

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 27 October 2021
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika, Ms Keiran Horne, Ms Amy Adams.
Apologies	None
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, IT and Finance Ms Joanne Noble-Nesbitt, Acting University Council Coordinator Ms Jayne Austin, Director of Communications and Engagement Ms Evans opened the meeting with a karakia.
REGISTER OF INTEREST	The Chancellor requested that the Registrar be advised of any changes to the interests register.
CONFLICTS OF INTEREST	There were no conflicts of interest arising.
MINUTES	The minutes of the meeting held on 29 September 2021 were approved and signed as a correct record.
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	Chancellor's Meetings The list of Chancellor's meetings was noted. Moved <i>That: Council note the report on the Chancellor's meetings.</i> Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

As part of her monthly report, the Vice-Chancellor provided an updating noting:

- The teaching semester had successfully concluded. All those involved with teaching and learning activities plus support staff were thanked for their work. Staff had shown great agility and flexibility to complete the academic year.
- Most exams would occur online with a limited number of face-to-face exams being held on campus.
- The UCSA's annual Tea Party had been cancelled due to COVID-19 restrictions; the UCSA were thanked for the messages they had conveyed to students about enjoying safe alternative end of semester celebrations and no incident reports had been received over the weekend.
- Options for the end of year graduation ceremony were being considered with a decision about whether the ceremony could proceed to be made by mid-November.
- A COVID-19 vaccination clinic would be held on campus on 28 October following the success of the clinic organised earlier in the month.
- A paper would be brought to Council in November on the issue of mandatory COVID-19 vaccinations and vaccine passports. Sectoral guidance was expected.
- Plans were being developed for 2022 Knowledge Commons activities which included the resource allocation from departments.

In discussion it was noted that:

- COVID-19 vaccines are now mandatory for programmes with a health component and teaching to align with the Governments mandatory vaccination requirement. Students wishing to study such programmes would need to declare their vaccination status when applying to study at UC.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

Professor Turnbull joined the meeting.

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull presented a verbal update from the Academic Board noting that a paper on the Faculty Structure would be discussed during the public excluded part of the agenda.

A working group had been drafting terms of reference for the Faculty Boards.

Moved

That: Council note the verbal update.

Carried

Professor Turnbull left the meeting.

PUBLIC EXCLUDED MEETING Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

	General Subject Matter	Reason for passing this resolution in relation to each matter	
4.0	Minutes of the meeting held on 29 September, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	Academic Board Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
8.0 8.1	General Business Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	From Audit and Risk Committee Verbal Update from RAC dated 18 October 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
9.2	Risk Management Framework	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.3	Internal Audit Plan for 2022	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	FM Procurement and Contract Management Internal Audit Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	Kaikōura Field Station	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0	From Finance, Planning and Resources Committee		

10.1	Verbal Update from FPRC dated 18 October 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
10.2	Expansion of Education and Research in Digital Production	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.3	Draft Budget 2022 – UC Trust Funds	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.4	UC Trust Funds Quarterly Investment Report 30 September 2021	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.5	Q3 Strategy Blocks	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11	From Agenda Items		
11.1	Insurance Renewal	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.2	UC School of Music Premises	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(h)
11.3	Research Integrity	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(h)
12.0	Other Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to the public meeting at 6.25pm and confirmed for the public record:

- The Academic Board Report.

GENERAL BUSINESS

There were no items of general business.

NEXT MEETING

The next meeting was scheduled for 3.00pm on Wednesday 24 November 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____