

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 12 April 2023
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Mr Warren Poh
IN ATTENDANCE	Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Ms Nadine Daines – Senior Legal Counsel (minutes) Mr Grantley Judge - Governance and Compliance Manager Ms Izzie Oosthuizen - Personal Assistant, Vice-Chancellor’s Office
APOLOGIES	Ms Gillian Simpson, Ms Keiran Horne (for early departure at 12.23pm), Mr Roger Gray (for early departure at 4.00pm)
REGISTER OF INTERESTS	No amendments to the Register of Interests were advised.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 8 March 2023 <u>Moved:</u> <i>That the minutes of the meeting held on 8 March 2023 be accepted as a true and correct record.</i>
	Carried
MATTERS ARISING	Action Schedule Mr Judge noted that the one action had been completed.

**FROM THE
CHANCELLOR**

Degrees Conferred in Absentia

The Chancellor noted there had been an increase in the number of degree revocations. Given the significance of revoking a degree, the Chancellor requested that the process for conferring degrees be reviewed, to ensure appropriate accuracy checks were in place. The Deputy Vice-Chancellor (Academic) reported that she was undertaking a review and would ensure that more stringent checks were in place.

Moved:

That Council approves the degrees to be revoked and the degrees to be awarded in absentia for the public record.

Carried

Revised Honours and Appointments Committee Terms of Reference

The proposed changes to the Honours and Appointments Committee Terms of Reference were discussed. Council requested that the hyperlinks in the terms of reference were checked to ensure they were operational.

Moved:

That Council approves the changes to the Honours & Appointments Committee Terms of Reference.

Carried

UC Representative on Canterbury Museum Trust Board

The Chancellor had requested that the Pro-Chancellor replace her as UC representative on the Canterbury Museum Trust Board. The Pro-Chancellor was agreeable to this appointment.

Moved:

That:

1. *Council appoint the Pro-Chancellor, Shayne Te Aika, as the University of Canterbury's appointee on the Canterbury Museum Trust Board, for a term from 1 May 2023 to 31 October 2024; and*
2. *the Canterbury Museum Trust Board be notified of this decision, in time for its next Board meeting on 17 April 2023.*

Carried

**FROM THE
VICE-CHANCELLOR**

Vice-Chancellor's Monthly Report

The Vice-Chancellor spoke to her monthly report. A videoclip on the University's 150th anniversary graduation parade was presented. Feedback on the parade had been overwhelmingly positive.

It was pleasing to note that UC had three subjects feature in the top 100 Quacquarelli Symonds World University Subject Rankings for 2023.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD**Academic Board Report**

The Academic Board Report was taken as read.

Moved:

That Council:

1. *notes the Academic Board Report; and*
2. *approves the deletion of the Master of Computer Assisted Language Learning qualification, which has been recommended by the Academic Board, and will be reported to the Committee on University Academic Programmes.*

Carried

PUBLIC EXCLUDED MEETINGMoved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm public excluded minutes of 8 March 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2023 Updated	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 10 February 2023	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4	From the Audit & Risk Committee ARC Meetings 13 March & 27 March 2023 – Verbal Update Final Representation Letters Audit Clearance & Audit Opinion Final Annual Report 2022	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Strategy & Planning Whakatau Kaupapa: Mātauranga - a paper on the Development of the University/Ngāi Tahu Relationship	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

11.0	Business Cases (Current & Upcoming) Student Accommodation Options Data Storage Model Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.2			
12.0	Finance and Major Projects Digital Screen Campus: Monthly Update Establishment Board Quarterly Report 28 February 2023 Financial Monthly Report 31 March 2023 Financials 2023 Financial Forecast Update UCTF – Investment Recommendations	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.1.1			
12.1.2			
12.2			
12.3			
12.4			
12.5			
13.0	Other Annual Plan (Revised) Innovation Medals – Selection Process Background Teaching Medals – Selection Process Background Gala Dinner (27 April) Briefing Note	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1			
13.2			
13.3			
13.4			
14.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	Council Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Wednesday 10 May 2023 at 11.00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 4.37pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 12 April 2023

	Action	By Whom	Due Date
1.	Advise the Canterbury Museum Trust Board that the Pro-Chancellor has replaced the Chancellor as the UC's representative on the Board.	Mr Judge	Completed
2.	Confirm that the hyperlinks in the revised Honours and Appointments Committee Terms of Reference work.	Mr Judge	Completed
3.	Degrees conferred in absentia - process accuracy - verbal update.	Professor Moran	May 2023