

# COUNCIL

## Te Kaunihera o Te Whare Wānanga o Waitaha

---

**EMBARGOED UNTIL 4pm WEDNESDAY 26 FEBRUARY 2020**

## Agenda

Date **Wednesday 26 February 2020**  
Time 4.00pm  
Venue Council Chamber, Matariki

Refer to  
Page No.

1. APOLOGIES: Ms Rachael Evans (attending via teleconference)
2. CONFLICTS OF INTEREST  
*Every Member has an obligation to declare any material interests relevant to any University of Canterbury activities and to ensure that any conflict arising from the material interests is noted and managed appropriately*
3. MINUTES
  - 3.1 27 November 2019 1-6
4. MATTERS ARISING
5. FROM THE CHANCELLOR 7
  - 5.1 Chancellor's Meetings 9-10
  - 5.2 Council Work Plan
  - 5.3 Honorary Awards and Honours Conferred by the University Council Policy Review 11-20
  - 5.4 Degrees Conferred in Absentia
6. FROM THE VICE-CHANCELLOR 21
  - 6.1 Monthly Report 23-35
7. FROM THE AUDIT AND RISK COMMITTEE
  - 7.1 Adoption of Annual Report (following discussion in Public Excluded)
8. ACADEMIC BOARD 37-42
9. PUBLIC EXCLUDED MEETING  
Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

**I move that the public be excluded from the following parts of the proceedings of this meeting, namely:**

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 27 November 2019 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes		
6.0	<b>From the Chancellor</b>	To protect the privacy of natural persons.	7(a)
6.1	Pro-Chancellor Election		
6.2	Honours and Appointments Committee Report		
6.3	Emeritus Professor nomination		
7.0	<b>From the Vice-Chancellor</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.1	The Vice-Chancellor's report		
7.2	Student death debrief		
7.3	UC Futures – Fulfilment of Crown Funding Agreement		
7.4	Education and Training Bill Update		
7.5	Coronavirus Update		
8.0	<b>From the Audit and Risk Committee</b>		
8.1	Minutes 3 February 2020		
8.2	Draft Minutes 17 February 2020		
8.3	Annual Report 2019		
8.4	Audit Opinion		
8.5	Representation letters		
9.	<b>From the Finance, Planning and Resources Committee</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.1	Draft minutes FPRC meeting 17 February 2020		

9.2	Rehua Budget Increase	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.3	PCI DSS Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	Student First Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	Entry Strategy for Mass Online Education	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0	<b>General Business</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

**I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.**

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING –Wednesday 25 March 2020



# COUNCIL

## Te Kaunihera o Te Whare Wānanga o Waitaha

---

### Minutes

Date	<b>Wednesday 27 November 2019</b>
Time	3.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Steve Wakefield (Pro-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Sam Brosnahan, Professor Roger Nokes, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika (from 4.00pm).
Apologies	Mr Shayne Te Aika (for lateness), Ms Keiran Horne.
In Attendance	Mr Jeff Field, University Registrar and Council Secretary Professor Catherine Moran, AVC Academic Mr Keith Longden, Chief Finance Officer Ms Robyn Nuthall, Director UC Futures Ms Jacqui Lyttle, Risk Manager Ms Tori McNoe, UCSA President-Elect Mrs Raewyn Crowther, University Council Coordinator
<b>CONFLICTS OF INTEREST</b>	There were no conflicts advised.
<b>MINUTES</b>	The minutes of the meetings held on 30 October and 12 November 2019 were approved and signed as a correct record, with minor alteration.
<b>MATTERS ARISING</b>	None
<b>FROM THE CHANCELLOR</b>	<p><b>Council Membership Update</b></p> <p>The Chancellor advised Council that the Minister had formerly released Ms Catherine Drayton from her role on Council as Ministerial appointee, effective from 18 November. He was yet to decide on an appointment to the vacant position but would consider the UC nomination along with nominations from other ministers and government bodies before the end of the year.</p>

### **Chancellor's Meetings**

The schedule of meetings was noted for information.

Moved

**That: Council note the report of the Chancellor's meetings.**

Carried

### **Council Work plan**

An updated copy of the Work Plan was tabled and Mr Field highlighted the changes made since the last meeting. It was noted that a proposed review of the Long Term Capital Plan (LTCP) would result in further changes to the work plan. The Dovedale boiler business case for example would not now come to Council until after the review of the LTCP.

Moved

**That: Council note the Council work plan.**

Carried

### **Degrees Conferred in Absentia**

Ms McCormack advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

Moved

**That: The Council approve the degrees awarded in absentia for the public record.**

Carried

### **FROM THE VICE- CHANCELLOR**

#### **Monthly Report**

Professor De la Rey presented her report noting:

- It was a busy time for staff leading up to the end of year graduation ceremonies.
- There would be a Staff Forum with lunch on 3 December, marking the end of UC Futures and the beginning of the new strategy. Council members were invited.
- The strategy had had a public launch in both Christchurch and Wellington and been well-received. There were further plans to engage with stakeholders outside Christchurch.
- The relationship with the Association of Commonwealth Universities (ACU) was being re-established with Professor Catherine Moran speaking in London in January at an ACU event on the Vice-Chancellor's behalf on sustainable development goals and the impact on teaching and learning.
- UC managers had attended a workshop on the 2020 strategy goals and outcomes.
- Student recruitment was on track.
- The development of micro-credentials was welcomed by the city, including Ngai Tahu.
- Research funding success was back to pre-quake levels with UC achieving its highest level of Marsden Funding since 2010.
- Professor Lawson was leading discussions with Lincoln and three Crown Research Institutes on the proposal for a joint postgraduate school.

In the discussion that followed on the Children's University, it was noted that the graduation ceremony had been a joyous occasion. Professor Moran described the work being done to encourage students from low decile schools to undertake tertiary study, noting that students from decile 1-3 schools made up only 6% of students at UC:

- Working with ChristchurchNZ and Vodafone to urge their interns to work with low decile schools
- Linkages with the Children's University schools
- Opportunities for secondary school students to volunteer in the scheme.

It was noted that home life was a strong influence on whether a student left school or continued to tertiary study. Ms Simpson noted the Tait Partnership, Ensign and the Scott Gilmore "I have a dream" models which had achieved similar success. It was also noted that while equity of esteem between universities and polytechs was important, this programme addressed equal opportunities to attend university for all who have the talent to succeed.

The barriers to student achievement were also discussed and would be included in a workshop for Council in the new year.

Other discussion on the Vice-Chancellor's report noted:

- The Student Success module was a new addition with UC being the first university to take these steps across a broad area for all first year students. UCSA Executive leaders and club leaders would be included in training.
- Summer Schools were well supported with the offerings determined by the Colleges on the basis of demand. The courses provided an opportunity for students to plug gaps in their learning or to take interest courses at a time that did not interfere with their standard programmes.
- EFTS figures suggested a decreasing relevance of general degrees over more specific degrees, eg there were greater job opportunities from a biotechnology degree than a general science degree.

Moved

**That: The Vice Chancellor's Report be received.**

Carried

**FROM THE  
FINANCE,  
PLANNING AND  
RESOURCES  
COMMITTEE**

CAPEX Quarterly  
Report to 30  
September 2019

Mr Peter Ballantyne, Chair of the Finance, Planning and Resources Committee (FPRC) presented the report from the meeting held on 18 November.

Mr Keith Longden, Chief Financial Officer, advised that CAPEX would be fully reviewed in due course to bring it into line with the new strategy. There had been underspend in the capital programme in recent years but closer alignment of the LTCP with the strategic goals would improve forecasting. Discussion would be required to determine whether accumulated capital should be spent or borrowed against.

It was noted that the Garden Hall project was on time. The recent Council health and safety tour of the site was discussed and it was noted that there could be a tension between finishing on time to achieve the bonus payment and the need for health and safety.

A number of projects were identified that had not had budget approval as yet, but had incurred considerable expense. Mr Longden advised that there was discovery work being done to inform the business cases that would come to Council in due course and he agreed to confirm details of the expenditure for Council.

Moved

***That: Council note the CAPEX Quarterly Report summary to 30 September 2019.***

Carried

Mr Shayne Te Aika joined the meeting at 4.00pm.

Building Name

Mr Ballantyne advised Council of the process for the gifting of the name for Garden Hall and noted that FPRC had recommended to Council that it accept the gift from Ngai Tūāhuriri.

Moved

***That: Council accept the gift of Ngai Tūāhuriri of the name "Tupuānuku" for the new Garden Hall accommodation.***

Carried

**FROM THE  
ACADEMIC BOARD**

Professor Catherine Moran presented the report on behalf of Professor Wright.

#### **Scholars at Risk Network**

Professor Moran advised that further information on the Scholars at Risk network had been requested by Council and that information was included in the paper. The Vice-Chancellor noted that the Tertiary Education Union had offered to contribute to the subscription cost. There could be additional costs associated with hosting the scholars, but the numbers were likely to be low and many would come with full funding.

Moved

***That: Council approve the request from the Academic Board to join the Scholars at Risk network.***

Carried

#### **Academic Board Report**

A number of corrections to the report were noted. The Vice-Chancellor had made a presentation to the Academic Board and it was noted that the review group would be making recommendations to Council in the near future.

