
Minutes

Date	Wednesday 30 November 2016
Time	3.25pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Professor Roger Nokes, Mr Warren Poh.
Apologies	Mr Tony Hall, Mr Bruce Gemmell, Mr Warren Poh (lateness).
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Mr Bruce White, Deputy Registrar Dr Hamish Cochrane, DVC (Academic) Professor Ian Wright, DVC (Research and Innovation) Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Mr Adrian Hayes, Financial Controller Dr Andrew Bainbridge-Smith, Head of Academic Services Mrs Raewyn Crowther, University Council Co-ordinator
CONFLICTS OF INTEREST	Professor Nokes declared a conflict of interest in the faculty/college merger. Mr Hall and Mr Gemmell had taken a leave of absence and were no longer attending UC Council meetings due to a conflict of interest regarding the strategic review of Lincoln University.
MINUTES	The minutes of the meeting held on 26 October 2016 were approved and signed as a correct record.
MATTERS ARISING	Faculty/College Merger Implementation Plan Dr Cochrane, DVC (Academic), reported that feedback had been received by Academic Board and incorporated into College meeting procedures. A note would be included in the Calendar referring to unintentional use of the term faculty and the online version of the Calendar would be regularly updated.

Moved

That: The oral update be received.

Carried

Parking Statute Revision

The Registrar, Jeff Field, detailed the changes proposed to the statute to bring effect to the changes agreed by Council at its last meeting. A further minor change was agreed to section 9 to extend the period to 72 hours.

Moved:

That: The Parking and Traffic Statute 2017, as amended, be approved.

Carried

Canterbury Museum Trust Board Membership

There was one nomination received for the position of trustee on the Canterbury Museum Trust Board by the closing time of 5pm on Wednesday 9 November. Mr Warren Poh, the incumbent member, had engineering skills which would be of value to the Canterbury Museum Trust Board and had given an undertaking to attend to his duties as a board member. Accordingly Mr Warren Poh was elected to the Canterbury Museum Trust Board for a term ending 1 December 2019.

Submission to Productivity Commission

Council was advised that the submission from UC to the Productivity Commission on the Tertiary Education Review, as circulated to Council members, had been submitted.

FROM THE CHANCELLOR

Chancellor's Meetings

The schedule of meetings was noted. The Chancellor thanked the Pro-Chancellor for her support during his period of inaccessibility due to the recent North Canterbury earthquakes.

2016 Council Evaluation

The Chancellor explained the review process and the Registrar detailed how the Institute of Directors (IOD) Better Boards review tool would operate. Members would be sent a link to an online questionnaire that would be available until 18 December and an anonymised report would be received from IOD in January. The Chancellor would then conduct one-on-one interviews with members in the New Year.

Council Work Plan 2016

An updated copy of the Work Plan was tabled and Mr Field noted the changes since the plan was last tabled.

Graduation 2016

The Chancellor urged members to attend at least one of the graduation ceremonies taking place on 14 and 16 December.

**FROM THE VICE-
CHANCELLOR**

Monthly Report

The report was taken as read, with the Vice-Chancellor noting a correction in the name of the Rhodes Scholar from UC: Margot Gibson. Members also noted the Meadow Mushrooms Scholarships, funded by the Burdon family business, and the award to the PVC Science of Geospatial Professional of the Year. Success in receiving Marsden Research Funding was also noted.

Moved

That: *The Vice Chancellor's Report be received.*

Carried

Mr Warren Poh arrived at 3.49pm.

**FROM THE FINANCE,
PLANNING AND
RESOURCES
COMMITTEE**

The Chair of the Finance, Planning and Resources Committee (FPRC), Ms Catherine Drayton, presented the reports from the meeting of FPRC on 21 November 2016.

International Tuition Fee – Master of Applied Data Science

The paper was taken as read and there was no discussion.

Moved

That: *Council approve tuition fees of:*

- i) Postgraduate Diploma in Applied Data Science - \$22,400*
- ii) Master of Applied Data Science - \$32,600*

Carried

CAPEX Quarterly Report to 30 September 2016

Ms Drayton said this report provided an overview of all UC activities. It was noted that minor BAU capital was below budget due to the timing of projects.

Moved:

That: *Council note the CAPEX Summary Report to 30 September 2016.*

Carried

Philanthropic Trust Deed Update

Ms Drayton reported that the Finance Planning and Resources Committee has requested a letter from the lawyer to provide the level of comfort needed that this matter was being dealt with appropriately. That letter from Chapman Tripp was tabled and it was agreed that the Deed and Certificate of Compliance be signed by the Chancellor and Vice-Chancellor on behalf of all Council members.

Moved

That: *Council:*

- i) Approve the revised Philanthropic Bond Trust Deed and approve the application of the University Seal.*
- ii) Approve signing the s.103 FMCA certificate.*

Carried

Campus Master Plan

The full plan was available to Council members via the Council Sharepoint site and there was no further discussion.

Moved

That: Council note the 2016 Campus Master Plan as a living document.

Carried

FROM THE ACADEMIC BOARD**Academic Board Report**

Dr Hamish Cochrane reported on the meeting of the Academic Board noting that the main business discussed was the graduate attribute framework, noting in particular the work done of the project by Dr Rachel Wright, University Centre for Entrepreneurship, to produce a very practical document.

He also reported that CUAP had approved all UC proposals and the Graduate Year Reviews had all been accepted.

Moved

That: Council note:

- i) the Academic Board Report.***
- ii) the framework document for the graduate attribute of Employable, Innovative and Enterprising.***

Carried

PUBLIC EXCLUDED MEETING

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
6.1	Emeritus Professor Appointment	To protect the privacy of natural persons, including that of deceased natural persons	7(a)
6.2	Letter from the Minister	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)
8.1	2017 Budget	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	UC Futures	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.3	Wellness Precinct Infrastructure Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.4	Financial Forecast Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

and that DVCs, the Deputy Registrar, UC Directors, the Head of Academic Services and the Council Co-ordinator be permitted to remain at this meeting because of their knowledge of the various matters being discussed. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Members returned to public meeting at 4.56pm and confirmed the appointment of the title Emeritus Professor on Professor Alan Nicholson, the 2017 Budget and the Wellness Precinct Infrastructure Business Case in the public record.

GENERAL BUSINESS

There were no items of general business.

The meeting closed at 4.57pm.

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 25 January 2017.

SIGNED AS A CORRECT RECORD:

DATE:
