COUNCIL
Te Kaunihera o Te Whare Wānanga o Waitaha

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

EMBARGOED UNTIL 2pm WEDNESDAY 26 MAY 2021

Agenda

Date **Wednesday 26 May 2021**
Time 4.00pm
Venue Council Chamber, Matariki

		Refer to Page No.
1.	APOLOGIES:	
2.	REGISTER OF INTERESTS	3-5
3.	CONFLICTS OF INTEREST *Every Member has an obligation to declare any material interests relevant to any University of Canterbury activities and to ensure that any conflict arising from the material interests is noted and managed appropriately*	
4.	MINUTES	
	4.1 28 April 2021	6-10
5.	MATTERS ARISING	
6.	FROM THE AUDIT AND RISK COMMITTEE	
	6.1 Health and Safety Report (Natasha Barnett, Health and Safety Director, in attendance)	11-15
7.	FROM THE CHANCELLOR	
	7.1 Chancellor's Meetings	16
	7.2 Degrees Conferred in Absentia	
8.	FROM THE VICE-CHANCELLOR	
	8.1 Monthly Report	17-25
9.	PUBLIC EXCLUDED MEETING Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:	

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 28 April 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	**From the Chancellor** Emeritus Professor nomination	To protect the privacy of natural persons.	7(a)
6.2	Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0 7.1	**From the Vice-Chancellor** The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1	**From the Audit and Risk Committee** Draft minutes ARC meeting 17 May 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	Audit New Zealand Management Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.3	CAM Self-assessment and Deloitte Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9. 9.1	**From the Finance, Planning and Resources Committee** Draft minutes FPRC meeting 17 May 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Council Health and Safety Programme	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	Mickle Fund Proposed Amendment	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0	**General Business**	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed, and is relevant because of their involvement in the development of the reports to Council on these matters.

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING –Wednesday 26 May, 2021 at 4.00pm

UC COUNCIL
Register of Interests
May 2021

Name (Council members)	Date notified	Person and/or organisation with interest	Nature of interest
Sue McCORMACK (Chancellor)	2020	Canterbury Earthquakes Insurance Tribunal	Member
	2019	Canterbury Museum Trust Board	Trustee
	2021	Christchurch Stadium Trust	Trustee
	2009	Dress for Success	Honorary Solicitor
	2017	KiwiRail Holdings Ltd	Director, Deputy Chair
	2017	Swiftpoint Ltd	Trustee Shareholder
	2019	UC Foundation	Ex-officio Trustee
Steven WAKEFIELD (Pro-Chancellor)	2019	199 Johns Rd Ltd	Shareholder, Director
	2017	Brackenridge Services Limited	Director
	2017	CDHB – Quality, Finance, Audit and Risk Committee	Committee member
	2017	Carolina Homes Limited	Director, Shareholder
	2019	Christchurch Cathedral Reinstatement Limited	Board member (Ex officio – CPT Rep)
	2017	Church Property Trustees of Anglican Diocese	Trustee
	2020	Cookie Time Limited	Director
	2017	Court Theatre Trust	Citizens' Trustee
	2017	Crop Logic Limited	Director, Shareholder, Chair
	2017	Deloitte Limited	Former partner (now retired)
	2019	East Lake Trust	Trustee
	2018	EVNEX Limited	Shareholder, Director
	2018	Foodstuffs South Island Cooperative Limited	Independent Director
	2018	Foodstuffs South Island Properties Ltd	Director
	2017	Greater Christchurch School Network Trust	Chairman of Trustees
	2019	Health One Programme Steering Group	Independent Chair
	2021	House of Travel Wellington Limited	Director
	2017	Innovative Software Limited	Director, Shareholder
	2018	Lincoln University	Graduate (Post-Grad Diploma)
	2017	Mastaplex Limited	Shareholder
	2020	Medsalv Limited	Director
	2019	Menumaster Limited	Shareholder and Director
	2018	Murdoch Manufacturing Ltd	Director
	2017	New Zealand Health Innovation Hub	Director, Chair
	2017	Nutrient Rescue Limited	Director, Shareholder
	2020	Paenga Kupenga Limited	Director
	2017	Ravenscar Trust	Chairman
	2017	RHOAD Limited	Director
	2017	Saint Barnabas Fendalton Parish	Vestry Member, Synod Rep
	2017	Saint Barnabas Fendalton Trust	Chairman
	2017	Son, David Wakefield	Student at UC
	2017	Steve Wakefield Services Limited	Director, Shareholder

	2021	Swallowing Technologies Ltd	Director
	2017	Syft Limited	Shareholder
	2018	The Taurus Trust	Trustee
	2017	Townsend Fields Limited	Managing Director
	2017	Wakefield Holdings Limited	Director
Peter BALLANTYNE	2013	Canterbury District Health Board subcommittees	Member Quality, Finance, A&R
	2021	Canterbury Health Care of the Elderly Education Trust	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
Rachael EVANS	2020	Kereru Trust	Trustee
	2020	Law Society	Member
	2020	Te Rūnanga o Ngai Tahu	Employee
	2020	Te Rūnanga o Ngāti Tama	Member
	2021	University of Canterbury	Guest lecturer/tutor in School of Law
	2020	Whanganui Iwi	Member
Kim FOWLER	2021	University of Canterbury	Student
	2021	UCSA	President
Jack HEINEMANN	2021	Tertiary Education Union	Member
John HOLLAND	2021	Craigmore Dairy II GP Ltd	Director
	2021	Craigmore Farming GP Ltd	Director
	2021	Craigmore Forestry GP Ltd	Director
	2021	Craigmore Group GP Ltd	Director
	2021	Craigmore Permanent Crop GP Ltd	Director
	2021	Craigmore Sustainables Group LP	Shareholder
	2018	Glasson Trustee Ltd	Director
	2020	Hickman Family Trustees Limited	Director
	2019	JCG Trustee Ltd	Director
	2019	SIG Trustee Limited	Director
	2018	Southbase Construction Ltd	Director
	2021	Southbase Group Ltd	Director and Shareholder
	2021	Totara Forestry GP Ltd	Director
	2019	Winders Consulting Limited	Director and Shareholder
	2019	Winders Investments Limited	Director and Shareholder
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2019	Conductive Education Canterbury	Treasurer
	2019	Hamilton City Council	Chair, Audit Risk Committees
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	New Zealand Lotteries Commission	Chair Audit Risk Committee, Commissioner
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director