Moved

***That: Council note the report of the Academic Board.***

Carried



**PUBLIC EXCLUDED** Moved  
**MEETING**

***That: the public be excluded from the following parts of the proceedings of this meeting, namely:***

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 30 October 2019 and 12 November 2019 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes		
6.0 6.1	<b>From the Chancellor</b> Emeritus Professor nominations	To protect the privacy of natural persons.	7(a)
7.0 7.1	<b>From the Vice-Chancellor</b> The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5 8.6	<b>From the Finance, Planning and Resources Committee</b> Draft minutes FPRC meeting 18 November  UC Futures Summary Report  2020 Budget  2020 Consolidated Budget  Movements in Financial Forecast Report  Student First Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the University to carry out, without prejudice or disadvantage, commercial activities.  To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)  7(h)  7(h)  7(h)  7(h)  7(f)(i)
9.0 9.1	<b>General Business</b> Kia Tōpu	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

***and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.***

Carried

**RETURN TO  
PUBLIC MEETING**

Council returned to public meeting at 5.19pm and confirmed for the public record:

- The 2020 Budget
- The 2020 Consolidated Budget
- the award of the title Professor Emeritus to Professor Bryce Williamson
- the award of the title Professor Emerita to Professor Niki Davis.

**GENERAL  
BUSINESS**

An invitation would be extended to Council to attend the Manawa Christmas function.

The Council Medal presentations would follow this meeting at a special event which included Emeritus Professors as special guests.

The meeting ended at 5.20pm.

**NEXT MEETING**

The next meeting was scheduled for 4.00pm on Wednesday 29 January 2020.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

## Report to the Council from the Chancellor

The Chancellor recommends:

1. Chancellor's Meetings

***That: Council note the report of the Chancellor's meetings***

2. Council Work Plan

***That: Council note the Council work plan.***

3. Honorary Awards and Honours Conferred by the University Council Policy Review

***That: Council approve the revised Honorary Awards and Honours Conferred by the University Council Policy.***

4. Degrees conferred in absentia

***That: Council note the degrees awarded in absentia for the public record.***

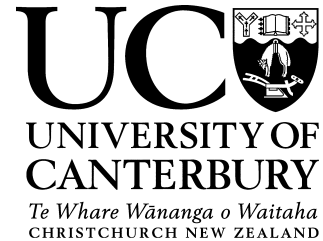
Ms Sue McCormack  
Chancellor  
19 February 2020



# Memorandum

## Chancellor's Office

Email: [chancellor@canterbury.ac.nz](mailto:chancellor@canterbury.ac.nz)



<b>To:</b>	Council Members
<b>From:</b>	Sue McCormack, Chancellor
<b>Date:</b>	19 February 2020
<b>Subject:</b>	<b>CHANCELLOR'S MEETINGS</b>

I outline for you the key events I have attended on behalf of UC since the last Council meeting. Items marked with an asterisk indicate events at which I gave a speech. Those speeches can be found on the Council Sharepoint site.

- Hosted Tangata Tū, Tangata Ora: Celebrating Excellence event\*
- Met with VC and Katherine Anderson by Conference Call to discuss the Pendrous Inquest
- Attended coronial hearing
- Undertook media training
- Met with VC, Katherine Anderson and Austin Forbes QC re Pendrous Report
- Addressed Staff Forum\*
- Hosted UCSA incoming President and Deputy at dinner
- Chaired a meeting of the Appeals Committee
- Attended an introduction to the Canterbury Museum Project
- Attended a lunch at Rochester and Rutherford Halls
- Officiated at the Rotorua Graduation ceremony\*
- Attended a UC Foundation Board Meeting
- Breakfast meeting with the VC with Gabrielle and Jane Huria
- Met with the Vice-Chancellor
- Met with the VC and Katherine Anderson re the Pendrous Report
- Met with Austin Forbes QC and Kit Toogood QC re the Pendrous Report
- Officiated at 4 graduation ceremonies in Christchurch\*
- Attended the celebration for Māori graduates
- Attended the event for international graduates\*
- Attended the event for Pasifika graduates
- Hosted the Graduation Dinner\*
- Met with Kit Toogood QC via teleconference
- Chaired Vice-Chancellor Employment Committee meeting
- Chaired Honours and Appointments Committee meeting
- Attended Universities New Zealand Chancellors' Group meeting and joint VC and Chancellors' Group meeting in Auckland.
- Attended farewell dinner for outgoing Auckland University VC Professor Stuart McCutcheon
- Officiated at Transition Graduation\*
- Met with the Registrar
- Attended Audit and Risk and Finance and Planning Committee meetings

NOTE: From 30 January to 11 February Mr Peter Basllantyne was Acting Chancellor in my absence

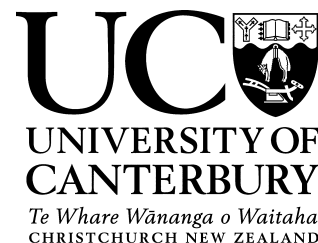
Meetings planned between today and the Council meeting on 26 February:

- Attending the Pasifika Welcome Day
- Meeting with the Vice-Chancellor and Registrar

A handwritten signature in black ink, appearing to read 'Sue McCormack'. The signature is written in a cursive style with a large initial 'S' and a long horizontal flourish at the end.

Sue McCormack  
**Chancellor**

# COVER SHEET



<b>To:</b>	<b>Ki:</b>	University Council
<b>From:</b>	<b>Nā:</b>	Sue McCormack, Chancellor
<b>Date:</b>	<b>Rā:</b>	19 February 2020
<b>Subject:</b>	<b>Kaupapa:</b>	<b>Review of Honorary Awards and Honours Conferred By the University Council Policy</b>

## Recommendation:

*That Council approve the revised Honorary Awards and Honours Conferred by the University Council Policy.*

**Purpose:** Policy Revision

## Executive Summary:

The Honours and Appointments Committee met recently to consider the Honorary Awards and Honours Conferred by the University Council Policy which was due for review. Council is the “owner” of the policy and needs to approve any changes to the policy.

## Key Points/Strategic fit:

- The Committee considered changes to the policy in the area of the process for the awarding of the Emeritus Professor title, with an aim to streamlining the process.
- Further consideration would be given to introducing a new category of award, the Distinguished Alumni Awards. Work would be carried out in the Alumni team with a view to making a significant number of awards at the time of the University’s 150<sup>th</sup> celebration in 2023.

**Financial implications:** Nil

## Attachments:

- Honorary Awards and Honours Conferred by the University Council Policy (with tracked changes)

**Documents on Sharepoint for information:** Nil

**Paper Progress:** Nil

<b>To:</b>	<b>Date:</b>	<b>Decision:</b>
PFRC/RAC		
SMT		
FPRC/ARC		
COUNCIL		





## UC Policy Library

# Honorary Awards and Honours Conferred by the University Council - Policy and Guidelines

<b>Last Modified</b>	<del>February</del> <del>September</del> 20 <u>20</u> 19
<b>Review Date</b>	March 2020
<b>Approval Authority</b>	Chair, University Council
<b>Contact Officer</b>	University Registrar – Vice-Chancellor's Office

## Introduction

The University Council (Council) may, by resolution, recognise the achievements of persons in the community and/or the University by way of conferring an Honorary Title, Award or Degree.

These include the awards of:

- Honorary Doctorate;
- Professor Emeritus/Emerita; and
- Canterbury Distinguished Professor.

Council reserves the right to make similar awards in such other circumstances as Council may from time to time determine.

## Definitions

**Emolument** - returns or payment arising from office or employment usually in the form of compensation for services.

**Professor Emeritus/Emerita** – *'is given to a university professor who has retired from the office but retains the title as an honour'* (The Oxford English Dictionary (online), 2013). It is used and understood as an internationally recognised term.

## **Policy**

Council will recognise the distinctive contribution made by long-serving academic staff; exceptionally prestigious academic visitors; and the noteworthy contributions to society by alumni and other members of the wider community with whom the University has a substantial association, through the conferment of honorary titles, honorary awards or honorary degrees.

## **Guidelines**

### **1. Honorary Doctorate Awards**

Honorary Doctorates are considered for award annually by Council in recognition of noteworthy contributions to society by alumni or other members of the community with whom the University has a substantial association. Honorary Doctorates may be awarded in recognition of outstanding achievement in Commerce, Education, Engineering, Fine Arts, Laws, Letters, Music or Science. Council may at its discretion, confer more than one award or no awards in any calendar year.

The Honours and Appointments Committee of Council (the "Honours and Appointments Committee"), chaired by the Chancellor, is set up annually, with Council, Senior Management Team (SMT) and staff representation, to make recommendations to the Council.

The title of Honorary Doctorate shall be awarded by Council on the advice of the Honours and Appointments Committee, and will endure for the life of the award recipient unless otherwise determined by Council.

Council may revoke the award of an Honorary Doctorate in the case of criminal offence charges or fraud against the title holder, or if the title holder is engaged in activities which bring or have brought disrepute to the University.

Members of the University staff can become eligible after they have ceased employment with the University.

### **Eligibility Criteria**

Council may, by resolution, in recognition of distinguished service to the community and or the University, award an Honorary Doctorate.

The University does not generally award Honorary Doctorates to individuals currently serving the University, either as Council members, board members, external appointees to Council committees or as full-time members of staff.

Nominees for an Honorary Doctorate will normally be graduates of the University or have had other substantial association with the University.

Nominees will be people who the University recognises within the wider national and international community and who have made outstanding contributions to their field of endeavour, to the well-being and betterment of society or to cultural development and understanding.

