would always be offered by academics at advanced levels rather than entry levels.
- As a result of the discussion, it was agreed that a workshop be held for Council to outline the course creation process through to approval.

Moved

That: Council approves the following proposals and forwards them to CUAP and TEC for their approval:

College of Arts | Te Rāngai Toi Tangata:

1.1 The introduction of a Master of Systems Change

1.2 The introduction of a Bachelor of Māori Innovation

1.3 The introduction of a Bachelor of Social and Environmental Sustainability

College of Education, Health and Human Development | Te Rāngai Ako me te Hauora:

1.4 The introduction of a 120-point Master of Education (Thesis)

1.5 The introduction of changes to the current Master of Education (180 points)

1.6 The introduction of:

1) Ako: Bachelor of Teaching and Learning with endorsements in Early Childhood Education, Primary Education and Mātauranga (Māori)

2) Diploma in Education and Learning

3) Certificate in Education and Learning

1.7 The introduction of an endorsement in Health Leadership and Management to the Postgraduate Diploma in Health Sciences, the Master of Health Sciences Professional Practice, and the Master of Health Sciences

1.8 The amendment of the admission criteria for the Graduate Diploma in Teaching and Learning

College of Engineering | Te Rāngai Pūkaha:

1.9 The introduction of a Master of Mathematical Sciences

College of Science | Te Rāngai Pūtaiao:

1.10 The introduction of a Master of Science in Geospatial Science and Technology

1.11 The introduction of a major in Business Analytics for the Bachelor of Data Science

1.12 The discontinuation of Ethics as a subject in the Graduate Diploma in Science (for noting)

1.13 The discontinuation of

1) The Master of Geographic Information Science (for noting)

2) The Postgraduate Diploma in Geographic Information Science (for noting)

Postgraduate Research Office | Te Tari Rangahau Tāura:

1.14 The introduction of a Master of Philosophy

UC Business School | Te Kura Umanga:

1.15 The introduction of a minor in Business Analytics to the Bachelor of Commerce.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	Reason for passing this resolution in relation to each matter	
4.0	Minutes of the meeting held on 30 June 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0	Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1 9.2 9.3.1 9.3.2 9.4	Finance, Planning and Resources Matters Draft minutes of the FPRC meeting of 19 July 2021 Budget Reset UCTF Quarterly Report UCTF/UCF Amalgamation Update LCES Ilam Boiler and Group 4 Buildings GSHP Business Case	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h) 7(h) 7(f)(i) 7(h)
10.0 10.1	General Business Q2 Strategy Implementation Update (including Statement of Service Performance)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC
MEETING**

Council returned to the public meeting at 6.05pm and confirmed for the public record:

- Health and Safety Report
- Council decision on UCTF/UCF Amalgamation be advised to the UC Foundation.

**GENERAL
BUSINESS**

There were no items of general business.

Shayne Te Aika closed the meeting with a karakia whakamutunga at 6.06pm.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 25 August 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____