	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2020	Television New Zealand Ltd	Director, Chair Audit Risk Committee
	2019	Timaru District Council	Member, Audit and Risk Committee
Warren POH	2020	Christchurch Netball Centre	Board Member
	2018	GHD Limited	Employee
	2017	E&S Hop Holdings Limited	Director
	2021	FAN Advisory Board	Member/Independent advisor
	2018	GHD Limited	Shareholder
	2017	M&W Nominees Limited	Director and Shareholder
	2020	NOSSLO Group Limited	Director
	2018	Olsson Fire and Risk New Zealand Ltd	Director and Shareholder
	2017	Ofwarren Limited	Director and Shareholder
	2020	University of Canterbury	Husband of enrolled student
Cheryl de la REY (Vice-Chancellor)	2021	Academic Quality Assurance Board	Board Member
	2020	Assoc of Commonwealth Universities: Academic Quality Agency	Council Member
	2020	New Zealand Qualifications Authority	Board Member
	2019	Universities New Zealand Vice-Chancellors' Committee	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Gillian SIMPSON	2019	Anglican Schools Board	Board member
	2019	Canterbury Rugby Football Union	Independent Director
	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent contractor
	2019	New Zealand Education Scholarship Trust	Trustee
Shayne TE AIKA	2020	Rannerdale Home Care Limited	Director
	2020	Rannerdale War Veterans Home Ltd	Director
	2020	The Karshay Group Ltd	Director and Shareholder
Adela KARDOS (General Counsel/Registrar)	2020	University of Canterbury	Staff member

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

Minutes

Date	**Wednesday 28 April 2021**
Time	5.08 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Mr Steve Wakefield (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
Apologies	None
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, Finance and IT Professor Matthew Turnbull, Deputy Chair, Academic Board Mrs Raewyn Crowther, University Council Coordinator Professor Heinemann was welcomed to his first meeting.
REGISTER OF INTEREST	Corrections and updates were to be supplied to the Registrar.
CONFLICTS OF INTEREST	Warren Poh advised he had provided feedback on the MEM course for the CUAP proposal. This was not considered to be a conflict.
MINUTES	The minutes of the meeting held on 31 March 2021 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	**Chancellor's Meetings** The list of Chancellor's meetings was noted. Moved ***<u>That</u>: Council note the report on the Chancellor's meetings.*** Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE-CHANCELLOR

Monthly Report

The Vice-Chancellor commented on a number of matters:

- Graduation ceremonies had been a highlight of the first term.
- Discovery Day had been well-supported by local schools, boding well for enrolments in 2022.
- The PM's Science Award included a number of UC staff working in collaboration with Auckland University on the COVID response.
- Knowledge Commons was contributing to community engagement.
- The 2020 Annual Report had been reported in the media.
- Māori Futures Academy was to be launched on 30 April.
- Child Well-being Research Institute had been successful in securing a major contract to deliver micro-credentials to 3000 people.
- Times Higher Education rankings on sustainable development goals ranked UC last amongst NZ universities, indicating a need to improve in this area.
- University values were being developed by staff. These would be presented to Council at a workshop.
- Internationalisation – there was a need to diversify offerings to attract students back.
- Environmental sustainability – an internal travel survey of staff was being undertaken.
- External Engagement – a meeting with Peter Bramley, CEO of the CDHB had been positive and this relationship would continue to be developed despite the recent changes announced to DHBs.
- UC had provided input to Christchurch plans, eg Greater Christchurch and ECan, where submissions indicated UC should be seen as a resource, a partner and an anchor institution in Christchurch.
- Research income was the highest in recent years.
- A new Environmental Science degree was likely to be approved with the proposal being very well received.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE ACADEMIC BOARD

Academic Board Report

Professor Matthew Turnbull joined the meeting to present the report of the Academic Board, noting that discussion had centred on a proposal to establish a Graduate School which:

- had been gaining momentum since 2015,
- was designed to provide cohesion for the cohort, with common resourcing, training opportunities, work placements and high level support, to create work-ready graduates,
- existed in all other NZ universities,
- would provide consistency of support and mentorship across all Colleges and disciplines rather than the current variable services,
- would improve the student experience by the provision of organisational efficiencies.

A detailed proposal would be prepared that would consider which students would be included and the inclusion of the good practices that already existed.

Professor Turnbull also reported on the capture of lectures, noting that since 2019, when 73% of lectures were recorded, the figure had now risen to 98%.