*Note: Awards are not generally made posthumously.*

## **Nomination Procedures**

The names of possible recipients may be raised by members of Council, current staff or the Alumni & UC Foundation, initially with the University Registrar who will ensure the Executive Committee of Council discuss the nomination informally before inviting a formal nomination through the Honours and Appointments Committee. Nomination is by way of submitting a brief resume, letter of support and any other supporting evidence.

The nomination forwarded to the University Registrar must be kept in strictest confidence until the Council has determined to accept or reject the nomination and the award has been announced publicly.

The Honours and Appointments Committee will convene to consider the nomination/s submitted through the University Registrar.

In the event that a recommendation is made to Council, the recommendation as well as supporting documentation will be submitted for final consideration by the full Council.

Self-nomination is not permitted.

## **Benefits/Privileges**

Honorary Doctorate recipients will be invited to an appropriate graduation ceremony to receive their certificates. They will be entitled to don the regalia of Honorary Doctorate awards during this function and any other ceremony of this nature where they are a representative of the University.

## **2. Professor Emeritus/Emerita**

Council may by resolution, in recognition of academic service to the University, present the title of Professor Emeritus/Emerita of the University.

Professor Emeritus/Emerita is an honorary title presented to a person and does not include the right to any form of emolument from the University.

The title of Professor Emeritus/Emerita shall be awarded by the University Council and will endure for the life of the recipient unless otherwise determined by Council.

Council may revoke the award of Professor Emeritus/Emerita in the case of criminal offence charges or fraud against the title holder, or if the title holder is engaged in activities which bring or have brought disrepute to the University.

## Eligibility Criteria

Council normally grants the title Professor Emeritus/Emerita to professors who retire after at least ten years as a Professor.

Council may also grant the title Professor Emeritus/Emerita to staff who have served the University for at least 20 years and have retired having reached the rank of Professor.

Council reserves the right to make similar awards in such other circumstances as Council may from time to time determine.

## Nomination Procedures

Award of the title is by Council on the recommendation of the Vice-Chancellor. Heads of School/Department should make the nomination to the Vice-Chancellor by providing a curriculum vitae and a covering letter outlining:

~~Nominations setting out reasons as to why a professor of the University should be presented with the title of Professor Emeritus/Emerita must be submitted in confidence to the Vice-Chancellor. Nominations are normally made by the staff member's colleagues or College. The nominating College must support the application and will need to provide a brief summary of the nominee's resume, a letter of support from the relevant Pro Vice-Chancellor and any other supporting evidence.~~

~~The application would normally include detail such as the:~~

- ~~• Length of service as a professor, both at the University (normally a minimum of ten years) and elsewhere (this should include a work history check obtained by emailing [pay-hr@canterbury.ac.nz](mailto:pay-hr@canterbury.ac.nz) to confirm the nominee's length of service at the University. This will normally take 2-4 days);~~
- Length of service as both a staff member and professor;
- Achievements in those areas of research, scholarship, teaching, leadership, management, academic innovation, community service, and/or service to the profession or discipline that are, ~~or have been, particularly pertinent to his or her responsibilities as a professor;~~;
- Standing and reputation in any of the above within the New Zealand and/or international tertiary education fields;
- Contributions to or standing in the community, and/or membership or association with professional bodies;
- Contribution to University life in general; and
- Contribution to national, public life.

~~The award will be made by Council, on the recommendation of the Vice-Chancellor. The award of the title is made at the end of the staff member's employment with the University. This includes any period of "phased retirement" employment. A Human Resources process is in place to identify eligible professors.~~

~~Nominations may be forwarded to the Vice-Chancellor throughout the year. The Vice-Chancellor will assess the nomination and supporting documentation and may request additional information on the nominee from other relevant sources, prior to making a recommendation to Council. In such an instance, the recommendation as well as supporting documentation will comprise the report to Council. The nominator will be advised of the determination made by the Vice-Chancellor.~~

~~Self-nomination is not permitted.~~

## Benefits/Privileges

A Professor Emeritus/Emerita will be eligible to specific benefits as detailed in the [Guideline: Benefits for a Professor Emeritus/Emerita \(University Governance website\)](#) and subject to the relevant approval. They will be recognised with the title of Professor Emeritus/Emerita at an appropriate University function.

As laid out in the [University of Canterbury Act 1961 \(New Zealand Legislation website\)](#), a Professor Emeritus/Emerita is considered a member of the University, but not an employee. There are neither formal duties nor remuneration for the title holder, nor does it imply an employment or research relationship.

A Professor Emeritus/Emerita will be accorded special guest status at certain official University functions such as graduations and scholarship ceremonies. Access to office accommodation may be provided where there is to be a continuing relationship necessitating such facilities and will be dependent upon the availability of resources within the relevant department/college.

## 3. Canterbury Distinguished Professor

Council has established an honorary title at the University: Canterbury Distinguished Professor. The award of the title recognises evidence of outstanding international recognition and achievement and the exceptionally prestigious position of occasional academic visitors to the University, such as Nobel Laureates. The title will endure for the life of the recipient unless otherwise determined by Council.

The title of Canterbury Distinguished Professor shall be presented by Council and will endure for the life of the award recipient unless otherwise determined by Council.

Council may revoke the award of Canterbury Distinguished Professor in the case of criminal offence charges or fraud against the title holder, or if the title holder is engaged in activities which bring or have brought disrepute to the University.

## Eligibility Criteria

Currently the University has regular Chaired positions (Professors), Adjunct Professors, and Professor Emeritus/Emerita. The award of the title Canterbury Distinguished Professor is another mark of recognition, reserved for very distinguished visitors.

## Nomination Procedures

Any member of staff may nominate a distinguished member of the community or visitor to the University by submitting supporting evidence and a brief resume of the nominee's achievements to their Pro Vice-Chancellor

Nominations setting out reasons why the person is being nominated must be submitted along with a recommendation by the relevant Pro Vice-Chancellor, in confidence, to the Vice-Chancellor who will in turn make recommendations to Council.

Nominations may be forwarded to the Vice-Chancellor throughout the year. The Vice-Chancellor will assess the nomination and supporting documentation and may seek additional information on the nominee from other relevant sources, prior to making a recommendation to Council. In such an instance, the recommendation as well as supporting documentation will comprise a report to Council.

The nominator will be advised of the determination made by the Council.

Nomination of a current staff member **is not** permitted.

Self-nomination **is not** permitted.

## Benefits/Privileges

A Canterbury Distinguished Professor will be acknowledged at an appropriate University function and given an appropriate citation. The award of the title confirms the University's relationship with the visitor.

A Canterbury Distinguished Professor may be accorded special guest status at certain official University functions such as graduations, and scholarship ceremonies.

On visits to the University, the recipient may receive access to University services such as office accommodation which will be provided in accordance with the current practices at the time and the availability of such resources of the relevant department.

There will be no expectation for the Canterbury Distinguished Professor to provide teaching or supervision, although this could be arranged if mutually advantageous. No other automatic rights or privileges are conferred by the position, and the position is not remunerated.

## Related Documents and Information

### Legislation

- [University of Canterbury Act 1961 \(New Zealand Legislation website\)](#)

### UC Policy Library

### University Website and Intranet

- [Award Title of Professor Emeritus/Emerita \(University Human Resources intranet\) \(Staff Only\)](#)
- [Guideline: Benefits for a Professor Emeritus/Emerita \(University Governance website\)](#)
- [Make an Adjunct Appointment \(University Human Resources intranet\) \(Staff Only\)](#)

<b>Document History and Version Control Table</b>			
<b>Version</b>	<b>Action</b>	<b>Approval Authority</b>	<b>Action Date</b>
<i>For document history and versioning prior to 2013 contact <a href="mailto:ucpolicy@canterbury.ac.nz">ucpolicy@canterbury.ac.nz</a></i>			
1.00	Major review and amalgamation of <i>Honorary Doctorate Awards Policy; Canterbury Distinguished Professor Policy; and Professor Emeritus/Emerita Policy.</i>	Chair, University Council	Nov 2013
1.01	Hyperlinks updated, update of small part of process.	Policy Unit	Jun 2014
2.00	Scheduled Review - change of ad hoc committee of Council to the "Honours and Appointments Committee of Council ("Honours and Appointments Committee"), minor formatting, removed UC pay@hr email address from related documents.	Contact Officer	November 2016
2.01	Additional document added to reference section on Emeritus Professor benefits, updated UC foundation reference to Alumni and UC Foundation	Policy Unit	Jan 2017
2.02	Review date pushed out for 6 months, hyperlinks updated	Policy Unit	Sep 2019





## Report to the Council from the Vice-Chancellor

The Vice-Chancellor recommends:

1. Vice-Chancellor's Monthly Report

***That: Council note the Vice-Chancellor's Monthly Report.***

Professor Cheryl de la Rey  
Vice-Chancellor  
19 February 2020



# Vice-Chancellor's Report

## February 2020



### Introduction

2020 is the first year of implementation of the UC Strategic Vision approved by the Council at the end of 2019. The regular Vice-Chancellor's report will endeavour to reflect progress on implementation across the university as a whole. Following the Council approval, colleges and service units are reshaping their plans for 2020 to reflect the new UC Strategy and give staff across the UC community the opportunity to have input in initiatives for 2020 and beyond. The Senior Management Team (SMT) had a one-day workshop on 20 February to build on our commitment to delivering on the UC Strategy in a collaborative way.

