

# COUNCIL

## Public Meeting Minutes



## Te Kaunihera o Te Whare Wānanga o Waitaha

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<b>DATE</b>	Wednesday 14 June 2023
<b>TIME</b>	11:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki
<b>PRESENT</b>	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Ms Gillian Simpson, Mr Warren Poh
<b>IN ATTENDANCE</b>	Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Ms Adela Kardos - General Counsel & Registrar Mr Grantley Judge - Governance and Compliance Manager Ms Deborah Denes - Governance Advisor  <u>Members of the Public</u> Ms Bridget O'Connor-Norton – UCSA Engagement Manager Ms Lucy Enoka – UCSA President’s Personal Assistant
<b>APOLOGIES</b>	Mr Warren Poh (for late joining at 1.30pm via Zoom)
<b>REGISTER OF INTERESTS</b>	No amendments to the Register of Interests were advised.
<b>CONFLICTS OF INTEREST</b>	No conflicts of interest were advised.
<b>MINUTES OF THE PREVIOUS MEETING</b>	<b>Confirming the Minutes of the meeting held on 10 May 2023</b>  <u>Moved:</u> <i>That the minutes of the meeting held on 10 May 2023 be accepted as a true and correct record.</i>
<b>MATTERS ARISING</b>	<b>Action Schedule</b>  Carried

No matters arising from Minutes.

**FROM THE  
CHANCELLOR**

**Reappointment to Council**

The Chancellor congratulated Ms Keiran Horne on her reappointment to Council by the Minister, for a 4-year term from 28 May 2023 to 27 May 2027.

**Degrees Conferred in Absentia**

Moved:

*That Council approves the revocations and degrees awarded in absentia for the public record.*

Carried

**FROM THE  
VICE-CHANCELLOR**

**Vice-Chancellor's Monthly Report**

The Vice-Chancellor highlighted items from her written report and the following additional items:

- 16 June 2023 was UC's official 150<sup>th</sup> birthday and Council members were welcome to join the celebration with staff and students.
- It was examination time for students.
- Times Higher Education had released their Impact Rankings for 2023 and UC was ranked among the top 80 universities worldwide.
- The current challenges faced by the tertiary education sector.
- The limitation on student accommodation at UC and the time it would take to establish additional accommodation. A student accommodation options paper was coming to Council in July.
- Peer-assisted learning sessions had been attracting a higher number of students. A full set of results and analysis would be reported back to Council, as part of the Student Success Programme updates.

Moved:

*That Council notes the Vice-Chancellor's monthly report.*

Carried

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	<b>Minutes</b> Confirm public excluded minutes of 10 May 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	<b>Matters Arising</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

6.0 6.1 6.2 6.3	<b>From the Chancellor</b> Council Work Plan 2023 Update New UCF Trustees and Trust Name Council Strategy Day Agenda (4 July 2023)	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
7.0 7.1	<b>From the Vice-Chancellor</b> Vice-Chancellor's Monthly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2	<b>People, Culture and Campus Life</b> Health Safety & Wellbeing Monthly Report Facilities Management Maturity Review & Implementation Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
9.0 9.1	<b>Delegations</b> Delegations Schedules (Contracts, Finance & Procurement)	To enable the University to carry out, without prejudice or disadvantage, commercial activities	7(h)
10.0 10.1	<b>Strategy &amp; Planning</b> Strategy Implementation Q1-2023 Quarterly Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
11.0 11.1	<b>From the Audit &amp; Risk Committee</b> Audit & Risk Committee meeting dated 22 May 2023 Verbal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
12.0 12.1 12.2 12.3	<b>Finance and Major Projects</b> UC Online Business Case Notification Financial Summary Report 31 May 2023 Financials Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3 13.4	<b>Other</b> Draft Academic Freedom Policy Conferment of Qualifications Regulations Proposed Amendments Degrees Conferred in Absentia Process Accuracy Academic & General Staff Council Member Election Notification	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	<b>Council Only Time</b>	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	<b>General Business</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

*and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**GENERAL BUSINESS** There were no items of general business.

**NEXT MEETING** The next Council meeting will be held on Wednesday 12 July 2023 at 11.00am in the Council Chamber.

**MEETING CLOSED** The public meeting closed at 3.59pm.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

**COUNCIL ACTION SCHEDULE**  
from the meeting held on 14 June 2023

	<b>Action</b>	<b>By Whom</b>	<b>Due Date</b>
1.	None		