

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 7 September 2022
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh, Ms Gillian Simpson.
IN ATTENDANCE	Ms Adela Kardos (General Counsel Registrar & Council Secretary) Mr Keith Longden, (Executive Director Planning, Finance & Digital Services) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Professor Ian Wright (Deputy Vice-Chancellor (Research)) Ms Maria Gracie (Governance Co-ordinator) Mr Grantley Judge (Governance and Compliance Manager)
APOLOGIES	Apologies received from Mr Shayne Te Aika (Pro-Chancellor) for lateness.
REGISTER OF INTERESTS	The Chair requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were reported.
MINUTES OF THE PREVIOUS MEETING	<u>Moved:</u> <i>That the minutes of the meeting held on 3 August 2022 be accepted as a true and correct record.</i>
	Carried
MATTERS ARISING	There were no matters arising.
FROM THE CHANCELLOR	UCSA President The Chancellor and Council conveyed their congratulations to Mr Pierce Crowley on his successful re-election as UCSA President for a second term. Mr Crowley was commended on his completion of

the Bachelor of Laws degree and his continuing study towards a double degree with a major in the Arts.

Graduations

- The University had hosted an exceptional week of graduation ceremonies at the Christchurch Arena and on campus. The Events team had organised the events for the first time and had done so very successfully.
- Staff and Council members who attended ceremonies were thanked for their support.

Moved:

That Council records its appreciation of the work undertaken by the Events team in organising and co-ordinating the August 2022 Graduation Ceremonies.

Degrees Conferred in Absentia

The Chancellor advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

That Council approve the degrees awarded in absentia, for the public record.

Carried

FROM THE VICE-CHANCELLOR

Vice-Chancellor's Monthly Report

The Vice-Chancellor highlighted the following items:

- The campus appeared quiet due to mid-term break although conferences, seminars and symposiums were still running.
- Feedback on the success of the University's recent Graduation ceremonies had been very favourable and families appreciated the availability of additional tickets.
- An Open Day would be held on campus that Friday. Approximately 3,000 people were registered to attend however final numbers would likely be about 4,000 which was encouraging.
- In-person meetings on campus were progressively resuming as Covid numbers declined. The Academic Board would meet in person for the first time this year.

Noted in discussion

- The Vice-Chancellor had travelled to Australia to deliver an invited address and took note of the first year teaching and learning model at Victoria University in Melbourne.
- Professor Catherine Moran had reflected on Victoria University's model and was examining the structure of UC's first year curriculum. It was noted that UC students were currently achieving success with strategic intervention which negated the need for substantive reform.

- The University's Peer Assisted Learning Support (PALS) was introduced to students last year.
- Council requested a workshop on the broader infrastructure plans beyond the initial ten year plan, as well as a workshop on the University's work on sustainability.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD

Academic Board Report

Professor Matthew Turnbull joined the meeting via Zoom and spoke to the report.

Reported

Preparations were underway for the Academic Audit in July 2023 when the audit panel was scheduled to visit. Work had been done to address previous AQA recommendations.

Noted in discussion

A self-review report was in progress and would be submitted to the Academic Board and then to Council. A workshop in anticipation of the audit would be undertaken with Council early next year.

Moved:

That Council notes the report of the Academic Board.

Carried

Professor Turnbull left the meeting.

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes of the meeting Confirm minutes of the meeting held on 3 August 2022 - held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2022 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
6.2	ARC Updated Meeting Dates 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.3	Honours and Appointments Committee	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

6.4	Executive Committee Decision 9 August 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	From the Vice-Chancellor Vice-Chancellor's Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	Academic Board Minutes for 8 July 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.3	Emeritus Professor Nominations	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.4	UC Research Committee – Research Medal Recommendations	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0	Council Only Time	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	Facilities Pūtaiao Koirora Building – Demolition Environmental Impact Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.2	New Wellness Hub / Rec Centre & Faculty of Health Developments	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0 10.1	Strategy & Planning Strategy Implementation Update – Q2 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	Digital Screen Campus (DSC) Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.2	Specialist Equipment (Ōtakaro) – Budget Approval	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.3	Digital Screen Campus Top Risks Report July 2022	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.0 12.1	Cyber Security Cyber Security Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.0 13.1	Health, Safety & Wellbeing (HSW) HSW Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0 14.1	From the Audit & Risk Committee Audit & Risk Committee meeting dated 16 May 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2	Treasury Management Framework Review	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.3	Performance Based Research Fund 31 December 2021 Audit Opinion Management Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

15.0	Finance		
15.1	31 August 2022 Financial Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15.2	31 July 2022 Monthly Financial Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15.3	30 June 2022 Fully Consolidated Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15.4	Domestic Student Fees & Student Services Levy 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15.5	Online Student Fees 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
16.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS No matters of General Business were raised.

NEXT MEETING The next meeting is scheduled for 11:00am on Wednesday, 5 October 2022 in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.27 pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____