Campus is now buzzing with the arrival of new and returning students for the academic year. This year sees some fresh initiatives to enhance the academic success of students and prepare them for future pathways beyond study.

A wide range of Orientation programmes and activities is underway to welcome new and returning UC students to campus. O-Day, which coincided with Valentine's Day, had over 2,000 new-to-UC students and 350 parents, similar to 2019. Despite the weather the atmosphere was relaxed and engaged, with 25 information sessions; three cohort social gatherings (adult students, rainbow students, local students); over 170 staff and students involved as hosts; and new initiatives such as an information session and academic skills for adult students, a campus tour for parents and whānau, UniSmart and an information hub (UC services) in Orimarket on the Beatrice Tinsley Plaza, live music and activities on the C-block lawn, and food trucks near the C-block walkway.

Following O-Day there will be a six-week tailored programme of communications, tips and information to help all first-year students to transition successfully to university study.

A new innovation is UC's upcoming Analytics for Course Engagement (ACE). The ACE is an interactive system for both staff and students to gauge students level of engagement in their courses. In this collective effort across UC, all colleges, halls and student support staff have worked to prepare an early response for students who start to disengage from their studies so that they gain the help they need to get back on track for academic success.

Enrolments for 2020 are looking generally positive. Domestic student numbers are up by 550 equivalent full-time students (EFTS) compared with the same time last year and Māori EFTS are up by 68, but Pasifika EFTS are down by 29. It's too early to call the full-fee EFTS figure due to the possible impact of the Coronavirus but currently the total is up 97 EFTS on the same time last year.

In line with the UC Strategy to explore ways of better addressing the needs of under-served communities, we have reviewed the allocation of undergraduate scholarships to assess whether equity groups are appropriately represented. As a result, we will make changes to UC's scholarship offering for 2021, including by taking a more targeted approach to Māori, Pasifika and students from lower-deciles schools.

## **Coronavirus Response**

UC has initiated a comprehensive response to the outbreak of Coronavirus. Notably we have established an incident response team and an SMT strategic response team, as well as developing a response plan with 12 workstreams. Although there are some issues with data, it appears that UC has approximately 1,000 Chinese students with visas for 2020. Of this total, 557 were in New Zealand on 5 February. Another 459 were elsewhere and potentially in limbo due to the current travel ban, cancelled flights and other challenges related to the international response to the virus.

Through email, WeChat and our website, UC has communicated extensively with students, agents and other partner institutions to find out more about the situation of each student and, from a university perspective, how we might best deliver teaching to them effectively. We are currently assessing the potential for providing online teaching for as long as the entire first semester, along with additional tutorial support and alternative assessment and pastoral support for those arrangements. Staff have responded with creative options and support, aiming to retain the affected students by continuing to offer them most courses.

For staff, UC has provided regular ongoing advice on routines to maintain health. We have also supplied additional sanitiser and stepped up cleaning routines around campus.

UC has supported the few students and staff who are in self-isolation. Together with halls of residence, we have also identified appropriate measures to follow if a case of Coronavirus is diagnosed and have identified two UC campus houses that may potentially be used for self-isolation or care for affected students.

Current challenges include keeping track of information requests and keeping online information up to date; delivering teaching via some applications into China given its internet restrictions; how to teach courses with significant laboratory, workshop or practicum requirements; uncertainty as to how long travel restrictions will last; and how long it will take for students to get to New Zealand once those restrictions are lifted. UC is continuing to work with Universities New Zealand and government agencies to influence the policy response and to mitigate financial and other impacts.

## **TEC**

The University continues to work closely with our main government funding agency, the Tertiary Education Commission on key educational issues and funding arrangements. Our government educational funding is dependent on the agreement we make with the Commission to deliver high quality inclusive education. The Tertiary Education Strategy (TES) guides universities and other Tertiary Education Organisations (TEOs) as to what that means. The current TES very much aligns with the University's own Strategy. Our recent conversations with the TEC have focussed on continuing to support better educational outcomes for Māori and Pasifika and also on reviewing courses with lower than desirable pass rates.

UC has also reported to the TEC on the impacts of the Government travel ban which resulted from disease control strategies for the COVID-19 virus. Government officials are meeting regularly in Wellington to try to mitigate the economic impact of the travel ban, including on the education sector.

Universities New Zealand made a submission on behalf of all universities on the new Education and Training Bill, which seeks to replace the current Education Acts 1964 and 1989 and further

consolidates other related legislation. UC commented on the proposed submission to Universities New Zealand and we look forward to the next stages for this Bill.

## Engagement

---

***UC will purposefully support the development, growth and success of our city and region.***

### **UC Entrepreneurship Summer Startup Showcase**

On Wednesday 6 February, I attended the 2020 Showcase of the UC Centre for Entrepreneurship's (UCE's) Summer Startup Programme at the Piano in the central city. More than 300 people attended the event, while others joined in through livestream events around the country. During the Summer Startup Programme, the cohort of 24 students had the opportunity to engage with more than 70 mentors, speakers and coaches from a range of partner organisations in Christchurch, UC alumni and visiting academics from overseas universities.

The overall winner at the Showcase was Ngāire Scartozzi as founder of eClean, a startup that removes nitrates and phosphates from waterways. The innovation prize went to Jonathan Ring who, together with UC academic Aaron Marshall, co-founded Zincovery, a startup that recovers zinc from acid waste. The winners of the change-maker prize were Anzac Gallate and Jack Fraser from the Gro•Up Group, whose startup is creating environmental science resources for primary schools using digital technologies such as virtual reality and augmented reality.

Further recognition has come for Zincovery through its selection as one of the 10 finalists in Callaghan Innovation's C-Prize national competition. This year the focus of the C-Prize competition is on world-leading innovative solutions to environmental problems. Another finalist is Radius Robotics, in UCE's ThinLab Founder Incubator. This company has close ties to UC through co-founders Daniel Morris, a current PhD student in Mechanical Engineering, and UC alumnus Henry Bersani. Radius Robotics is developing technology to enable farmers to easily and efficiently establish 'polyculture' fields, which offers the benefits of avoiding the environmental impact and the reduced yields of monoculture farming practices.

Another exciting development for the UC Centre for Entrepreneurship is that it has secured a new partnership with Vodafone New Zealand. The 2020 Vodafone Digital Innovation Thought Leadership Series will feature six public events, each one hosting up to 150 guests, at 'Vodafone Innov8' Christchurch and at UC Campus between April and December 2020. Showcasing the latest trends in digital innovation, the Series will present a unique opportunity for the Christchurch business community as well as UC students and alumni to learn, network, engage and connect.

### **UC in the City**

Eight of 17 interns placed in divisions of Christchurch City Council (CCC) this February will be UC students. This follows an inaugural event at the end of last year hosted by UC, which had 130 attendees and included a combined presentation by CCC, the College of Arts' Professional and Community Engagement (PACE) programme, and a former PACE intern and Ngāi Tahu representative. Looking ahead, in June this year, a College of Arts event will bring together all businesses, community organisations and other organisations that have hosted PACE interns during Semester One, for the presentation of the first-ever PACE Internship Excellence Prizes.

The Teece Museum of Classical Antiquities, based at UC's Arts Centre in the central city, is extending the duration of its current exhibition 'Fantastic Feasts' on food and drink in the classical period. The

exhibition will now run till August, during which time it will be open to the public on weekends and some weekdays. The Teece has had over 35,000 visitors since it opened its doors in 2017.

Also at the Arts Centre, from 4 March we will be resuming our 'An Evening With' public seminar series. This time with the theme of Diversity, it will feature, among others, Philippa Martin (women in science, technology, engineering and maths – STEM), Steven Ratuva (Pasifika and New Zealand) and Naima Talib and Jim Ockey (Islam and religion).

Professor Ian Wright has been invited by ChristchurchNZ to join the inaugural Aerospace and Future Transport Advisory Group. This Group will provide strategic leadership and guidance at the nexus of research, innovation, national funding initiatives, and business opportunity with the aim of developing the city's and region's aspirations in aerospace and future transport industries.

UC is also nurturing new talent in this field, with applications currently open for the [Elaine P Snowden Astronomy camp](#). It is an opportunity for 20 year 13 students from around New Zealand to attend three days at UC and two days at Tekapo and Mt John.

Notable in terms of impact on society is the appointment of Associate Professor Natalie Baird of UC School of Law as a (part-time) member of the Human Rights Review Tribunal. The Tribunal is an independent judicial body that hears claims relating to breaches of the Human Rights Act 1993, Privacy Act 1993 and Health and Disability Commissioner Act 1994. The Tribunal is administered by the Ministry of Justice and is completely separate from the Human Rights Commission, Privacy Commissioner and Health and Disability Commissioner.

At the end of last year, Audiology responded to a request from the Canterbury and West Coast District Health Boards for proposals to provide a paediatric audiology hearing aid service. Recent news is that this submission has been successful. Formal contracting will begin shortly.

### **Communicating and Engaging with Our Communities**

Now that we have adopted the UC Strategy, we are undertaking a brand review to ensure that our positioning and messaging are aligned with the Strategy. This involves interviewing a range of staff across the University community. An associated project to start shortly is the development of an Advancement Campaign, with agreed fundraising priorities and a case for support that will enable UC to engage in a more meaningful way with a wide range of stakeholders.