Moved

***That:* Council:**

i. notes the report of the Academic Board;

ii. approves the following curricular proposals for submission to CUAP for their noting and approval:

College of Arts | Te Rāngai Toi Tangata

1.1 Changes to the Bachelor of Arts (for approval)

1.2 Changes to the Bachelor of Music (for approval)

College of Education, Health and Human Development | Te Rāngai Ako me te Hauora

1.3 The introduction of a Doctor of Health Sciences (for approval)

1.4 The introduction of:

1) Postgraduate Diploma in Youth and Community Leadership (for approval)

2) Postgraduate Certificate in Youth and Community Leadership (for approval)

1.5 The introduction of:

1) Minors to the Bachelor of Health Sciences (for approval)

2) Diploma in Health Sciences and a Certificate in Health Sciences (for approval)

College of Engineering | Te Rāngai Pūkaha

1.6 The introduction of a Postgraduate Diploma in Engineering Management (for approval)

1.7 Changes to the Master of Engineering Management (for approval)

1.8 The introduction of a Transportation endorsement to the

Master of Engineering (for approval)

1.9 The discontinuation of Civil Engineering, Construction Management, Earthquake Engineering and Transportation Engineering as subject endorsements from the Postgraduate Certificate of Engineering (for noting)

Carried

PUBLIC EXCLUDED MEETING Moved

<u>That:</u> the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	**Reason for passing this resolution in relation to each matter**	
4.0	Minutes of the meeting held on 31 March 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0	**From the Chancellor**		
6.1	Emeritus Professor Nomination	To protect the privacy of natural persons.	7(a)
6.2	Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0	**From the Vice-Chancellor**		
7.1	The Vice-Chancellor's verbal report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.	**From the Finance, Planning and Resources Committee**		
8.1	Draft minutes FPRC meeting 19 April 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	Sustainability Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	UCTF Report for FY2020	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0	**Other Business**		
9.1	IT Transformation Project Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0	**General Business**	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation

to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 6.17pm and confirmed for the public record:

- The award of the title of Emeritus Professor to Professor Simon Kemp.

GENERAL BUSINESS

There were no items of General Business.

The meeting ended at 6.17pm.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 26 May 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

Memorandum/Pukapuka

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

To:	Ki:	Audit and Risk Committee
From:	Nā:	Paul O'Flaherty, Executive Director – People, Culture and Campus
Date:	Rā:	17 May 2021
Subject:	Kaupapa:	**Health and Safety Report**
Purpose:	Kaupapa:	For noting

Enclosed is the Health and Safety report from Natasha Barnett, Director of Health and Safety.

To:	**Date:**	**Decision:**
ARC	17 May 2021	For noting
COUNCIL	16 May 2021	N/A

To:	**Ki:**	Audit and Risk Committee
From:	**Nā:**	Natasha Barnett-Director of Health and Safety
Date:	**Rā:**	17 May 2021
Subject:	**Kaupapa:**	**Health and Safety Report**

Recommendation:

The Audit and Risk Committee notes this report.

1.0 Purpose:

1.1 To provide governance with an overview of recent activities, incident trends and performance of the health and safety management system.

2.0 Key Points:

2.1 Health and Safety Incidents and Trends

2.1.1 In total, there were 30 incidents reported this period (Feb- April). There were no *significant* incidents, work-related illnesses, or injuries reported. There are notable trends in reporting of Discomfort/Pain (20%) and slips/trips (20%).

2.1.2 Leading indicators and reporting metrics are currently being established, with the new health and safety reporting system enabling improvements in data capture and reporting. The new system is on track for "Go-Live" in late July '21.

2.2 Improvement Plans and Policy

2.2.1 The Health and Safety Plan (Appendix 1) articulates the University's vision for health and safety, and guides the ongoing development of our systems and culture. As a reminder, the execution of the plan will: Improve our foundational operating systems, increase risk mindfulness and provide tools and frameworks that will consistently enhance the management of health and safety risks and compliance, and, empower our people by building health and safety leadership capability throughout UC.

Work has begun on the project plans for several cornerstone projects. Progress on the delivery of objectives and key milestones will be monitored by the Director of Health and Safety and monthly reporting to the Risk and Advisory Committee will be initiated.

2.2.2 The Executive Director of People, Culture and Campus and the Director of Health and Safety met with the Chair of Audit and Risk on 28th April to discuss the Council Health and Safety Charter. It was agreed that a separate Council Health and Safety Charter is not required, as the duties/responsibilities and commitment of the Council are explicitly stated in the UC Health, Safety and Wellbeing Policy. The Director of Health and Safety will develop and submit a draft Health and Safety Framework, including a draft Policy, to Audit and Risk in August and the Council Handbook will be updated to include reference to governance duties and liabilities (Health and Safety at Work Act 2015).

2.3 Resourcing

2.3.1 The service delivery model and resourcing requirements of the UC Health and Safety function has been reviewed. The new structure (Fig 1.) approved by the Executive Director of People, Culture and Campus, will ensure that the function can effectively execute the Health and Safety Plan whilst continuing to support the complex range of operations within the current and future landscape of our organisation.

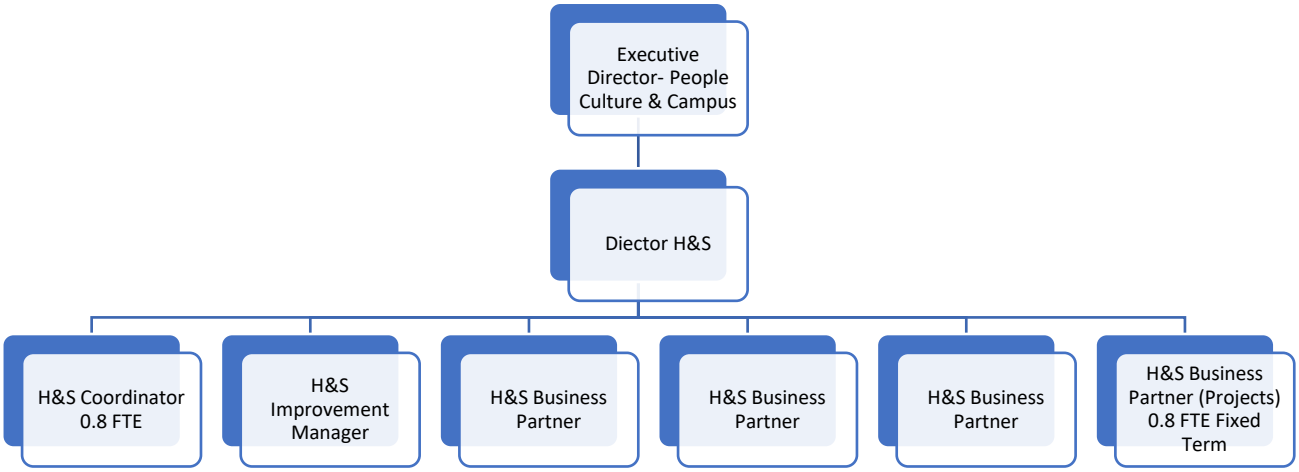

Fig.1 New Health and Safety Function Structure

The new structure represents a significant increase in Health and Safety capability and will provide expertise to deliver continuous improvement in the management of health and safety risks, to champion our vision, and to implement transformative policy and processes.

