

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

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| Date | Wednesday 27 May 2020 |
| Time | 4.00 pm |
| Venue | Council Chamber, Level 6 Matariki and via video-link |
| Present | Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Steve Wakefield (Pro-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Keiran Horne, Ms Tori McNoe, Professor Roger Nokes, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika. |
| Apologies | None |
| In Attendance | Mr Paul O’Flaherty, Acting University Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor (Research) Via video-link: Professor Catherine Moran, Deputy Vice-Chancellor (Academic) Mr Keith Longden, Executive Director, Planning, Finance and IT Ms Robyn Nuthall, Director Planning Mrs Raewyn Crowther, University Council Coordinator |
| CONFLICTS OF INTEREST | There were no conflicts advised for the public section of the meeting. |
| MINUTES | The minutes of the meeting held on 29 April 2020 were approved and signed as a correct record. |
| MATTERS ARISING | None |
| FROM THE CHANCELLOR | <p>Council Work Plan</p> <p>Mr O’Flaherty noted that the work plan would be revised following discussion at the Council’s Strategy Day. The regular annual programme for each of the Committees would remain in place and members were asked to advise the Chancellor of any other matters they wished to see remain on the work plan.</p> |

Moved

That: Council note the Council work plan.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council that the schedule of degrees awarded in absentia had been approved and the names of the graduates were entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE AUDIT AND RISK COMMITTEE

Ms Keiran Horne, Chair of the Audit and Risk Committee presented the item referred to Council from its meeting on 18 May 2020.

Health, Safety and Wellbeing Report

The Committee had received a full report including updates on the fire in the high voltage laboratory, the outcome of a student incident and an audit of the Tupuānuku building site.

The Committee had requested a full list of the critical health and safety risks that existed on campus. That list was included in the report and further work would be done on operational risks.

Moved

That: Council note the Health, Safety and Wellbeing Report.

Carried

FROM THE FINANCE, PLANNING AND RESOURCES COMMITTEE

Mr Peter Ballantyne, Chair of the Finance, Planning and Resources Committee presented the items referred to Council from its meeting on 18 May 2020.

CAPEX Quarterly Report to 31 March 2020

It was noted that the revised 10 Year Plan was to be presented to Council at a workshop the following day. The year-to-date position had been impacted by the Rehua settlement but remaining items were behind budget to date. It was anticipated that Tupuānuku would be completed on time.

Moved

That: Council note the CAPEX Quarterly Report to 31 March 2020.

Carried

UC Trust Funds Quarterly Report to 31 March 2020

The fund had taken a hit in the recent downturn but due to the conservative balance of the funds the -3.5% return for the quarter had since improved to -1.9%.

The FPRC had discussed the report in detail noting the need to review the Statement of Investment Performance Objectives, the benchmarks and objectives for the fund. While Council had endorsed the concept of merging the funds with the UC Foundation, that decision was still to be made. A report was to be prepared by Simon Flood for the July meeting

which would provide the legal and accounting opinion on the merger and a roadmap of the steps to follow.

Moved

That: Council note the UC Trust Funds Quarterly Report to 31 March 2020.

Carried

FROM THE ACADEMIC BOARD

Professor Catherine Moran, DVC Academic, presented the report noting that the Academic Board had recommended two new curricula developments to Council which had been developed in consultation with the health sector:

- Postgraduate Diploma in Cognitive Behaviour Therapy
- Postgraduate Certificate in Cognitive Behaviour Therapy

These qualifications would follow a bachelor's degree in psychology and offer a specialty, primarily through course work.

Moved

That: Council:

- i) note the report of the Academic Board;*
- ii) approve the following curricula developments for forwarding to CUAP and TEC for their approval:*
 - a. The introduction of a Postgraduate Diploma in Cognitive Behaviour Therapy*
 - b. The introduction of a Postgraduate Certificate in Cognitive Behaviour Therapy.*

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

The Vice-Chancellor presented her report which had been prepared while UC was at level three, noting in particular:

- UC was now operating in level two
- Preparations were underway for the move to level one and for the possibility of a move back to levels three or four.
- Plans were also being made for closure of the campus should a case of COVID-19 be identified on campus.
- The Incident Management Team was transitioning out of emergency management mode and by Friday of this week would revert to business-as-usual.
- An on-campus start for semester two was expected.
- The contact tracing methods were tested and satisfied the CDHB and Ministry of Health expectations but a robotic solution would be explored to reduce the time taken to process the information.
- New initiatives had been developed in response to the need to go to online delivery, with some notable innovations resulting.
- Students and staff had been surveyed and feedback provided.
- A phased return to campus was underway with numbers on site increasing each day.
- Sector meetings were taking place regularly.

- The Minister was discussing the return of international students with the sector.

The Vice-Chancellor left the meeting for a brief period during which time discussion continued:

- There had been no requests from year 12 students for early entry in response to the current situation. Liaison officers had been in contact with potential students.
- The Minister was to announce NCEA changes in the coming days.
- The \$6.1M announced in the budget for pastoral care was not intended directly for universities.
- The disappointing conversion rate for Marsden Fund applications was in part due to the inexperience of young academics
- UC had received government funding to assist students with technology and in hardship. The fund established by UC would be disbursed by UCSA on the basis of hardship.
- The Communications team was working with UCSA to manage the possibility of student parties following the relaxation of level two rules on Friday.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

| Item on Public Excluded Agenda | General Subject Matter | Reason for passing this resolution in relation to each matter | Grounds under section 48(1) for the passing of this resolution |
|--------------------------------|---|---|--|
| 4.0 | Minutes of the meeting held on 29 April 2020 with the public excluded | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded. | |
| 5.0 | Matters arising from those minutes | | |
| 6.0 6.1 | From the Chancellor Emeritus Professor nominations | To protect the privacy of natural persons. | 7(a) |
| 7.0 7.1 | From the Vice-Chancellor The Vice-Chancellor's report | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |

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| 8.0 | From the Audit and Risk Committee | | |
| 8.1 | Draft Minutes 18 May 2020 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 8.2 | COVID-19 Update | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 8.3 | Toogood Recommendations Update | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University | 7(f)(i) |
| 9. | From the Finance, Planning and Resources Committee | | |
| 9.1 | Draft minutes FPRC meeting 18 May 2020 | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 9.2 | Tupuānuku Key Terms and Operator Structure | To enable the University to carry out, without prejudice or disadvantage, commercial activities. | 7(h) |
| 9.3 | Rehua Final Report | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 9.4 | Financial Forecast | To enable the University to carry out, without prejudice or disadvantage, commercial activities. | 7(h) |
| 10.0 | General Business | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 5.28pm and confirmed for the public record:

- The award of the title Professor Emeritus to Professor Rick Beatson
- The award of the title Professor Emeritus to Professor Greg Newbold
- The award of the title Professor Emerita to Professor Philippa Mein Smith

GENERAL BUSINESS

There were no items of general business.

The meeting ended at 5.30pm.

NEXT MEETING The next meeting was scheduled for 3.00pm on Wednesday 24 June 2020.

SIGNED AS A CORRECT RECORD: _____

DATE: _____