I have accepted an invitation to participate in the Presidents' Plenary of the CASE Asia Pacific Advancement Conference in April 2020. The Plenary will consider the future of education addressing questions around change and transformation of the educational enterprise, from technological change to demographic change. How such change forces our institutions to be more responsive to all our constituencies will be explored, considering it from both a leadership and advancement lens.

Media coverage increased in Quarter 4 2019, up by 15% on the previous quarter. Given the Sonoda incident, it was welcome news to see unfavourable coverage dropped from the previous quarter (down 6%), as reporting became more about the investigation and outcomes than the incident.

Professor Tom Wilson was the leading spokesperson with his commentary on the Whakaari/White Island eruption, positioned as a leading expert in natural hazard risk assessment. Phil and Anthony Butler's cutting-edge 3D colour printing x-ray machine, the MARS scanner was given good coverage and Professor Phil Butler credited the project's success to its Canterbury base: "if you look at the electronics or mechanical engineering skills, we can build anything".

In an effort to recover from the favourability dip, UC has increased its output of proactive research, student and alumni success stories. Proactive media releases were up 200% in December 2019 from December 2018 and 140% in January 2020 from January 2019. Coverage in December and January included: UC Graduation processions return to central Christchurch; UC academics bring Food for Thought to Riverside Market; Professor Robin Palmer, School of Law, innovative research project that detects brain activity revealing individuals' knowledge of criminal behaviour; and Professor Jeannette King, Aotahi School of Māori and Indigenous Studies, about her Marsden-funded project to study how our exposure to te reo Māori supports learning the language.

## Education – Accessible, Flexible, Future-focused

---

***Building on existing strengths, UC will be recognised as the leading Aotearoa New Zealand university in research-informed teaching and learning.***

Success in the first year is a strong predictor for ongoing academic success; conversely, very early on some students begin to disengage from their studies, often due to fear of failure and/or uncertainty about their academic skills (Early Experiences Survey, 2019).

This year, UC will be launching the Analytics for Course Engagement (ACE). The ACE is an interactive system for both staff and students to gauge their level of engagement in their courses. In a collective effort across UC, all colleges, halls and student support staff have worked to prepare an early response for students who start to disengage so that they can gain the help they need to get back on track for academic success.

The support for early and successful transition and early academic success aligns directly with the Strategy, as well as with the strategic direction of the Ministry of Education and the Tertiary Education Commission (TEC). Two of our staff, Julie Mackey (Dean, AVCA) and Kaylene Sampson (Learning Evaluation and Academic Development), are accompanying members of the Ministry of Education and TEC to the Achieving the Dream conference in the USA. The conference is focused on student success and particularly on access and equity for all students.

### **New Degrees**

The Department of Global, Cultural and Language Studies in the **College of Arts** | Te Rāngai Toi Tangata is launching a new **Master of Applied Translation and Interpreting (MATI)** degree, giving students advanced language, cultural and communication skills to work as professional interpreters and translators. It includes the opportunity to study overseas for part of the degree, and the option of completing an internship with agencies, government or other organisations requiring translators and interpreters.

The **College of Education, Health and Human Development** | Te Rāngai Ako me Te Hauora has launched three new programmes that respond to student interests and community needs, and that are attracting new domestic and international students.

Led by the **School of Educational Studies and Leadership**, the **Bachelor of Youth and Community Leadership (BYCL)** develops professional leadership and entrepreneurial skills for those passionate about issues such as sustainability, human rights, equality and humanitarian efforts, providing students with the ability to draw on courses across the university to develop their own learning pathways. It builds on UC's international reputation in social action, and offers real-world leadership and project experience by way of theoretical study and applied learning.

The **School of Teacher Education** has collaborated with Mātauraka Mahaanui to respond to the growing need for Māori-medium and bilingual teachers in Canterbury by creating a **bilingual endorsement pathway** for qualified teachers and tertiary educators. The course strengthens teachers' knowledge and use of te reo Māori me ōna tikanga Māori, and prepares certificated teachers for working in bilingual early childhood education and school settings and in kura kaupapa Māori.

The School has also launched a redesigned **Graduate Diploma in Teaching & Learning (Early Childhood Education)**, offering it both via distance and on campus. With the addition of its on-campus pathway, the programme has for the first time attracted international students who are keen to learn in New Zealand within the context of the world-leading Te Whāriki early childhood curriculum.

The 2020 launch of the UC **Business School's new MBA** programme constitutes an important milestone in terms of the College of Business and Law's commitment to delivering flexible, workplace-based education to support lifelong learning. Developed and delivered by faculty and industry practitioners via a combination of weekly on-campus or real-time online sessions and in-person weekend workshops, the programme enables students to personalise their learning to suit their needs.

Also introduced this year is a Major/Minor pathway in the Bachelor of Commerce (BCom), in **Tourism Marketing and Management**. This new pathway has been developed in collaboration with Tourism New Zealand, ChristchurchNZ and industry partners.

In 2019, the **Department of Civil Engineering** changed the title of its standard taught master's, which includes Civil Engineering, to better reflect the discipline and put endorsements under it. The newly named Master of Civil Engineering already seems to be attracting good numbers of full-fee postgraduate students.

## Research – Impact on a Changing World

---

***UC has a proud, rich, deep and broad portfolio of world-class research and will continue to deliver global impact and relevance to the world's key problems.***

The initial focus of the 2020 year is to develop new transdisciplinary research clusters and continue the work to increase external research income. To advance the former, an internal 'funding call' is being developed to encourage up to 10 transdisciplinary research clusters to propose four-year research programmes, with the successful proposals securing doctoral stipends and modest operational funding. The strategic intent of this initiative is to evolve the more successful clusters into high-profile, internationally recognised research centres over the next five years. In parallel, existing UC research centres and institutes will be supported to raise their international profile and research reputation.

External research income capture has begun well, with over \$21 million awarded and/or contracted in the first six weeks of the year. Researchers across the colleges, working with Research & Innovation, are developing a series of proposals for Marsden and Endeavour Research rounds. Currently, over 110 Marsden proposals are in development and will be submitted to the Royal Society Te Apārangi in the near future. Similarly, six large Endeavour Research programmes with UC



as the proposal lead are in development for submission to the Ministry of Business, Innovation and Employment in the next two weeks.

In other areas, UC is responding to two specific funding calls in new energy technologies and collaborative research programmes between New Zealand and Singapore in data science and future foods. We are also involved in 10 energy proposals, including two proposals led by UC: one project on transforming bio-waste to hydrogen (Principal Investigator Professor Shusheng Pang) and another on developing resilient, low-carbon, electrical power grids (Principal Investigator Professor Neville Watson). Professor Richard Green is leading a proposal on 3D imaging from autonomous aerial drones with research collaborators from Singapore.

Among the recent Marsden awards in the College of Arts | Te Rāngai Toi Tangata, a project relating to the international debate over Lethal Autonomous Weapons Systems (LAWS), or 'killer robots', has attracted strong media attention. Led by Amy Fletcher and Jeremy Moses from the Department of Politics and International Relations, and Geoff Ford from the Arts Digital Lab, the project will take three years to complete and has received \$842,000 in funding.

Dr Tyron Love and Professor Michael Hall (UC Business School) were recently awarded a \$300,000 Marsden 'Fast Start' grant (2020 start) to support their research on the future of Māori academics in New Zealand universities.

In addition to the recent new awards, Professor Colleen Mills has been appointed to the Marsden Economics and Human and Behavioural Sciences panel.

New UC research has been published recently in a high-impact journal. Professor Dave Kelly is a co-author of a *Nature Plants* paper showing that climate change is negatively affecting tree production by throwing seed production out of synchronisation. Research publications, as recognised in the academic Scopus database, are tracking well with 228 publications thus far for 2020, against a total of 1522 in 2019.

The College of Business and Law | Te Rāngai Umanga me Te Ture is hosting a series of workshops this semester for all PhD students across UC. The workshops cover topics related to developing a teaching philosophy, ethics in teaching practice, publishing from your teaching and creating professional networks. The facilitator is visiting Erskine Fellow, Professor Jeanie Forray from Western New England University (a study abroad partner university with UC). Fifty students have been attending the sessions from across all UC colleges.

## People – Nurturing Staff, Thriving Students

---

***UC will provide a sustaining environment where the holistic wellbeing of students, staff and our community enables people to be successful, engaged, empowered and making a difference.***

2020 Emerging Leaders (ELDP) scholarship holders have been welcomed onto campus. These students have undertaken a customised programme led by 2019 ELDP alumni, focused on developing leadership and relevant skills. Training and development programmes have also been offered to Go Canterbury scholarship holders, Māori and Pasifika students and leaders of student clubs; these students attend a University of Canterbury Students' Association (UCSA) induction, which includes health and safety training delivered by UC staff.

UC is launching to all first-year students a series of compulsory online modules covering topics such as “Welcome to UC”, student wellbeing, drugs, alcohol, consent, making friends, security and emergency management. The modules are designed to be engaging and include videos and quizzes. This approach will enable UC to have more confidence that students receive and review base-level information on wellbeing. In addition, a UC Social Integration Programme is being launched in collaboration with UCSA to boost student interactions and develop a sense of belonging.

In the spirit of collaboration and to enhance well-being, UC and Lincoln University have established a project to analyse commonalities and differences between the two medical centres, share knowledge and expertise and identify the potential for collaborative working to deliver exemplary health and wellbeing services that support tertiary students in the broader Waitaha Canterbury region.