Incumbent Health and Safety staff have been retained in the new structure, however, due to the growing demand for specialised, operational health and safety support within Facilities Management, the Senior Health and Safety Consultant has moved into a new role as Facilities Management Health and Safety Specialist, directly reporting to the Asset and Operations Manager.

2.4 Management of Critical and High-Probability Risks

2.4.1 A process to collate, define, manage, monitor and review the effectiveness of risk controls for UC's critical and high probability health, safety and wellbeing risks, is being customised into the design of the new health and safety software.

2.4.2 A Bowtie Risk Management training course is being delivered to approximately 60 staff who are responsible for managing critical and high-probability risks.

2.4.3 Risks have been identified in respect of UC's compliance with aspects of the Hazardous Substances Regulations and the Radiation Safety Act. Improvement Action Plans are being documented with the risk owners and relevant stakeholders to ensure the risks are sufficiently mitigated.

2.5 Worker Engagement, Safety Tours and Inspections

2.5.1 The Director of Health and Safety met with the Council's Health and Safety Champion for a preliminary discussion about health and safety engagement activities for the Council and Senior Leadership Team. The benefits of Safety Tours were acknowledged, however, the current format may not be meeting the needs of these groups. Further consultation regarding the development of an Engagement Plan still needs to occur, with the aim being to provide Audit and Risk with an update in August.

2.6 Audits

2.6.1 The annual external health and safety audits (SafePlus Assessments) are scheduled to take place between September and November. This year, the audit sites selected are the School of Product Design; Facilities Management (Logistics and Operations) and, the School of Earth and Environment.

2.7 Compliance with Health Monitoring Requirements

2.7.1 UC have outsourced the administration of the occupational health monitoring /surveillance programme to health management company NZ Provide. This removes a significant administrative burden and will ensure that UC is compliant with the privacy and records keeping requirements of the Health Information Privacy Act and the Health and Safety at Work Act. The requirement for health monitoring/surveillance is determined by exposure risk to hazards such as excessive noise, dust, fumes, asbestos, radiation, and chemicals. Health monitoring is scheduled to be completed for approximately 100 staff in June/July.

2.7.2 The annual staff influenza vaccination programme commences on 17th May, in line with Ministry of Health guidelines. Vaccination vouchers will be provided to all continuing and fixed-term staff.

Attachments:

Health and Safety Plan 2021-2024

Documents on Sharepoint for information:

Paper Progress:

To:	Date:	Decision:
PFRC/RAC		
SMT		
FPRC/ARC	17/05/21	
COUNCIL		

Appendix 1

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

Health & Safety Plan 2021-2024

Our **Vision**

Work and learning is safe and healthy for everyone at Te Whare Wānanga o Waitaha | University of Canterbury.

How we'll do it

We will engage authentically, and value our people, leverage the strengths and knowledge of our community, integrate health and safety into our business strategies, focus on our top risks, improve our systems and standards, foster innovation, tell our stories, learn from our mistakes, celebrate success and nurture our culture.

	Developing	Performing	Leading	Embedding
Inspiring Leadership	We will uphold our commitment to a bi-cultural UC by co-developing initiatives with our partners so that we are responsive to identified needs that support the health, safety and wellbeing aspirations of our people	We will provide governance with insight into health and safety risks and management performance by developing and reporting balanced performance metrics and leading indicators	We will have a development pathway that supports leadership capability and development of health and safety leaders (staff and students)	We will be leaders in health and safety within our sector and will help others to learn, innovate and improve performance
Effective Systems	We will adopt ISO 45001 as the standard for Occupational Health and Safety, and will take an integrated systems approach drawing in the most relevant and useful elements of international management standards	We will verify legislative compliance and will ensure recommendations for improvement translate into actions and continuous improvement	We will have an effective management system and tools that provide an organisation-wide view of health and safety risk compliance	We will demonstrate progression on the health and safety maturity continuum, moving from compliance driven to values driven
Thriving Communities	We will co-develop initiatives with our industry partners/PCBUs with shared duties that support the health, safety and wellbeing of our people	We will have a continuous improvement mindset where we actively seek to learn and improve our culture, performance, culture, system and tools	We will increase risk mindfulness and embed a critical risk management framework into "business as usual"	We will draw on our collective expertise to create better health, safety and wellbeing outcomes for our people

Review & Transition

Memorandum

Chancellor's Office
Email: chancellor@canterbury.ac.nz

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

To:	Council Members
From:	Sue McCormack, Chancellor
Date:	20 May 2021
Subject:	**CHANCELLOR'S MEETINGS**

I outline for you the key events I have attended on behalf of UC since the last Council meeting:

- Regular meetings with the General Counsel/ Registrar
- Attended FPRC/ARC agenda setting meeting
- Attended a Lincoln University Graduation ceremony
- Attended ARC and FPRC meetings

Meetings planned between today and the Council meeting on 26 May:

- Meeting with VC, Jane Huria and Gabrielle Huria

Sue McCormack
Chancellor

Vice Chancellor's Report to Council

UNIVERSITY OF CANTERBURY
Te Whare Wānanga o Waitaha
CHRISTCHURCH NEW ZEALAND

May 2021

Introduction

The 2020 Annual Report was released in late April, with key information about the way UC responded to and experienced the COVID-19 pandemic in that year and the resulting impact on our financial performance. For the first time the report includes a list of academic accolades including national and UC medal winners and our newly named Professores Emeriti.

