

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

Minutes

Date	Wednesday 28 October 2020
Time	4.15 pm
Venue	Council Chamber, Level 6 Matariki
Present	Ms Sue McCormack (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Steve Wakefield (Pro-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Keiran Horne, Ms Tori McNoe, Professor Roger Nokes, Ms Gillian Simpson (via Zoom), Mr Shayne Te Aika.
Apologies	Mr Warren Poh.
In Attendance	Ms Adela Kardos, General Counsel/Registrar and Council Secretary Professor Ian Wright, Deputy Vice-Chancellor (Research) Mr Keith Longden, Executive Director, Planning, Finance and IT Mr Paul O’Flaherty, Executive Director, People, Culture and Campus Ms Kim Fowler, Incoming UCSA President Mrs Raewyn Crowther, University Council Coordinator

REGISTER OF INTEREST Corrections and updates were to be supplied to the Registrar.

CONFLICTS OF INTEREST There were no conflicts advised for the public section of the meeting.

MINUTES The minutes of the meeting held on 30 September 2020 were approved and signed as a correct record.

MATTERS ARISING There were no matters arising.

FROM THE CHANCELLOR **Chancellor’s Meetings**
The list of Chancellor’s meetings was noted.

Moved

That: Council note the report on the Chancellor’s meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

The Vice-Chancellor presented her report, highlighting in particular:

- Graduation ceremonies in December had historically been arranged for international students but most students now preferred this timing. Venue restrictions meant tickets were limited and the demand this year had required extra ceremonies to be arranged. Council members would be invited to indicate which ceremonies they wished to attend and it was noted that the Graduation Dinner had been replaced with a cocktail function following the final ceremony.
- A trial of quarantine for international students was being planned.
- The launch of the Virtual Joint Postgraduate School had been held and the first scholarships awarded.
- A workshop on the Knowledge Commons had been attended by the Mayor.
- The QuakeCore bid had been successful.
- 2021 enrolments were up on previous years and accommodation was in high demand for first year students. Tūpuanuku Hall was oversubscribed and the possibility of utilising the Ilam Apartments for first year students was being considered, with possibly using Tūpuanuku dining facilities.
- The CEO of the Tertiary Education Commission had met with UC on the Student Success Academy and indicated that TEC would welcome a partnership proposal in 2021. TEC would be meeting on the UC campus in November.
- There was an increase in the number of Māori students enrolling in Engineering.
- It was noted that, due to the economic downturn, employment opportunities were limited with internship placements being challenging.

Mr Shayne Te Aika joined the meeting, having been linked by Zoom to the earlier discussions.

In discussion it was noted that:

- It was too early to determine the success of the MOOCs. A link would be sent to members to view an example.
- The Wellbeing Plan would be placed on Diligent once finalised.
- Staff were congratulated on achieving a \$24M reduction in operating expenses for FY20 especially given the difficult

year. This was of huge benefit to the University and reflected the level of commitment of staff.

- The next iteration of the Interim Code of Conduct would possibly be a single code for both international and domestic students. NZQA had responsibility for administration of the code and it likely to delegate some/part of its responsibility to Universities New Zealand.
- CoRE funding success for the QuakeCoRE and failure for Brain Research NZ and Medical Technologies reflected the competitive nature of the bidding process and the quality of the research rather than government policy.
- The Student Success Academy would be presented to Council in a workshop. It was noted that a pilot programme would be run for 20 Māori students to include scholarship funding, a residential programme and the opportunity to gain credits ahead of the commencement of semester one. Individualised learning programmes, mentoring and commitment from the whanau would form part of the programme.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE AUDIT AND RISK COMMITTEE

Health Safety and Wellbeing Report

The Chair of the Audit and Risk Committee. Ms Keiran Horne, presented the paper, noting:

- The review of the Wellbeing Charter had been deferred to enable the review to be carried out by the incoming Director.
- The safety concern of pedestrians crossing Ilam Road, especially once Tūpuanuku was in use, was being discussed with the City Council. Changes were anticipated as part of planned enhancements to the cycle lane on Ilam Road. Installation of traffic lights would be costly for UC but would be raised as a possibility with the City Council. Members expressed a desire for staff to work with City Council to have a solution in place before the start of the academic year. An update would be provided in November.
- Worksafe investigations regarding PCBU obligations in relation to contractors was discussed and Mr O'Flaherty advised that contractors and subcontractors received a full induction.