### **Staff Engaged Empowered and Making a Difference**

On 4 February, I participated in the first session of the newly established Heads Forum attended by 23 Heads of School and Heads of Department. This initiative, spearheaded by Associate Professor Annelies Kamp and Karen Mather is designed to provide Heads with the opportunity to create a community of practice that supports their important and distinctive leadership role within UC.

The Forum is envisaged as a group owned by the Heads and led by the Heads, through which they can build relationships, develop trust that enables cross-unit collaboration, and gain support for their wellbeing and leadership development. Its primary goal is to achieve supportive learning: by sharing concerns or problems of practice, the Heads as a group can lift their shared capacity to lead. The secondary goal is to then identify ways of directing that capacity to achieve specific aspects of the Strategic Plan. Colleges will take turns at hosting the Forum.

In January, the College of Science | Te Rāngai Pūtaiao had the pleasure of welcoming two new Heads of School (HOS): Jamie Shulmeister, HOS for Te Kura Aronukurangi | School of Earth and Environment, and Don Hine, HOS for Te Kura Mahi ā-Hirikapo | School of Psychology, Speech and Hearing. The College was also pleased to welcome James Brasington, new Director for the Waterways Centre. The College of Science Executive team had a full day of planning focused on the UC Academic Strategy for Science and the key activities to be achieved in 2020.

The first of the 2020 Blue Clues and Weaving The Rope workshops were held this month, with about 170 staff attending. These are a continuation of a series of opportunities for staff to further engage with our Organisational Culture programme, Whiria Te Taura Tangata. This month’s workshops looked at the role that organisational culture plays when implementing a new strategy.

A total of 22 staff (including academics, technicians, administrators, postdoctoral staff and postgraduates) have just completed a two-day Tangata Tū, Tangata Ora session specific to the School of Biological Sciences. All of those attending began a plan for how to incorporate bicultural competence and confidence into their areas of work.

Another 23 academic and professional staff attended the College of Business and Law’s two-day Tangata Tū, Tangata Ora workshop on 3–4 February. The interactive sessions – facilitated by Office of the Assistant Vice-Chancellor Māori staff Abby Suzko, Ripeka Tamanui-Hurunui, Lyndon Waaka, Liz Brown and Jamie Hape – prompted lively debate and positive feedback from participants.

The College of Arts | Te Rāngai Toi Tangata is in the latter stages of moving back into the James Logie building following its remediation last year. The building is now home to the Macmillan Brown Centre

for Pacific Studies (formerly housed in Te Ao Marama), as well as the Confucius Institute, the Arts Digital Lab, the National Centre for Research on Europe and the Department of Global, Cultural and Language Studies. The adjoining Elsie Locke building is due for completion in the middle of this year and will be home to the Social Sciences division of the College, as well as the College Office.

## Internationalisation – Locally Engaged, Globally Networked

---

***UC will strengthen and grow its international partnerships to increase teaching and research impact.***

In 2020 UC will be prioritising the development of relationships with key international partners. The initial partners include universities in Australia (Adelaide, Monash), Singapore (National University of Singapore and Nanyang Technological University) and China (Huazhong University of Science and Technology), for which engagement plans will be developed. The aim will be to grow the number of key partner, with comprehensive and multi-layered engagements including research projects, academic and student exchange and leveraging mutual funding opportunities.

### International Engagement

In furthering our engagement with the Association of Commonwealth Universities (ACU), I have accepted an invitation to become a member of the ACU Australia Pacific Regional Committee. The inaugural meeting is on 25 February, hosted by the Australian National University, Canberra. I will be meeting with Joanna Newman, Chief Executive and Secretary General of the ACU, prior to the meeting.

The UC Business School recently hosted two international conferences on innovative learning and teaching practices in management education. First, the 2020 Research in Management Learning and Education (RMLE) Unconference was held on 28–29 January 2020, with 24 participants from 20 universities across eight countries. Shortly after that was the International Management and Organizational Behaviour Teaching Society Conference (IMOBTS), from 30 January to 1 February, with 60 attendees from 50 institutions across 14 countries. Both of these international conferences were organised and led by Dr Sarah Wright (UC Business School), whose research interests include innovative management education.

In January, the College of Business and Law's Internationalisation team, in collaboration with the International Relations Office (IRO), delivered a 10-day summer programme at UC for 89 students from our partner universities in China. Titled *Global Citizenship in the 21st Century: Entrepreneurship for Social Development*, the programmes introduced students to the concept of global citizenship from a uniquely Aotearoa perspective, by linking global citizenship to biculturalism.

Guided by colleagues from UCE and key external stakeholders, the students developed ideas for a commercial or social enterprise that will make a positive contribution to global development consistent with the United Nations' SDGs. After 22 teams pitched their ideas, the top six presented to a final showcase in front of a panel of judges, including Sarah Templeton, Councillor for Heathcote and Chair of CCC's Sustainability and Community Resilience Committee. The winning idea was Re-Paper, an educational and team-building activity to make recycled paper, based on the traditional Chinese practice of paper-making.

The Confucius Institute at the University of Canterbury (CIUC) is currently welcoming (following the self-isolation period) a new intake of Mandarin Language Assistants from China, who will help deliver language teaching to schools all over the South Island. Our arrangement with the CIUC includes cooperation with one of China's top-ranked universities, the Huazhong University of Science and Technology (HUST), where the Pro-Vice-Chancellor Arts recently had successful discussions to establish UC as a partner in a four-way research and teaching collaboration with HUST, Wayne State (USA) and the University of Minas Gerais (Brazil).

The College of Arts has coordinated two highly successful internship programmes in Beijing (December 2019) and Thailand (January 2020) under the umbrella of its PACE programme. These programmes included a diverse range of students from across the University's colleges and have helped to foster a truly globalised student outlook.

### **Erskine Fellows**

The Erskine Programme Office welcomed the 2,000th Erskine Visiting Fellow to the University early in 2020. Professor Jon Shaw has joined us from the School of Geography, Earth, and Environment Sciences in the University of Plymouth, UK. His field of expertise is in transport geography, mobilities and ageing. He will be teaching here in the School of Earth and Environment .

## **Organisational Efficacy**

---

***The University's structures and systems empower those who work with them, are integrated and streamlined, promote constructive culture, and have one focus – high-quality learning, teaching and research. UC will be of a sustainable scale by 2030.***

The 2019 Annual Report and Audit is nearing completion. The unaudited result is a \$11.296M.million surplus against a budgeted surplus of \$2 million. This is a very pleasing result considering the impact of both lower full-fee EFTS than budgeted and higher depreciation from our new buildings. Also notable is that 2019 will be the first year in which the University consolidates the UC trust funds and UC Foundation into its financial statements, although almost all these funds are earmarked for specific purposes. The full consolidated result is an unaudited surplus of \$19.3 million. This reflects the big bounce back in financial markets from the lows of 2018.

Further developments were made in our Robotic Process Automation project to enhance the efficiency of our business processes. Nine Bots are now in use, with another two to be delivered by the end of February. As an example of efficiency gains, during 2019 the Accommodation robot automatically processed over 2000 applications, combining references and financial information and sending the information to the student's first choice hall, freeing up staff time for other tasks.

The building programme is slowing down as forecast. Among current projects, the refurbishment of Locke and Logie buildings is continuing, the new student residence hall, Tupuānuku, the name gifted by Ngāi Tūāhuriri, is on track for completion at the start of 2021 and design is progressing for the new Recreation Centre due to open in 2023.

The Student First project has been refocused to concentrate its effort to get off the current JADE system. The Identity Access Management System (IAMS) project went live in December 2019.

## **UC Foundation**

UC Foundation recorded a total of \$8.9m raised in 2019. Another founding gift has been received for the Endowed Research Fund which brings the total to just over \$1.5m. This is a special gift because it comes from a past staff member and demonstrates philanthropic leadership. I hosted former UC Vice-Chancellor Dr Roy Sharp and his wife Beverley to acknowledge their generous commitment to UC.

The first Founders Pledge to the UC FoundX programme has been verbally made. The donor has also pledged their commitment to supporting staff and students at the Centre for Entrepreneurship. This augurs well for the growth of our entrepreneurial ecosystem here at UC.

## **Environmentally Sustainable**

---

***UC will become more sustainable and contribute to the world's sustainability. UC is aiming to be carbon net neutral by 2030.***

Further work on our Campus Energy plan has been done since our last Council meeting. Our sustainability objective is to ensure all our buildings are well insulated and heated by ground source heat pumps. This is a multi-year programme. An interim step while we implement that programme is to stop burning coal and move to burning biomass (sustainably sourced wood pellets) on a temporary basis. A paper that follows on from our recent business case to Council will be presented at the March meeting.

Professor Catherine Moran, Assistant Vice-Chancellor (Academic) participated in the Association of Commonwealth Universities (ACU) conference on Sustainable Development Goals (SDGs). Attended by university, government, and non-governmental organisations (NGO's) across the Commonwealth, the conference focused on how the Higher Education Sector could contribute to meeting the SDGs through research and teaching, and most importantly, through our international partnerships. Catherine led a discussion on the civic contributions of universities, working with local community and government. The University of Canterbury is a key member of the ACU steering group on SDGs, looking particularly toward sustainable global education, partnerships, and equity in and access to education.

## **Health and Safety**

A fire broke out in the High Voltage (HV) Lab on the morning of Tuesday 28 January 2020. At the time of the fire, there were no people inside, thus evacuation procedures were not necessary. The fire was quickly brought under control by NZ Fire Service. The HV Lab was secured until assessments were completed for both structural damage and asbestos contamination. Both reports have since come back as clear.