The Ministry of Education released for consultation the updated Education (Pastoral Care of Tertiary and International Students) Code of Practice 2021. The Ministry intends to issue new pastoral code legislation in July 2021 to take effect from 1 January 2022. The deadline for all submissions is 21 May 2021. Universities New Zealand will be making a submission on the new code, as will UC and many other New Zealand universities independently.

A very exciting high-level sports competition, the University and Tertiary Sports New Zealand National Tertiary Championships is currently taking place between all eight universities, involving a variety of sports. At the end of all the sports events for 2021, the university that has earned the most points secures the championship shield. As at the time of writing this report, UC is in first place after three events (rowing, 3x3 basketball and futsal).

UC is also currently ranked first equal with three other universities for the Spirit trophy, which is awarded through popular vote by participants at the event for who shows the best 'spirit' of the game, is friendliest and is overall liked by the other universities. There are four more events to go to determine the winner.

Engagement

Increase our presence and impact in Ōtautahi Christchurch and Waitaha Canterbury.

This month UC had the opportunity to make a submission on the Long-Term Plan for Ōtautahi Christchurch. Both UC and the UC Students' Association (UCSA) made submissions, along with many staff who made individual submissions. Accompanied by Robyn Nuthall, I presented the UC perspective at the Christchurch City Council hearings to promote the concept of the Knowledge Commons. In short, we made the case that the Council could benefit significantly from a more structured approach to partnering with UC as an anchor institution. UC's 10-year Strategic Plan 2020 – 2030 is explicit about our commitment to engage more fully with the local community and city, particularly in advancing our aim to support local economic growth and social and environmental sustainability.

A few weeks earlier, I did a similar presentation, accompanied by Professor Ekant Veer and Robyn Nuthall at the Environment Canterbury Board hearings on the draft long-term plan.

Partner with Ngāi Tūāhuriri and Ngāi Tahu to uphold the mana and aspirations of the mana whenua.

A new catalogue "He pukapuka hei kai mā te hinengaro: Māori and Pasifika Books to feast your mind on" features four Canterbury University Press (CUP) titles (view a digital version, or download a printable version). It's been produced by Kete, an initiative of The Coalition for Books, which aims to engage more audiences with a diverse range of Aotearoa New Zealand books and authors. The books featured are *A Long Time Coming* by Martin Fisher and *Water Rights for Ngāi Tahu* by Te Maire Tau, and two digital publications *Ngā Kōrero a Mohi Ruatapu: The writings of Mohi Ruatapu* and *Ngā Kōrero a Pita Kāpiti: The teachings of Pita Kāpiti* translated and edited by Anaru Reedy; these last two were first published in 1993 and 1997 respectively, and are out of print but now available as Open Access titles in UC's research repository.

The Minister of Forestry, Hon Stuart Nash visited academic staff and Ngā Karahipi Uru Rākau scholarship recipients. Conversations were had around the new vision for the forestry industry moving forward and he took the opportunity to acknowledge the continuation of Ngā Karahipi Uru Rākau scholarship for a further three years.

Conferences and public events

UC's reputation as a conference venue is growing with very positive feedback from both delegates and conference organisers. Participants range from international online audiences in Europe, Asia and Australasia to domestic audiences taking part in hybrid and face-to-face events on campus.

Agritech is a key business sector where Canterbury and the rest of New Zealand aspire to enhance its potential and deliver greater outcomes from it. The Government is committed to this outcome through the delivery of its Agritech Industry Transformation Plan (ITP). UC is an active member of AgritecNZ which is managing the implementation of the Agritech ITP. Recently this has involved regional roadshows, and we have forthcoming opportunities to engage on identified 'agritech' skills gaps and the proposed Agritech Skills Reference Group.

UC is contributing to the E Tipu: Boma NZ Agri Summit in Christchurch, with a significant presence at the two-day conference with the aim of raising the profile and capability of UC. Additionally, UC is sponsoring a $50,000 researcher prize in the **Food, Fibre & Agritech Supernode Challenge**, with the awards announced at the conference. UC has one researcher-led technology participant (Maryam Shojaei, Chemical and Processing Engineering) among the 10 finalists.

Te Kura Pāngarau hosted the Canterbury Maths Association (CMA) for a conference focused on mathematics teaching in primary and secondary schools. A wide range of presentations was on offer, covering topics such as blended learning, Maths Craft, strategies for teaching mixed ability groups, incorporating mātauranga Māori into the classroom, and the new numeracy standards. Strategies for developing deeper algebraic thinking were discussed in several talks. We also honoured Kevin Hannah with a lifetime membership of the CMA for his many contributions to mathematics education in New Zealand.

Emeritus Professor Roger Robinson, author of *When Running Made History* (CUP, 2019), was interviewed about sports writing on Radio New Zealand's Standing Room Only. Roger took part in a panel at Featherston Booktown Karukatea Festival 2021 earlier in this month.

Next month, Te Hunga Rōia Māori o Aotearoa, Hui-Ā-Tau Conference 2021 will be held at UC, proudly supported by the School of Law and Canterbury Law Review Trust. The theme for the conference was gifted by Dr Moana Jackson, Māori Lawyers as Agents of Mana-Based Change. This nationwide event will bring together a large gathering of Māori legal practitioners, judges, parliamentarians, academics, policy-analysts, researchers and law students. It is an exciting opportunity to host this event at UC, where participants will discuss the changes involved in moving the legal system toward a bicultural setting.

