

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 26 May 2021
Time	4.10 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Mr Steve Wakefield (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Ms Keiran Horne (via Zoom), Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
Apologies	None
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Catherine Moran, Deputy Vice-Chancellor (Academic) Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, Finance and IT Mrs Joanne Noble-Nesbitt, University Council Coordinator (Acting)
REGISTER OF INTEREST	The Chancellor supplied a correction to the interests register.
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	The minutes of the meeting held on 28 April 2021 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE AUDIT AND RISK COMMITTEE	
Health and Safety Report	Ms Kieran Horne, Chair of the Audit and Risk Committee presented the Health and Safety report. In presenting the report, Ms Horne: <ul style="list-style-type: none"> Confirmed that the report would be brought to Council, not the ARC, for future consideration but that the Council could refer matters back to the ARC if appropriate for technical assistance.

- Noted that ISO 45:2001 would be adopted as UC's preferred health and safety standard subject to it being deemed appropriate by the Director of Health and Safety. This would be confirmed in August 2021.

**FROM THE
CHANCELLOR**

Chancellor's Meetings

The list of Chancellor's meetings was noted.

Moved

That: Council note the report on the Chancellor's meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

**FROM THE VICE-
CHANCELLOR**

Monthly Report

The Vice-Chancellor commented on a number of matters:

- UC was the first University to publish its 2020 annual report and it had been well received.
- UNZ had submitted a response on behalf of all Universities to the consultation on the Pastoral Care Code.
- Clarification was being sought as to whether the Pastoral Care Code would apply to those studying MOOC's and micro-credentials.
- Compliance with the Pastoral Care Code would be via an annual self-review process with NZQA holding responsibility for external reviews.
- Submissions had been made on the Long-term Plans for Christchurch City Council and Environment Canterbury which were subsequently followed up with presentations to both organisations, promoting opportunities for greater collaboration with UC.
- The Bishop Julius Hall of Residence was to be rebranded ahead of its next intake of students in 2022.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	Reason for passing this resolution in relation to each matter	
4.0	Minutes of the meeting held on 28 April 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1 6.2	From the Chancellor Emeritus Professor Nomination Council Work Plan	To protect the privacy of natural persons. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(a) 7(f)(i) 7(h)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's verbal report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1 8.2 8.3	From the Audit & Risk Committee Draft minutes ARC meeting 17 May 2021 Audit New-Zealand Management Report CAM Self-Assessment and Deloitte Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(f)(i) 7(f)(i)
9. 9.1 9.2 9.3	From the Finance, Planning and Resources Committee Draft minutes FPRC meeting 17 May 2021 Council Health and Safety Programme Mickle Fund Proposed Amendment	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(f)(i) 7(h)
10.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their

involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC
MEETING**

Council returned to the public meeting at 5.47pm and confirmed for the public record:

- Emeritus Professor Nomination

**GENERAL
BUSINESS**

There were no items of general business.

The meeting ended at 5.48pm.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 30 June 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____