

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 29 September 2021
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika, Ms Keiran Horne, Ms Amy Adams.
Apologies	None
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Catherine Moran, Deputy Vice-Chancellor (Academic) Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, IT and Finance Ms Joanne Noble-Nesbitt, Acting University Council Coordinator
	The Chancellor welcomed Amy Adams to her first Council meeting, following her Ministerial appointment to the UC Council. Mr Steve Wakefield, the retiring Ministerial Council Member, was thanked for all his hard work and support. The University was looking forward to continuing to have a relationship with Mr Wakefield through other roles.
REGISTER OF INTEREST	The Chancellor requested that the Registrar be advised of any changes to the interests register.
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	The minutes of the meeting held on 25 August 2021 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor's Meetings The list of Chancellor's meetings was noted.

The Chancellor and Vice-Chancellor met with Mr Max Broadbent, a former UC Staff Member who was interested in donating his personal papers to UC. In accordance with UC's donation processes, Mr Broadbent's offer would be considered by the relevant Committee in November 2021.

Moved

That: Council note the report on the Chancellor's meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

As part of her monthly report, the Vice-Chancellor provided an update on the recent COVID-19 lockdown noting:

- The recent COVID-19 lockdown was announced and activated quicker than the previous lockdown. Staff and students had been given 48 hours to return home if they so wished and so teaching was paused for the rest of that week with online teaching resuming the following week.
- Staff and students had informed the Vice-Chancellor they appreciated the pause in teaching which had provided time to prepare for online learning.
- The guidelines for teaching at Level 2 had been amended and some in person exams could be held. Physical distancing had been reduced from 1.5m to 1m for examinations.
- The University continued to develop its teaching and learning contingency plans in readiness for another lockdown. The Deputy Vice-Chancellor (Academic) and her team were thanked for their efforts with the contingency planning.
- Plans were being made for December's graduation ceremonies and a decision about whether the ceremonies could proceed would be made on 15 November 2021.
- Thanks was given to the three IMT Incident Controllers who had worked tirelessly during the latest COVID-19 lockdown. Special thanks were also given to Security, the IT Helpdesk and other staff members who had helped in a variety of ways.
- Auckland based students were now permitted to return to UC for educational purposes and contact had been made with 92 students in halls about their return.
- A COVID-19 vaccination site, which would also be open to the public, would be available on campus on 5 and 6 October.
- The Office of the Treaty Partnership had been established and Te Waka Pākakano would be led by Sacha McMeeking on secondment from Aotahi on her return from parental leave.

In discussion it was noted that:

- All NZ universities had received additional hardship funding. Allocations were in the process of being made.
- Staff appreciated the way in which the recent COVID-19 lockdown had been managed and had reflected learnings from the previous lockdown.
- The 46% increase in doctoral enrolments, as at the end of July 2021, compared to the previous year was welcomed.
- Dr Rod Carr would deliver the 2021 Hopkins lecture on 6 October 2021.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull presented the report from the Academic Board, via Zoom, which included an update on UC's academic committees and the Cycle 6 academic audit.

In discussion about the academic committees, it was noted:

- Council would receive a report on UC's academic committee structure once the details had been worked through.
- Council would be presented a proposal for consideration on the university structure, faculties and faculty decision making in October or November 2021.

In the discussion about the Cycle 6 Academic Audit, it was noted that:

- AQA stands for the Academic Quality Agency, which provides external academic quality assurance for all New Zealand universities via a regular cycle of audits.
- Reports from the Cycle 5 and Cycle 4 Academic Audits for all New Zealand universities were available on the AQA website.
- Council would be receive regular updates on the Cycle 6 academic audit including its final report noting that the academic audit is more widely discussed by the Academic Board than Council.

Moved

That: Council note the report of the Academic Board.

Carried

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	Reason for passing this resolution in relation to each matter
4.0	Minutes of the meeting held on 25 August 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.

5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Election of Pro-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0	Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	From Agenda Items UC Digital Strategy Vison	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.2	Pūtaiao Koiora Building BECA review of costings for remediation	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.3	High Country Leases Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	UCFT – Private Equity Advice from Eriksen's	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i)
9.5	UC Research Medal 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.6	UC Teaching Medal 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to the public meeting at 6.38pm and confirmed for the public record, once the winners had been notified, the:

- UC Research Medal 2021
- UC Teaching Medal 2021

**GENERAL
BUSINESS**

There were no items of general business.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 27 October 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____