Moved

That: Council note the Health Safety and Wellbeing Report.

Carried

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull joined the meeting to present the report of the Academic Board. In discussion of the report it was noted that:

- The Academic Board had responded positively to the Māori Strategy and recommended it for Council approval.
- The Vice-Chancellor was to chair a working group to align policies and procedures across the University on the

appointment process for senior positions such as PVCs, Deans and HODs.

- A suggestion of an award for academic staff to reflect their contribution to the benefit of society, to sit alongside the Teaching, Research and Innovation Medals was proposed and work would be done to consider the proposal. A role for the Academic Board in the selection of Honorary Doctorates was also raised.
- Increasing the commitment to the recording of lectures was being addressed by Professor Catherine Moran with a Universal Lecture Recordings Working Group which would report back to the Academic Board in November.

Moved

That: Council note the report of the Academic Board.

Carried

Te Rautaki Māori | Strategy for Māori Development

Ms Liz Brown, Te Amokapua Māori Tuarua, Deputy Assistant Vice-Chancellor Māori, presented the strategy document, noting:

- Council had endorsed the original strategy in 2012.
- The strategy had not changed significantly but was now aligned with the overall Tangata Tū, Tangata Ora Strategy.
- Consultation with Ngāi Tūāhuriri had taken place.
- It had been pleasing to note the different response from the Academic Board to the strategy, indicating a sea change.
- A virtual interdisciplinary Māori academy was planned which would provide opportunities for Māori academics around the world to participate in a course on Topics in Indigenous Economics and Institutions, (which was strongly endorsed by a number of Council members), offered by the Tulo Centre of Indigenous Economics, Canada.
- The goal of achieving a Professor/Senior Māori academic in each college was aspirational. To achieve this would require changes in the compulsory education sector. Initiatives such as the Student Success Academy would aid retention of Māori students.
- Implementation plans were being co-designed around delivery, with all staff having responsibility for implementation.

Progress on the objectives of the partnership agreement with Ngāi Tūāhuriri would be reported to the November meeting. Discussions were continuing positively with the advisory committee no longer part of the agreement. The partnership would provide an opportunity to prioritise UC commitment to the Treaty.

Moved

That: the Council endorse Te Rautaki Māori | Strategy for Māori Development 2020.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 30 September 2020 with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1 6.2	From the Chancellor Research Medal Council Work Plan	To protect the privacy of natural persons. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(a) 7(f)(i) and 7(h)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's verbal report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8. 8.1 8.2 8.3 8.4 8.5 8.6	From the Audit and Risk Committee Draft minutes ARC meeting 19 October 2020 Strategic Risk Register Review Insurance Renewal Discipline and Academic Progress Report 2019 RRSIC PIR Plan PIR Programme 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To protect the privacy of natural persons. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(f)(i) 7(h) 7(a) 7(f)(i) 7(h) 7(f)(i)
9. 9.1 9.2	From the Finance, Planning and Resources Committee Draft minutes FPRC meeting 19 October 2020 Financial Delegations	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(f)(i)

9.3	CAPEX Quarterly Report to 30 September 2020	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	UCTF Quarterly Report to 30 September 2020	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	Monthly Financial Report to 30 September 2020	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.6	Financial Forecast	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.7	Pūtaiao Koiora Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.0	Other Business		
10.1	QuakeCORE TEC Funding Letter	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10.2	Pastoral Care Code Self-Review Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.3	IT Transformation Project Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 6.21pm and confirmed for the public record:

- The awarding of the UC Research Medal for 2020 (to remain confidential until publically announced)
- The Financial Delegations
- The QuakeCoRE funding

GENERAL BUSINESS

Retirement

Professor Roger Nokes announced his retirement from UC in April 2021, necessitating an election for an academic staff representative on Council. This process was in hand.

The meeting was closed with a karakia whakamutunga.

The meeting ended at 6.26pm.

NEXT MEETING

The next meeting was scheduled for 3.00pm on Wednesday 25 November 2020.

SIGNED AS A CORRECT RECORD: _____

DATE: _____