A Fire Investigator has confirmed the fire was started by an electrical appliance that failed. A health and safety investigation, led by Grant Craig, UC Health and Safety Consultant, has been conducted with the relevant staff in the Department.

The HV Lab which is the only one of its type in a NZ academic institution and in terms of voltage and current capability is significant in Australasia, is fully supported by both the Department and the College to be restored to its full prior use, including reinstating all specialist equipment.

## VC Activity Schedule

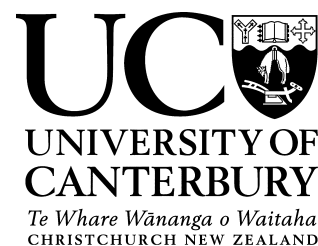
Past	
3 December 2019	<ul style="list-style-type: none"> <li>• Attended Manawa Christmas function</li> <li>• Hosted UCSA President and Vice-President with Sue McCormack</li> </ul>
4 December 2019	<ul style="list-style-type: none"> <li>• Spoke at 2019 History Awards</li> </ul>
5 December 2019	<ul style="list-style-type: none"> <li>• Attended Universities New Zealand meeting in Wellington</li> </ul>
6 December 2019	<ul style="list-style-type: none"> <li>• Met with Mary Gordon, Executive Director of Nursing at Canterbury District Health Board</li> <li>• Hosted ChristchurchNZ on campus</li> <li>• Hosted Dawn Baxendale, Chief Executive CCC on campus</li> </ul>
9 December 2019	<ul style="list-style-type: none"> <li>• Hosted Research Engagement meeting</li> </ul>
10 December 2019	<ul style="list-style-type: none"> <li>• Attended SMT lunch with new professors</li> </ul>
11 December 2019	<ul style="list-style-type: none"> <li>• Met with Julian Elder, Scion Research</li> <li>• Spoke at UC Rotorua Graduation</li> </ul>
18 December 2019	<ul style="list-style-type: none"> <li>• Attended UC Graduation ceremonies</li> </ul>
19 December 2019	<ul style="list-style-type: none"> <li>• Spoke at Eke Tangaroa   Celebration for Māori Graduates</li> <li>• Spoke at International Graduation</li> <li>• Spoke at UC Pasifika Graduation celebration</li> <li>• Spoke at UC Graduation dinner</li> </ul>
20 December 2019	<ul style="list-style-type: none"> <li>• Attended UC Graduation ceremonies</li> </ul>
23 December 2019 – 20 January 2020	<ul style="list-style-type: none"> <li>• VC on annual leave</li> </ul>
29 January 2020	<ul style="list-style-type: none"> <li>• Attended Honours and Appointments Committee</li> <li>• Attended Council planning session</li> </ul>
3 February 2020	<ul style="list-style-type: none"> <li>• Video recorded interview for School of Educational Studies and Leadership</li> <li>• Attended Audit and Risk Committee</li> </ul>
4 February 2020	<ul style="list-style-type: none"> <li>• Welcome speech at UCE Summer Startup Showcase</li> </ul>
5 February 2020	<ul style="list-style-type: none"> <li>• Spoke at Postgraduate Welcome</li> </ul>
7 February 2020	<ul style="list-style-type: none"> <li>• Met with Ministry of Social Development in Wellington</li> </ul>
10 February 2020	<ul style="list-style-type: none"> <li>• Spoke at International Student Welcome</li> <li>• Spoke at UC Local Community meeting</li> </ul>
11 February 2020	<ul style="list-style-type: none"> <li>• Attended Rochester and Rutherford 2020 Year at Fellows of Hall Luncheon</li> </ul>
12 February 2020	<ul style="list-style-type: none"> <li>• Attended Weaving the Rope #3 session</li> <li>• Attended Academic Board</li> </ul>
13 February 2020	<ul style="list-style-type: none"> <li>• Attended Universities New Zealand meeting in Auckland</li> <li>• Attended Stuart McCutcheon's farewell dinner</li> </ul>
17 February 2020	<ul style="list-style-type: none"> <li>• Attended Audit and Risk Committee</li> <li>• Attended Finance, Planning and Resources Committee</li> </ul>
18 February 2020	<ul style="list-style-type: none"> <li>• Attended UCSA Club Day</li> </ul>
19 February 2020	<ul style="list-style-type: none"> <li>• Attended Beca Centenary client function</li> </ul>
21 February 2020	<ul style="list-style-type: none"> <li>• Attended Reserve Bank Governor luncheon</li> <li>• Hosted guests at Crusaders vs Highlanders rugby game</li> </ul>
22 February 2020	<ul style="list-style-type: none"> <li>• Attended UC Pasifika Welcome Day</li> </ul>

Upcoming Events	
24 – 25 February 2020	<ul style="list-style-type: none"> <li>• Attending Association of Commonwealth Universities (ACU) Inaugural Regional Meeting, Canberra</li> <li>• Meeting Joanne Newman, Chief Executive and Secretary General of ACU</li> </ul>
2 March 2020	<ul style="list-style-type: none"> <li>• Speaking at Riccarton Rotary Club function</li> </ul>
5 March 2020	<ul style="list-style-type: none"> <li>• Attending Air New Zealand event in Auckland</li> </ul>
9 March 2020	<ul style="list-style-type: none"> <li>• Speaking at Year 13 transition event at Papanui High School</li> <li>• Keynote speaker at EY function</li> <li>• Providing welcome at Climate Change – Climate Crisis – Nelson Mandela Public Lecture</li> </ul>
13 March 2020	<ul style="list-style-type: none"> <li>• Attending Academic Board</li> </ul>
16 March 2020	<ul style="list-style-type: none"> <li>• Attending Audit and Risk Committee</li> <li>• Attending Finance, Planning and Resources Committee</li> </ul>
20 March 2020	<ul style="list-style-type: none"> <li>• Attending Staff Forum</li> </ul>
25 March 2020	<ul style="list-style-type: none"> <li>• Attending UC Council meeting</li> </ul>
24 March 2020	<ul style="list-style-type: none"> <li>• Attending Powhiri to welcome new University of Auckland VC</li> </ul>





# Memorandum/Pukapuka



<b>To:</b>	Ki:	University Council
<b>From:</b>	Nā:	Professor Ian Wright, Deputy Vice-Chancellor
<b>Date:</b>	Rā:	17 February 2020
<b>Subject:</b>	Kaupapa:	<b>Academic Board report</b>

## Recommendation:

*that the Council notes the report of the Academic Board.*

## Purpose:

To advise Council on the Academic Board proceedings at its February meeting.

## Executive Summary:

The Board considered various items including the interim Code of Practice for Pastoral Care of Domestic Students, the Assessing Work in te reo Māori Policy and considered a review of the Academic Board.

## Key Points/Strategic fit:

The discussions encompassed the strategy's aims of being an Accessible, Flexible Future-Focussed education provider, nurturing staff, thriving students with organisational efficacy.

## Financial implications:

None.

## Attachments:

- **Academic Board report**

Full papers commences overleaf.

## Paper Progress:

<b>To:</b>	<b>Date:</b>	<b>Decision:</b>
PFRC/RAC	N/A	
SMT	N/A	
FPRC/ARC	N/A	
COUNCIL	February 2020	Pending

## RECOMMENDATIONS TO THE COUNCIL FROM A MEETING OF THE ACADEMIC BOARD HELD ON WEDNESDAY 12 FEBRUARY 2020

### BUSINESS FROM THE CHAIR

The Chair:

- Acknowledged the positive outcome of UCIC's recent NZQA academic assurance review process, in which they had gained category one status - high confidence in their educational performance. He thanked all staff who had been involved in the review.
- Reminded staff that nominations are now open for the UC Teaching awards and Teaching medal.

### REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor noted:

- the global challenge of coronavirus (COVID-19), and its particular effect on New Zealand universities. She said that the Chair of Universities New Zealand has been speaking to Immigration New Zealand about the impact for students who intended to travel from China. She thanked the teams at UC who had been coordinating UC's response, in particular Lynn McClelland, Julie Mackey, and Sonia Mazey. She said that the consequences for students were likely to last for at least the whole of Semester one.
- that the general election is due in September and that the Tertiary Education Strategy is likely to be finalised shortly. A funding review is expected to follow its publication. Universities are in agreement that there is no need for a radical change in funding, but one area where there is a consensus that further funding will be needed is work integrated learning.
- the formal establishment of the New Zealand Institute of Skills and Technology, which will be the largest tertiary institution in New Zealand, with at least 250,000 learners and full degree granting powers. Its new Chief Executive has been announced, with the location of the head office to be announced by 1 April.
- she had recently reviewed the proposed amendments to the Education Act, which were minor, and retained the core commitment to academic freedom and institutional autonomy;
- that the domestic enrolment figures for UC are looking positive, although the Pasifika numbers were tracking lower than at the same time in 2019. She said that a concerted effort was needed to prioritise the participation and success rates for Māori and Pasifika students in particular.
- that this year promised to be exciting as it marked the real start of implementing the academic strategy. The focus would be on increasing UC's presence in the city, strengthening its partnership with Ngāi Tahu, the internationalisation of the curriculum and of research including the diversification of student recruitment and considering global networks. She anticipated that a proposal would be discussed at Council in March on an affordable and sustainable pathway for UC to move off coal in a reasonable timeframe.

