

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Tuesday 24 March 2020
Time	4.00 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor) Via video-link: Mr Steve Wakefield (Pro-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Keiran Horne, Ms Tori McNoe, Professor Roger Nokes, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika.
Apologies	None
In Attendance	Mr Jeff Field, University Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor Mr Keith Longden, Chief Finance Officer Via video-link: Mrs Raewyn Crowther, University Council Coordinator

MEETING DATE AND CONDUCT

The Chancellor began the meeting noting the need to bring the meeting forward by one day due to the imminent Level 4 pandemic response to be introduced the following day. It was acknowledged that it had not been possible to alert the public to this change at such short notice, so the meeting was not compliant with the Local Government Official Information Act in that regard. UC's Emergency Statute did not negate the requirement to comply with legislation, however the Education Act provided for the validation of decisions of Councils in instances of non-compliance.

A solution for providing meetings "in public" during the lockdown was an issue all local authorities would be grappling with and it was expected that there would be a solution provided in time for the April meeting of Council. The business discussed would be reported publicly.

All papers were taken as read and only those matters requiring a decision were discussed.

CONFLICTS OF INTEREST

There were no conflicts advised for the public section of the meeting.

MINUTES	The minutes of the meeting held on 26 February 2020 were approved and signed as a correct record.	
MATTERS ARISING	None	
FROM THE CHANCELLOR	Chancellor's Meetings	
	Moved	
	<u>That:</u> Council note the report of the Chancellor's meetings.	Carried
	Council Work plan	
	Moved	
	<u>That:</u> Council note the Council work plan.	Carried
	Degrees Conferred in Absentia	
	Ms McCormack advised Council that the schedule of degrees awarded in absentia would be dated 25 March 2020, and the names of the graduates were entered into the public record.	
	Moved	
	<u>That:</u> The Council approve the degrees awarded in absentia for the public record.	Carried
FROM THE VICE-CHANCELLOR	Monthly Report	
	Moved	
	<u>That:</u> Council note the Vice-Chancellor's Monthly Report.	Carried
FROM THE AUDIT AND RISK COMMITTEE	Ms Keiran Horne, Chair of the Audit and Risk Committee, reported on the Audit and Risk Committee meeting of 16 March, noting that:	
	<ul style="list-style-type: none"> • The Committee had recommended the Executive Committee invoke the Emergency Statute • The CIO had attended the meeting to report on new IT risks that had been identified. These were included in the Risk Register for approval later in the meeting. 	
Health, Safety and Wellbeing Report	Moved	
	<u>That:</u> Council note the Health, Safety and Wellbeing Report.	Carried
Internal Audit Update	Moved	
	<u>That:</u> Council note the Internal Audit Update.	Carried

UC Trust Funds

Charities Commission Registration

Moved

That: Council approve the contents of the Charities Commission letter advising variations to the terms and conditions of reporting on UC Trust Funds.

Carried

Proposal for Four Remaining Trusts

Moved

That: Council approve the proposal to transfer the remaining four trusts to the UC Foundation.

Carried

FROM THE FINANCE PLANNING AND RESOURCES COMMITTEE

Mr Peter Ballantyne, Chair of the Finance, Planning and Resources Committee reported on the meeting of 16 March 2020, noting that:

- The major CAPEX projects had been completed
- There would likely be a delay in the completion of Tupuānuku due to the pandemic.

CAPEX Report To 31 December 2019

Moved

That: Council approve the proposal to transfer the remaining four trusts to the UC Foundation.

Carried

FROM THE ACADEMIC BOARD

Professor Wright presented the report noting that:

- The Board had discussed research, reputation and rankings and this would be presented in a workshop in due course.

Moved

That: Council note the report of the Academic Board.

Carried

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 26 February 2020 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes		
6.0	From the Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0	From the Vice-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.1	The Vice-Chancellor's report		

7.2	Coronavirus Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
8.0	From the Audit and Risk Committee		
8.1	Draft Minutes 16 March 2020	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	Strategic Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.3	IT Risks and Issues	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.4	Final Audit NZ Management Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.5	High Voltage Lab Fire Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.	From the Finance, Planning and Resources Committee		
9.1	Draft minutes FPRC meeting 16 March 2020	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Campus Energy	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.3	Rehua Mediation Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	Financial Forecast	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	Student First Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC MEETING**

Council returned to public meeting at 5.55pm and confirmed approval of the campus energy project and the strategic risk register.

**GENERAL
BUSINESS**

There were no items of general business.

The meeting ended at 5.56pm.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 29 April 2020.

SIGNED AS A CORRECT RECORD:

DATE:

DRAFT