

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 29 July 2020
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Steve Wakefield (Pro-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Professor Roger Nokes, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika. Via video link: Ms Rachael Evans, Ms Tori McNoe
Apologies	Ms Keiran Horne
In Attendance	Mr Paul O’Flaherty, Acting University Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor (Research) Professor Catherine Moran, Deputy Vice-Chancellor (Academic) Mr Keith Longden, Executive Director, Planning, Finance and IT Mrs Raewyn Crowther, University Council Coordinator

The meeting was opened with a karakia timatanga.

REGISTER OF INTEREST	Corrections and updates were to be supplied to the Registrar.
CONFLICTS OF INTEREST	There were no conflicts advised for the public section of the meeting.
MINUTES	The minutes of the meeting held on 24 June 2020 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor’s Meetings The list of Chancellor’s meetings was noted.

Moved

That: Council note the report on the Chancellor’s meetings.

Carried

Council Work Plan

Mr O’Flaherty noted that the main focus for the workshop on 26 August would be on the partnership with Ngāi Tahu/Ngāi Tūāhuriri and would be presented by Associate Professor Te Maire Tau. The proposed workshop on space and the Dovedale campus would be rescheduled.

Moved

That: Council note the Council work plan.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

Executive Committee Conferral of Certificates

Ms McCormack noted that the Executive Committee had been required to confer the certificates on 10 July for the Transition Graduation ceremony that had been cancelled.

Moved

That: Council note the Executive Committee decision to confer certificates in absentia and enter these into the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

In inviting the Vice-Chancellor to present her report, the Chancellor congratulated her on her appointment to the board of the New Zealand Qualifications Authority.

The Vice-Chancellor presented her report, noting in particular:

- There was a heightened sense of energy with students returning to campus for semester two.
- Analysis of academic performance in semester one was underway with indications being that it compared reasonably well with earlier years.
- Academic Board held a workshop on promotion criteria.
- An online open day had been held and a traditional open day was planned in August.
- Professor Ekant Veer had been seconded to work with the VC on UC as an Engaged University and the “Christchurch Commons” proposal.
- Education:
 - The Analytics for Course Engagement tool had attracted positive media attention.

- TEC would be partnering with UC on how to improve student engagement and performance, especially where there were equity gaps.
- People:
 - An email etiquette guideline was developed to promote wellbeing.
 - The Flexible Working Policy had been revised to enable working from home.
- Internationalisation:
 - Money announced by the Minister for international education would not be accessible by universities.
 - There had been confirmation that no international students would be entering New Zealand in 2020. This would financially impact the university and reducing the forecast deficit was a focus.
 - Innovative solutions in student enrolment included online offerings and the ability for international students to commence courses online.
- Events:
 - The VC had continued to meet with city leaders.
 - The situation in relation to the Memorandum of Understanding with Hubei University had led to a change in the process for the signing of such MOUs (institution to institution).

In discussion it was further noted:

- The 17 stories of UC alumni from nine local low-decile schools would be made available to Council members.
- Children's University had gone well during the lockdown and was now active again within schools.
- Messaging around the use of drugs and alcohol and appropriate behaviour was being increased, and intensified messaging around colds and flu was planned in August.
- Academic staff were to be reminded of power and control issues with an Equity Review and Discipline Policy review underway.
- Projections had shown that 2024 would see an increase in school leavers and growth in Māori, Pasifika and immigrant enrolments with a higher proportion of first generation students. A Success Academy was being developed to enable their success.
- No research had been undertaken under the MOU with Hubei though senior leaders had visited each institution. New Zealand universities were now in discussion to identify research being undertaken, to protect New Zealand's interests.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

**FROM THE
ACADEMIC BOARD**

Professor Mathew Turnbull, Head of Biological Sciences and Deputy Chair of the Academic Board presented the paper, noting that the Academic Board report included a number of new qualifications for submitting to CUAP.

He noted that:

- There was a general feeling of satisfaction with the first semester, given the circumstances.
- The new degrees included:
 - Bachelor of Environmental Science with Honours - new to New Zealand and cross-discipline
 - Bachelor of Data Science – distinctive nationally and provided potential career paths to inspire students to enrol.
 - Diploma in Advancing University Studies was aimed at international students whose previous study did not meet level 7 on the NZ Qualifications Framework.
- Expense allocation had been vigorously debated with the Academic Board accepting that this was already happening.

In discussion, the title of the Professional Master of Computer Science degree was questioned as this implied registration with a professional organisation would be required, yet no such body existed. It was intended to raise this matter at CUAP with a view to having a sector-wide revision of the use of this term. UC currently had four degrees with Professional in the title, two of which had the ability for registration with a professional body. An alternative title for this degree would be Master of Applied Computer Science and it was noted that, if the title changed, the course would need to deliver on that.

Moved

That: Council:

- i) *note the report of the Academic Board;*
- ii) *that the Council approves the following proposals and forwards them to CUAP and TEC for their approval:*
 - a) *The introduction of a Diploma in Advancing University Studies;*
 - b) *The introduction of a new endorsement Taha Hinengaro Health and Wellbeing Practice to the Postgraduate Diploma in Health Sciences;*
 - c) *The introduction of a Professional Master of Computer Science, subject to clarification of the title at CUAP;*
 - d) *The introduction of a Bachelor of Environmental Science with Honours and a Bachelor of Environmental Science*
 - e) *The introduction of a Bachelor of Data Science*

Carried

Professor Nokes wished his vote against clause c) of the resolution to be noted as he objected to the term “Professional” in the title.

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 24 June 2020 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	

5.0	Matters arising from those minutes		
6.0 6.1	From the Chancellor Emeritus Professor Nomination	To protect the privacy of natural persons.	7(a)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1 8.2 8.3 8.4 8.5	From the Finance, Planning and Resources Committee Draft minutes FPRC meeting 20 July 2020 Amalgamation of UC Trust Funds with UC Foundation UC Trust Funds Investment Recommendations Monthly Financial Report to 30 June 2020 and Financial Forecast CAPEX Quarterly Report to 30 June 2020	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h) 7(h) 7(h) 7(h)
9.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 5.59pm and confirmed the awarding of Emeritus Professor status to Professor Bill Davison in the public record.

GENERAL BUSINESS

- A letter of thanks from Council to staff and students for their efforts during the COVID-19 pandemic would be sent.
- The lessons learned from the lockdown would be going to the Audit and Risk Committee
- A review of base qualifications and uneconomic courses was planned.

The meeting ended at 6.00pm.

NEXT MEETING The next meeting was scheduled for 4.00pm on Wednesday 26 August 2020.

The meeting was closed with a karakia whakamutunga.

SIGNED AS A CORRECT RECORD: _____

DATE: _____