Staff in Finance and HR had been working on delegations and structures as part of the organisational efficacy piece, with a particular emphasis on sharing a sense of commitment to a more constructive organisational culture.

- The media had recently covered some research on the gender pay gap in universities which had been discussed at SMT. SMT had expressed the view that it was strongly committed to eradicating the gender pay gap and to diversity and equity in practice. She said that this would need action from right across the university, to address aspects such as unconscious bias and would not be easy. HR were working on further guidance on how to prepare staff to participate in recruitment exercises.
- A first meeting of Heads of Department had recently taken place, as suggested by Associate Professor Kamp. The Vice-Chancellor had attended some of the meeting and was keen to attend in future, as she would like to hear from as many voices as she can and get wide advice.
- She would like Academic Board to hold an annual workshop, to help empower its membership to have academic oversight and accountability. She suggested an initial theme should be: the academic stature of UC; where are the frontiers of scholarship likely to be in the next ten years? Where should UC head in terms of curriculum and research contribution in the light of wider developments?

### **INTERIM PASTORAL CARE CODE**

The Vice-Chancellor said that she had asked for this item to be included to ensure that members are aware and familiar with the code. Professor Moran and Ms McClelland are looking at how UC exercises its responsibilities for every student. Ms McClelland added that this is an interim code, and consultation on a permanent code will take place with input from UC, NZQA and UNZ. The aim is to create a consistent template for pastoral care across New Zealand universities. Professor Moran added that the new ACE (academic course engagement) system is being introduced quickly by the LEAD team. She acknowledged the work of all those involved in the Colleges and Halls of residence.

A member welcomed the Interim code, but asked how the necessary changes would be funded, in particular highlighting the need for support of her Learn activities. Ms McClelland said that financing the new expectations had been raised as a potential issue in the UNZ submissions and she was aware that costs at halls of residence at other universities had been increased. A member also noted that there needs to be transparency in the provision and UC's expectations for residential providers. Ms McClelland said that UC is renegotiating its contracts and service-level agreements with providers. She clarified that she believes that the code will apply to homestay accommodation as well as for halls, but that further definitions and detail was expected in due course. Another member suggested that the detail of the code's implementation would be important, particularly thinking about respecting the agency in adult students, their own role in pastoral care, as well as university responsibilities. The Chair said it was likely that the Board would discuss this further in the future.

### **REVIEW OF THE ACADEMIC BOARD**

The Chair introduced the item by saying that the review dated from 2015 and that there have been numerous changes since that time including the appointment of a new Vice-Chancellor and Chancellor and a move away from post-earthquake recovery so that the review group were hoping that this would bring the discussions to a conclusion. Associate Professor Mackey thanked the other members of the group who were present – Professor Mazey, Ms McNoe and Professor Nokes. During the review, documents had been sent out widely for discussion and Colleges and other groups had engaged well with the process. She thanked the Vice-Chancellor for her recent input. She hoped that the Board membership would include committed and engaged people and noted that in the last year, attendance had increased considerably.

The Chair noted that two submissions had been tabled from members who were unable to be at the meeting but wished their views to be shared. He then invited general comments from the floor. These included:

- Thanks to the working group for a positive report;
- The continuing membership of Heads of Department (HoD's) is crucial to ensure the views of academic staff on the ground are represented. Deans may not have the direct knowledge of staff gained from PD and R meetings for example which Heads should have. HoD's have a crucial role as influencers and champions and can give good feedback if something proposed is not right. HoD's have specific roles in terms of budgets, distributing tasks, setting strategy and student recruitment which allows them a wider view across the university, which elected staff might not be able to contribute;
- Other members felt confident that Deans and PVCs would be able to reflect the views of staff without direct HoD representatives. One PVC meets with HoD's every week or two so feels very well informed of their views. In the present structure some Deans would not be able to represent all staff in the same way, for example Data Science is technically a Science subject but is largely offered by the Mathematics and Statistics department in the College of Engineering;
- An alternative to cutting the HoD's might be to reduce the number of elected College representatives;
- The University of Auckland and Victoria University of Wellington both include all professors and Heads of Department at their Academic Board or equivalent meetings.
- Members should be committed to the work of the Board and to the strategy and vision of the university and be expected to attend meetings. In the past, elected members have attended more regularly than ex officio HoD's.
- Further thought needs to be given to Māori and Pasifika representation;
- The proposals risk reducing diversity – if the plans for elected representatives go ahead, consideration should be given to requirements for including diverse representation;
- The tone and tenor of Board meetings has improved over the last year. Business has become less transactional and it is a good time to focus on the future and celebrate the views heard at meetings. In New Zealand there is a tendency to keep reforming structures where the underlying problems with culture are not addressed – change needs to come from the bottom up, so this discussion may be premature.
- Academic Board is not the apex academic body, but it is the largest body of a governance nature involving members of the university.
- The proposal cuts the number of student representatives by at least two. The Board needs to be agile, processes need to be faster and easier for students, as UC will become irrelevant to students if it does not catch up.

The Chair reminded the Board that if the motions were not passed, then the status quo would remain.

He asked Associate Professor Mackey to speak to motions 1 and 2.

Associate Professor Mackey explained that the first motion, that the Vice-Chancellor Chair the Board is already part of standing orders, but that during the consultation the role and independence of Chair and Deputy Chair had been raised, so the proposals sought to address that. The Vice-Chancellor added that she saw the proposal as a matter of how the Board functions, and not a personal vote, but that she preferred to recuse herself for the debate – she left the room.

Members commented:

- There appeared to be a contradiction that the reforms were intending to elect more of the membership, but the Chair and Deputy Chair would be appointed.
- Chairing Academic Board is complicated, the Vice-Chancellor's role and responsibilities are many and varied, combining the two would be stressful, possibly fraught and complex. An independent chair could concentrate on facilitation of the meeting, allowing the Vice-Chancellor's views to be heard from the floor. The Chair is not always able to express an opinion, where the Vice-Chancellor's views are essential.

**Moved:**

**That the Vice-Chancellor is the Chair of Academic Board.**

**Carried (27 for, 21 against).**

The Vice-Chancellor re-entered the room. Members discussed the second motion, regarding the Deputy Chair:

- The Deputy Chair should be elected by the Board, and not chosen from a list nominated by the Board; this would ensure that the role had the support of the membership.
- Under what circumstances will the Deputy be asked to chair? At the request of the floor? The Chair responded that at present he had stood aside where there were matters being discussed that related to his portfolio, where there was a possible conflict of interest and he anticipated that this would continue to be the case.

**Moved to Amend the Motion:**

**That the Vice-Chancellor appoints a senior academic who is not a member of SMT as Deputy Chair. This appointment would be selected from a list of nominees made by Academic Board. *The nominees to come from the membership of the Academic Board.***

**Defeated (24 against, 15 for, 2 abstentions).**

**Moved:**

**That the Vice-Chancellor appoints a senior academic who is not a member of SMT as Deputy Chair. This appointment would be selected from a list of nominees made by Academic Board.**

**Carried by a majority.**

Members discussed motions 3-6 regarding delegation. Views included:

- Delegations should be nimble and easy, so that they can work if a member is unavailable at the last minute, but the proposals appear over complicated;
- If no delegates are allowed, that will not allow for succession planning – delegation could also be seen as a way of involving younger staff. Staff may need to prioritise their students or teaching rather than attend a Board meeting, and without a delegate their voice would be lost.
- Some ex officio members consistently miss meetings, but this should be treated as a performance issue, which their manager should address rather than being tackled through reconstituting the Board membership.
- How would the proposed two delegates from each College work? Would a professor need to replace a professor? Would the delegate need to be from the same academic department?

**Moved:**

**That members of Academic Board unable to attend an Academic Board meeting shall not send delegates.**

**Defeated by a majority.**

**Moved:**

**That two delegates are nominated from each College and the UCSA to represent Board members who cannot attend a regular meeting.**

**Defeated by a majority.**

**Moved:**

**That the quorum be set at 67% if delegates are permitted.**

**Defeated by a majority.**

The detail of membership was discussed:

- Reducing the number of Deans to one from each College would not work for Engineering as there were so many students that the Dean Intermediate role was huge;
- The proposals need more reflection on representation from Māori, Pasifika and students;
- This might not be the right time to make these changes.

**Procedural motion:**

**That the Board adjourn.**

**Defeated by a majority.**

The members of the working group withdrew their final motions.

### **ASSESSING WORK SUBMITTED IN TE REO MĀORI POLICY**

Professor Moran explained that the policy was up for its regular review, and had been circulated to Colleges and SMT, and reviewed by the Academic Quality office and the office of the Assistant Vice-Chancellor (Māori).

Comments from the floor included:

- Why does the policy exclude Masters and doctoral degrees?

Professor Moran explained that these would be the next step, but that this was an opportunity to enhance the existing provision.

- Is UC resourced to enact the policy if there is a rise in the number of students wishing to be assessed in te reo? More students are enrolled in Kura Kaupapa Māori so this is likely to be a growing demand.

Professor Moran said that this had also been raised in the discussion at SMT and that there was a need to grow Māori staff across disciplines.

- Staff in Aotahi had been involved with providing resources in the past, but a more formal system was needed;
- Other New Zealand universities have similar policies, there should be an opportunity to pool resources;
- The reference to grading needed refinement – grades can be changed during the assessment process.

**Moved:**

**That the Assessing Work Submitted in te reo Māori policy be approved.**

**Carried**