

# COUNCIL

## Public Meeting Minutes

### Te Kaunihera o Te Whare Wānanga o Waitaha




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<b>DATE</b>	Wednesday 4 May 2022
<b>TIME</b>	11:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki
<b>PRESENT</b>	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh.
<b>IN ATTENDANCE</b>	Ms Adela Kardos (General Counsel/Registrar & Council Secretary) - via Zoom Mr Keith Longden (Executive Director Planning, Finance & ITS) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Ms Maria Gracie (Governance Co-ordinator) Mr Grantley Judge (Governance and Compliance Manager)
<b>APOLOGIES</b>	Apologies were received from Ms Liz Bond and Ms Gillian Simpson.
<b>REGISTER OF INTEREST</b>	The Chair requested that the Registrar be advised of any changes to the register of interests.  The Chancellor advised that the University had submitted her name as the University of Canterbury's representative on the Canterbury Museum Trust Board.
<b>CONFLICTS OF INTEREST</b>	No new conflicts of interest were reported.
<b>MINUTES</b>	A request to amend the wording of general business item 2 was received.  <u>Moved:</u> <i>That subject to the above amendment, that the minutes of the meeting held on 6 April 2022 be accepted as a true and correct record.</i> Carried
<b>MATTERS ARISING</b>	There were no matters arising.

**FROM THE  
CHANCELLOR****Chancellor's Meetings**

The Chancellor proposed to discontinue the Chancellor's written report on meetings attended. Instead, she would update Council verbally on key issues and matters as they arose.

Moved:

*That Council note the report of meetings attended by the Chancellor and that future updates would be provided verbally.*

Carried

**Degrees Conferred in Absentia**

The Chancellor advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

*That Council approve the degrees awarded in absentia, for the public record.*

Carried

**FROM THE VICE-  
CHANCELLOR****Vice-Chancellor's Monthly Report**

Professor Cheryl de la Rey highlighted the following items and updates:

- The Times Higher Education Impact rankings had been released. Over one thousand institutions submitted. UC had received a global ranking of 150<sup>th</sup> which was very pleasing. Notable is that UC is ranked 1<sup>st</sup> in the world in Responsible Consumption and Climate Action. The Vice-Chancellor thanked the teams involved. The Communications team would promulgate the University's achievements and opportunities to undertake more work on sustainability across the campus.
- The Business School was looking to increase its Executive Education offerings and has appointed a number of Professors of Practice. The curriculum would include efforts to enhance the relevance to business.
- The Chancellor and Vice-Chancellor had attended a morning tea to thank student and staff volunteers who had rallied to support students and staff impacted by Covid. It was anticipated that the team of volunteers would remain available, particularly during the winter months.
- Brett Berquist, Assistant Vice-Chancellor Engagement, would travel to the United States in late-May to rekindle interest in UC and its programmes of study.
- Hon. Megan Woods had recently visited the Digital Screen Campus.
- Preparations were underway for the 2025 Public Based Research Framework (PBRF) rating assessment in which New Zealand universities participated.

- The Centre for World University Rankings had released its results which ranked UC third in New Zealand. The survey analysis relied on publicly available data rather than perception.

*Noted in discussion*

- Council requested information on student enrolment (both domestic and international) trends the University was anticipating due to Covid, and how it was managing the risks going forward. The Vice-Chancellor confirmed that this was an item on the SLT agenda and would be brought to Council thereafter.
- International students had been unable to enter New Zealand and as a result, the drop in international student numbers would impact on financial modelling. The “UC Count” Report to be provided to Council next month on findings and placed in Diligent.

Moved:

*That Council note the Vice-Chancellor’s Monthly Report.*

Carried

## ACADEMIC BOARD

### Academic Board Report

Professor Matthew Turnbull joined the meeting via Zoom and spoke to the report noting that proposals for Diploma in Arts, Diploma in Science, and Diploma in Business were to be submitted to CUAP. In addition, the proposal to introduce a Bachelor of Digital Screen, Bachelor of Digital Screen (Honours), and a Certificate in Indigenous Narrative had been submitted to CUAP.

*Noted in discussion*

- Given the University’s success in the Impact rankings on the SDGs, the question was asked whether academics had visited organisations to talk to industry leaders. Professor Turnbull undertook to pass on Council’s commentary around sustainability and obtain a response to the question on liaison with the engineering industry.
- The establishment of a Graduate School was being considered. Approximately 70 to 80 years ago the University had proposed establishing a ‘home’ for thesis students. If founded, the Graduate School would also be a home for supervisors so that supervisory/student relationships were maintained. The proposal for the School was supported and confirmed in 2021 by Academic Board. Further detail on this initiative would come to Council.

Moved:

*That Council:*

1. *notes the attached new curricula developments which have been endorsed by the Academic Board and approved by the Vice-Chancellor under delegated authority and forwarded to CUAP and TEC for approval; and*
2. *notes the attached report of the Academic Board.*

Professor Turnbull left the meeting.

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:*

<b>Item on Public Excluded Agenda</b>	<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
4.0 4.1	<b>Minutes of the meeting</b> Confirm minutes of the meeting held on 6 April 2022, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	<b>Matters arising</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	<b>From the Chancellor</b> Council Strategy Day	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Council Work Plan 2022 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
7.0 7.1	<b>From the Vice-Chancellor</b> Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	Employment Relations Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0	<b>TEC Visit</b> Ōritetanga Learner Success Presentation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	<b>Health, Safety &amp; Wellbeing (HSW)</b> HSW Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Health & Safety Critical Risks	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	HSW - Other Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	<b>Facilities</b> Criteria and Methodology for Assessing UC Building Priorities	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.0 11.1	<b>Information Technology</b> IT Transformation Quarterly Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.0 12.1	<b>Digital Screen Campus</b> DSC Monthly Written Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

13.0	<b>Finance</b> Executive Committee Meeting – 12 March 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1			
13.2	31 March 2022 Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.3	30 April 2022 Financial Statements - Verbal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
14.0	<b>Other Items</b> Annual Council Policy Review and Progress Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.1			
14.2	Use of the University's Name	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
15.0	<b>General Business</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.0	<b>Council Only Time</b>	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

*and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*

Carried

**GENERAL BUSINESS** No matters of General Business were raised.

**NEXT MEETING** The next meeting is scheduled for 11:00am on Wednesday 1 June 2022 in the Council Chamber.

**MEETING CLOSED** The public meeting closed at 4:02pm.

SIGNED AS A CORRECT RECORD: \_\_\_\_\_

DATE: \_\_\_\_\_

**UNIVERSITY COUNCIL MEETING**

Action List from the meeting held

Wednesday 4 May 2022

	<b>Topic</b>	<b>By Whom</b>	<b>Action required / Date</b>
1.	Report on financial implications of international student enrolment decline 2022 - verbal.	Keith Longden	ASAP