Professor Elizabeth McDonald was the keynote speaker at this year's Health Practitioners Disciplinary Tribunal training workshop, held in Wellington, in which she outlined the processes, practices and reform options for the hearing of proceedings involving sensitive claims. Her work on *Rape Myths as Barriers to Fair Trial Process: Comparing adult rape trials with those in the Aotearoa Sexual Violence Court Pilot* (CUP, 2020) was highly recommended in a review by Associate Professor Scott Optican in *Canterbury Law Review 26.*

Make a positive impact on social sustainability in Ōtautahi Christchurch and Waitaha Canterbury.

The Ministry of Education's new Relationships and Sexuality Education guidelines are out, and teachers and school leaders are getting support to bring the guidelines to life. UC has been awarded the Ministry of Education contract to create effective practice showcases and educator resources to help schools and teachers implement the guidelines. The resources are being designed by Dr Rachael Dixon and Dr Tracy Clelland, School of Health Sciences, who have both taught previously in schools. The resources will be housed on a dedicated section of the Ministry of Education's wellbeing website, with an expected release date of Term 3 2021.

The College of Education, Health and Human Development hosted Sport New Zealand's National Coach Development workshop. At this event, 20 coaches from around New Zealand experienced theoretical and practical coaching development. The organising group for this event included an ex-staff member (Hugh Galvan, now with Sport New Zealand), a BSpC graduate (Mike De Bono – event lead, Sport Canterbury) and a BSpC student intern (Sammy Colvin).

Industry professionals within the science, technology, engineering and mathematics (STEM) sector took over the Engineering Core on Thursday 6 May, giving UC students an opportunity to engage in conversations and explore internship and graduate opportunities with potential employers at the STEM Careers fair. The event facilitated connections between industry and students, and provided an opportunity to increase our presence and impact in Ōtautahi Christchurch and Waitaha Canterbury, as well as to retain and grow the diversity of talent in this region.

The UC participated in Open Christchurch, a free weekend festival of exceptional architecture, to raise awareness of UC's local engagement while celebrating UC's architecture, foster positive engagement with the local community, and to generate media coverage. The festival offered people in Christchurch the opportunity to connect with their city by uncovering new spaces and getting up close to the buildings they love. The Ilam campus opened its doors to Jack Erskine, Ernest Rutherford and Puaka-James Hight as well as hall of residence College House. A combined total of 300 attendees came through Ernest Rutherford, Jack Erskine and Puaka-James Hight over the course of the day. In the CBD, there was an opportunity to explore UC's Teece Museum of Classical Antiquities in the UC Arts reimagined 'Old Chemistry' building, in the Arts Centre which had a total of over 500 visitors throughout the weekend.

Education and Research

The future-focused Professional and Community Engagement (PACE) team delivers pan-university work integrated learning (WIL) internships, in line with the Tertiary Education Commission's (TEC's) emphasis on employability after graduating, as well as with evidence-based research on the value of best-practice WIL. Last month (29 and 30 April) the PACE team attended the WILNZ International Online Conference. Conference presentations from New Zealand and Australian WIL experts clarified that it is essential for UC to invest further in WIL to increase students' employability by developing skills such as agility, resilience and self-management.

Dr Myron Friesen, School of Educational Studies and Leadership, was a representative at the Wellington wānanga on early brain development related to communication, which was hosted by the Department of Prime Minister and Cabinet's Child Wellbeing Unit. Over 60 people attended, representing national and local government departments, philanthropists, leading not-for-profit organisations, private businesses and academics. The Parenting Place sponsored Dr Friesen's participation, reflecting his long-term collaboration in building effective parenting programmes. Professor Gail Gillon and Professor Brigid McNeill (School of Teacher Education) from the UC Child Well-being Research Institute also presented recent findings from their research on literacy interventions for tamariki from the Better Start National Science Challenge.

At the first presentation of the Professorial Lecture series 2021, Professor Brigid McNeill, School of Teacher Education, was celebrated for her substantive contribution to academe. Professor McNeill gave an outstanding presentation along with Professor Daniel Holland from the Department of Chemical and Process Engineering.

The Government has proposed moving control of water fluoridation from local councils to the Director-General of Health, in an effort to create a nationally consistent approach. The Bill to implement this proposal is supported by findings from research led by Professor Philip Schluter (School of Health Sciences) with a team of legal, public health, dental, water-quality and geospatial specialists, including Dr Martin Lee, Ms Helen Atkins, Mr Barry Mattingley and Dr Matthew Hobbs (School of Health Sciences). The findings showed children without a fluoridated water supply were 20% more likely to have severe tooth decay, and the lack of widespread community water fluoridation disproportionately affects children living in the most socioeconomically deprived areas. Moreover, Māori and Pacific children are more likely to experience worse oral health than Pākehā, even after accounting for key sociodemographic factors.

Professor Lianne Woodward, School of Health Sciences, together with researchers from Otago University and UC, interviewed 700 Kiwis and found that physical punishment of children is decreasing. In their article published in the *New Zealand Medical Journal*, the researchers reported that the practice of smacking a child on their bottom reduced by almost half from 2002 to 2017, and severe assaults declined by two-thirds. Despite the downward trend in reported cases of physical punishment, however, it remains a fairly common form of discipline since the legislation against it was introduced.

A new study led by Dr Laurie McLay (School of Health Sciences) has found one in four children on the autism spectrum in Aotearoa take melatonin to help them sleep and that it makes a huge difference to them and their families.

