

# COUNCIL

## Public Meeting Minutes

### Te Kaunihera o Te Whare Wānanga o Waitaha



<b>DATE</b>	Wednesday 10 May 2023
<b>TIME</b>	11:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki
<b>PRESENT</b>	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray (via Zoom), Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Ms Gillian Simpson (via Zoom)
<b>IN ATTENDANCE</b>	Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Ms Adela Kardos - General Counsel & Registrar Mr Grantley Judge - Governance and Compliance Manager Ms Deborah Denes - Governance Advisor
<b>APOLOGIES</b>	Ms Amy Adams (for early departure at 1pm), Pierce Crowley (11-1.30pm) and Mr Warren Poh.
<b>REGISTER OF INTERESTS</b>	No amendments to the Register of Interests were advised.
<b>CONFLICTS OF INTEREST</b>	No conflicts of interest were advised.
<b>MINUTES OF THE PREVIOUS MEETING</b>	<b>Confirming the Minutes of the meeting held on 12 April 2023</b> <u>Moved:</u> <i>That the minutes of the meeting held on 12 April 2023 be accepted as a true and correct record.</i>
<b>MATTERS ARISING</b>	<b>Action Schedule</b>  Ms Adela Kardos noted that two actions had been completed and Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) provided an update on the degrees conferred in absentia process and that a paper would be presented to Council in June.

Carried

**FROM THE  
CHANCELLOR****Degrees Conferred in Absentia**Moved:

*That Council approves the degrees awarded in absentia for the public record.*

Carried

**Chancellor's Absence**Moved:

*That Council approves, during the Chancellor's absence from 11 May to 8 June 2023 (inclusive), for:*

- 1. the Pro-Chancellor, Shayne Te Aika, to be Acting Chancellor; and*
- 2. Mr Peter Ballantyne to be the Chancellor's delegate on the Executive Committee.*

Carried

**FROM THE  
VICE-CHANCELLOR****Vice-Chancellor's Monthly Report**

The Vice-Chancellor highlighted items from her written report and the following was also discussed:

- The student experience in Term two, was focused on the academic side and support to students leading up to assessments.
- The continued focus on the University's 150<sup>th</sup> anniversary celebrations and events. The Raising the Bar events had been a huge success.
- The Chancellor acknowledged and thanked the team for their ongoing work and effort on the 150<sup>th</sup> anniversary event planning, noting that the Gala dinner had been an extraordinary success.
- A delegation comprising Universities New Zealand and NZQA had undertaken a review of pastoral care. Updated Accommodation Partner agreements had been signed, reflecting the revised Code of Pastoral Care.

Moved:

*That Council notes the Vice-Chancellor's monthly report.*

Carried

**ACADEMIC BOARD****Academic Board Report**

Professor Matthew Turnbull joined the meeting and spoke to the report.

Moved:

*That Council:*

- 1. notes the Academic Board Report;*
- 2. approves the Terms of Reference for Academic Board (including the changes noted in the version circulated on 10 May 2023); and*
- 3. endorses the new curricula developments which have been endorsed by the Academic Board and forwarded to the Committee on University Academic Programmes and the Tertiary Education Commission for approval.*

Carried

Professor Turnbull left the meeting.

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

<b>Item on Public Excluded Agenda</b>	<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
4.0 4.1	<b>Council Only Time</b> Vice-Chancellor Employment Committee Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	<b>Minutes</b> Confirm public excluded minutes of 12 April 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0	<b>Matters Arising</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2 7.3	<b>From the Chancellor</b> Council Work Plan 2023 Update Academic Freedom Policy Review Committee Verbal Update Honours & Appointments Committee Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3	<b>From the Vice-Chancellor</b> Vice-Chancellor's Monthly Report Academic Board Minutes 10 March 2023 Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	<b>Arbitration Update</b> Arbitration & Related Matters Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2	<b>People, Culture and Campus Life</b> Health Safety & Wellbeing Monthly Report Staff Survey Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	<b>UC Policies Consultation</b> UC Policies – List & Process for Consultation with Academic Board	To enable the University to carry out, without prejudice or disadvantage, commercial activities	7(h)
12.0 12.1 12.2 12.3 12.4 12.5	<b>Finance and Major Projects</b> Digital Transformation Quarterly Update Major Investment Plan Quarterly Update Financial Reports Presentation Options (Agenda v Diligent) Financial Reports UCTF Follow Up recommendation	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

13.0	<b>General Business</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
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*and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**GENERAL BUSINESS** There were no items of general business.

**NEXT MEETING** The next Council meeting will be held on Wednesday 14 June 2023 at 11.00am in the Council Chamber.

**MEETING CLOSED** The public meeting closed at 11.25 am.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

**COUNCIL ACTION SCHEDULE**  
from the meeting held on 10 May 2023

	<b>Action</b>	<b>By Whom</b>	<b>Due Date</b>
1.	Degrees conferred in absentia - process accuracy - verbal update.	Professor Moran	Completed