A nationwide cross-sectional study has generated data that may help mitigate potential inequality in our response to the COVID-19 pandemic, or indeed to future pandemics. Areas with high Māori and Pacific populations, including South Auckland and Porirua, are among the most vulnerable. Identifying areas of high vulnerability allows for better targeting of resources. This research was conducted by the College of Science's Postdoctoral Fellows Jesse Wikia and Lukas Marek, Professor Simon Kingham and Associate Professor Malcolm Campbell, along with Dr Matthew Hobbs, College of Education, Health and Human Development.

The UC Community Engagement Hub has partnered with Leadership in Communities, a year-long programme of professional development for community organisation leaders, to conduct research with its 500+ participants in the programme over the last eight years. Postdoctoral Fellow Hilary Dutton and Associate Professor Billy O'Steen will be collecting and analysing data related to how participants' involvement in the programme has affected the organisations they work for.

Australian and New Zealand Industrial and Applied Mathematics has awarded the 2020 Tuck Prize to Professor Mike Plank, School of Mathematics and Statistics. The prestigious prize, in honour of the late Professor Oliver Tuck, is awarded for outstanding research and distinguished service to the field of Applied Mathematics. It is only awarded to candidates deemed to be of sufficient merit and is limited to a maximum of one award per year.

Professor Julia Rucklidge's co-authored new book with Calgary research psychologist Bonnie Kaplan, *The Better Brain: How nutrition will help you overcome anxiety, depression, ADHD and stress*, has been called "one of the most important books of the year" by George Henderson of Newsroom NZ, who also states that description is an understatement.

New research co-authored by UC Economics and Finance staff – Head of Department Professor Jedrzej Bialkowski, Dr Huong Dang and Dr Xiaopeng Wei – has been accepted for publication in the prestigious *Journal of Financial Economics* (ranked in the world's top two journals in this discipline). The paper, "High policy uncertainty and low implied market volatility – an academic puzzle?", will be published later this year.

Dr Annabel Ahuriri-Driscoll, School of Health Sciences, has been co-opted to be a member of the Health Research Council (HRC) Māori Health Committee. The Māori Health Committee, as a statutory committee of the HRC, is responsible for advising the Council on health research for Māori, including cultural issues relating to gathering, verifying and validating information. It is also responsible for distributing funds dedicated to Māori health research and career development.

UC's Digital Education Futures Lab and the School of Educational Studies and Leadership provided a satellite venue for the Flexible Learning Association of New Zealand conference, hosted from Victoria, Australia. As we were the only venue available for the South Island, a number of colleges from various tertiary institutes joined us in presenting and engaging from the UC campus. Five academics presented from the UC satellite hub, boasting the highest attendance of all hubs situated around the country.

Associate Professor Kathryn MacCallum from the School of Educational Studies and Leadership is engaged in planning the annual mLearn conference, the 20th World Conference on Mobile, Blended and Seamless Learning, which will be hosted in Estonia. She has been involved in a proposal for a symposium with key members of International Federation for Information Processing (IFIP TC3.3)

to be hosted at the OCCE 2021, which would explore the different curriculum approaches to integrating digital technologies around the world.

Enhancing postgraduate research

Komodo is a start-up tech company that was founded in 2018 and developed as an athlete monitoring app as part of the Centre of Entrepreneurship Summer Start-up programme. Komodo has evolved into @KomodoWellbeing for schools. UC graduates Chris Bacon (now a Sport Science PhD student, School of Health Sciences), Jack Wood and Matt Goodson develop tailored software solutions for schools. After building traction in the education space, Komodo has customers throughout Australia and New Zealand. The app provides a platform for students to open up about their wellbeing and allows staff to regularly check in with them, helping them to feel supported, safe and happy.

Postdoctoral Fellow Matui Prebble of Ngāi Tahu collaborated with a range of international researchers on a science paper on human impacts on island biodiversity. The researchers found that islands are among the last regions on Earth to be settled and transformed by human activities, and they provide replicated model systems for analysis of how people affect ecological functions.

Associate Professor Daniela Liggett (Gateway Antarctica), in partnership with Associate Professor Emma Stewart from Lincoln University, has written a chapter in a new book *Polar Cruise Tourism*. The authors discuss the legal framework for regulating tourism to the Arctic and Antarctica, in particular ship-borne tourism.

Tekapō's Dark Sky Reserve, which includes UC's Mount John Observatory, was named as the best place for stargazing in Aotearoa New Zealand by Tourism New Zealand and the *New Zealand Herald*. They commented, "If you asked any New Zealander about the most famous stargazing destination in the country, they're most likely to tell you Tekapo. It's an internationally recognised Dark Sky Reserve, and is home to the University of Canterbury Mt John Observatory, known as the top astronomical research observatory in the country."

People – Nurturing Staff, Thriving Students

Work continues on embedding our three core Organisational Values (Whanaungatanga, Manaakitanga and Tiakitanga) at UC. The April leadership drop-in sessions saw 90 UC leaders actively engaging in increasing their understanding of the Values and determining behaviours that align with them. Feedback from the workshops was very positive and June will see three more workshops offered. An online resource toolkit has been built as a support mechanism for building capability of staff as they look to align behaviours and processes with the Values. People and Culture has commenced reviewing its processes and policies to create alignment with the Values.

The Communications and Engagement team is a finalist for the Public Relations Institute of New Zealand's In-house Team of the Year Award. The team has been recognised for its work over the past year, including providing UC's COVID-19 communications response, delivering the new Strategic Vision to internal audiences and increasing UC's media impact score. The awards ceremony is taking place in Auckland on 28 May.

The New Zealand Book Awards for Children & Young Adults are a unique celebration of the contribution children's authors and illustrators in New Zealand make to building national identity and cultural heritage. Te Paea Paringatai, UC Library Manager, is a judge for Te Kura Pounamu Award in 2021.

A recent initiative shows the Library's continued focus on student wellbeing and collaboration across the University. LEGO Masters UC is a collaboration with Associate Professor Christoph Bartneck at HIT Lab. A challenge issued every Monday during Term 2 gives students the chance to work together or individually on a creative solution.

Our internal Campus Rhythm messaging in May was centred around the theme of "Be well, be prepared" as students start to get ready for exams. As part of our focus on wellbeing during this period, Young New Zealander of the Year Jazz Thornton took over UC's Instagram to engage with students. The Communications team will be sharing regular wellbeing messaging through our internal channels on exam preparation, coping with stress and taking care of mental and physical health with the support of UC's wellbeing services. This work supports UC's objective of providing a sustaining environment where the holistic wellbeing of students, staff and our community enables our people to be successful, engaged, empowered and making a difference.

During April and May all accommodation partners have participated in workshops focused on emergency management and business continuity planning. Individual halls are now working with the University to update plans towards a more cohesive approach at times of disruption.

Bishop Julius Hall has been rebranded as Arcady Hall, following a long period of consultation by the Principal and Board. Coinciding with this rebranding is a refocus on creating an environment well suited to STEM students and emphasising suitability for a diverse range of students.

Internationalisation – Locally Engaged, Globally Networked

Professor Karen Scott has been officially appointed as an International Partner of the Norwegian Centre for the Law of the Sea – a UiT Aurora Centre (formally K.G. Jebsen Centre for the Law of the Sea), University of Tromsø, Norway, from 1 April 2021.

UC continues to work across the tertiary education sector to help find growth opportunities. UC has taken the lead on a Smart Recruitment project with Education New Zealand (ENZ), and workshops have been held to look at ways the sector can work more effectively with ENZ to maximise our activities, such as through virtual events and lead tracking. This project will help both ENZ and universities work together more efficiently in the future, and will identify clear, common target markets that we can use to amplify the New Zealand education message more effectively.

Immigration New Zealand (INZ) is not currently processing visas for most individuals who are offshore unless they meet the strict border exemption criteria or are in a COVID-19 quarantine-free travel zone. This is because legally INZ is unable to grant visas to individuals who are unlikely to meet entry requirements. From 10 August 2020, the Government suspended the ability for most people offshore to apply for temporary entry class visas (including visitor, work, student, and limited visas). With its last extension of the suspension expiring on 7 May 2021, the Government has decided to again extend it for a further three months until 6 August 2021. This impacts on agents and prospective students as it becomes very clear to them that New Zealand will not be open for Semester 2, 2021 and that readiness for a start in Term 1, 2022 is in jeopardy.

UC has filled 100% of our quota of 82 students among the cohort of 1,000 approved by ENZ. We are continuing to nominate eligible students as the Ministry of Education has removed the quota for institutions; now a 'first come, first served' policy applies to try to fill up the 1,000 spaces as soon as possible. We now have 36 students who have been granted visas under this exemption class and we expect them to be back in time for Semester 2. Our support continues for offshore students who are returning to UC through managed isolation (MIQ) in time to continue studies on campus in July.

Organisational Efficacy – of a Sustainable Scale by 2030

Increase the economic impact of the University on the city and region.

The University's economic impact on our region includes not just our direct and indirect investment in the region but also the development of the region's economic growth capability. The MBA programme runs a Thought Leadership series to support this and the most recent event was another good success.

A large group of industry leaders and alumni were privileged to hear from UC alumnus and UC Business School Adjunct Fellow, Glenn Renwick. On 27 April he talked about "Leading during Times of Uncertainty" in the first event in the Thought Leadership series for 2021. His impressive career included 32 years with American insurance giant Progressive (16 years as CEO), building it from a US$20 billion revenue insurer to a business that is now approaching US$40 billion in revenue.

UC participated in Open Christchurch, a free weekend festival of exceptional architecture, to raise awareness of our local engagement while celebrating UC's architecture, fostering positive engagement with the local community and generating media coverage. The festival offered people in

Christchurch the opportunity to connect with their city by uncovering new spaces and getting up close to the buildings they love. The Ilam campus opened the doors to its Jack Erskine, Ernest Rutherford and Puaka-James Hight buildings as well as to hall of residence College House. In the central city, the public had an opportunity to explore UC's Teece Museum of Classical Antiquities in the UC Arts reimagined 'Old Chemistry' building, in the Arts Centre.

Grow and diversify revenue to become an economically sustainable university able to initiate new, high-impact projects.

The University has completed the April forecast for 2021. The updated forecast projects a full-year operating surplus of $8.5 million compared with the original budgeted deficit of ($14.9) million.

The most significant favourable movement in the forecast is largely related to higher forecast student income, including Student Achievement Component (SAC) (forecasting to be $21.4 million or 8.1% ahead of budget this year). This is driven by a strong increase in domestic students following the national COVID-19-related recession. We have some confidence that TEC will fund the SAC increases we are seeing above the 102% threshold, so the April forecast includes all SAC from enrolled students. However, SAC funding above the 102% threshold is payable at TEC's discretion, so the risk remains that it may not be funded. The value at risk is estimated at $5.9 million.

Environmentally Sustainable

Grow and leverage our local, national and global sustainability networks to bring new thinking to our challenge and to share our practice.

Professor Jan Evans-Freeman recently attended a Zoom meeting of the New Zealand Universities Air Travel Consortium, a new group interested in commencing conversations about reducing university air travel in Aotearoa. Participants discussed the Terms of Reference and decided to establish a network of academics from all eight universities to address current high-carbon academic mobility practices in New Zealand. While academic staff account for most university travel, this network will consider all university staff travel, including senior managers and those engaged in brand promotion, global engagement and student recruitment. It will share research and best practice across all universities represented. It will also consider inviting Australian universities to join as we share many problems, the principal one being our distance from the northern hemisphere.