

COUNCIL Public Meeting Agenda

Te Kaunihera o Te Whare Wānanga o Waitaha

EMBARGOED UNTIL 10AM WEDNESDAY 1 JUNE 2022

Agenda

DATE Wednesday 1 June 2022
TIME 11:00am
VENUE Council Chamber, Matariki

Refer to
 Page No.

KARAKIA (opening meeting)

Tūtawa mai i runga

Tūtawa mai i raro

Tūtawa mai i roto

Tūtawa mai i waho

*Kia tau ai te mauri tū,
 te mauri ora ki te katoa*

Haumi e, hui e, tāiki e

I summon from above,

I summon from below,

I summon from within

and the surrounding environment,

the universal vitality and energy to infuse

and enrich all present

unified, connected and blessed.

1. APOLOGIES
2. REGISTER OF INTERESTS 5-6
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES OF THE PREVIOUS MEETING 7-12
 - 4.1. Confirming minutes of meeting held on 4 May 2022
5. MATTERS ARISING
6. FROM THE CHANCELLOR -
 - 6.1. Degrees Conferred in Absentia
7. FROM THE VICE-CHANCELLOR 13-62
 - 7.1. Vice-Chancellor's Monthly Report
8. PUBLIC EXCLUDED MEETING 63-64
 Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes of the meeting Confirm minutes of the meeting held on 4 May, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Strategy Day (15 June 2022)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Council Work Plan 2022 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
6.3	Trust Amalgamation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0	Council Only Time	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1	From the Vice-Chancellor Vice-Chancellor's Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	Health, Safety & Wellbeing (HSW) HSW Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	From the Audit and Risk Committee Audit and Risk Committee meeting held 16 May 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	Information Technology Cyber Security Strategy	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.2	Cyber Security Update - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.0 12.1	Digital Screen Campus (DSC) DSC Monthly Written Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.2	DSC Independent Review of Implementation Business Case - Package 1	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.3	DSC Establishment Board Terms of Reference	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.0 13.1	Finance 31 March 2022 Consolidated Financial Statements (includes UCTF & UCF)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.2	30 April 2022 Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.3	31 May 2022 Financial Statements - verbal update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.4	Major Investment Expenditure Report - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.5	TEL Custodian - Internal Controls Report - 6 months to 31 March 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.6	Valuation Considerations for Glenthorne Property	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.7	UC Trusts Funds Report - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

I also move that staff identified by the Chairperson and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

9. REPORT FROM THE PUBLIC EXCLUDED SESSION

10. GENERAL BUSINESS

11. NEXT MEETING – Wednesday 6 July 2022 at 11.00am

KARAKIA (closing meeting)

Ka whakairia te tapu

Kia watea ai te ara

Kia tūruki whakataha ai

Kia tūruki whakataha ai

Hui e, tāiki e

*Restrictions are moved aside
so the pathway is clear*

To return to everyday activities

To return to everyday activities

Enriched, unified and blessed

**UC COUNCIL
Register of Interests
1 June 2022**

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2022	Canterbury Museum Trust Board	Trustee
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Health NZ Establishment Board	Member
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2022	Tokona Te Raki (Māori Futures Academy)	Trustee
	2021	University of Canterbury	Graduate and mother of enrolled student
	2022	University of Canterbury Foundation	Trustee
Peter BALLANTYNE	2013	Canterbury District Health Board subcommittees	Member Quality, Finance, A&R
	2021	Canterbury Health Care of the Elderly Education Trust	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
Pierce CROWLEY	2022	University of Canterbury	Student
Roger GRAY	2022	University of Canterbury Students' Association (UCSA)	President
	2022	Business Leaders' Health and Safety Forum	Member
	2022	Ports of Auckland Limited	CEO
Jack HEINEMANN	2021	Tertiary Education Union	Member
	2021	University of Canterbury	Employee
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2019	Conductive Education Canterbury	Treasurer
	2019	Hamilton City Council	Chair, Audit Risk Committees
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	New Zealand Lotteries Commission	Chair Audit Risk Committee, Commissioner
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2020	Television New Zealand Ltd	Director, Chair Audit Risk Committee
2019	Timaru District Council	Member, Audit and Risk Committee	

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Warren POH	2020	Christchurch Netball Centre	Board Member
	2017	E&S Hop Holdings Limited	Director
	2021	FAN Advisory Board	Member/Independent advisor
	2018	GHD Limited	Employee
	2018	GHD Limited	Shareholder
	2017	M&W Nominees Limited	Director and Shareholder
	2021	Netsal Sports Centre Limited	Director
	2020	NOSSLO Group Limited	Director
	2017	Ofwarren Limited	Director and Shareholder
	2018	Olsson Fire and Risk New Zealand Ltd	Director and Shareholder
	2020	University of Canterbury	Husband of enrolled student
Cheryl de la REY (Vice-Chancellor)	2021	Academic Quality Assurance Board	Board Member
	2020	Association of Commonwealth Universities	Council Member
	2020	New Zealand Qualifications Authority	Board Member
	2019	Universities New Zealand	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Gillian SIMPSON	2019	Anglican Schools Board	Board member
	2019	Canterbury Rugby Football Union	Independent Director
	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent contractor
	2019	New Zealand Education Scholarship Trust	Trustee
Shayne TE AIKA (Pro-Chancellor)	2022	GHD Limited	Employee
	2020	Rannerdale Home Care Limited	Director
	2020	Rannerdale War Veterans Home Ltd	Director
	2020	The Karshay Group Ltd	Director and Shareholder
Adela KARDOS (General Counsel/Registrar)	2020	University of Canterbury	Employee

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Wednesday 4 May 2022
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Mr Warren Poh.
IN ATTENDANCE	Ms Adela Kardos (General Counsel/Registrar & Council Secretary) - via Zoom Mr Keith Longden (Executive Director Planning, Finance & ITS) Professor Catherine Moran (Deputy Vice-Chancellor (Academic)) Ms Maria Gracie (Governance Co-ordinator) Mr Grantley Judge (Governance and Compliance Manager)
APOLOGIES	Apologies were received from Ms Liz Bond and Ms Gillian Simpson.
REGISTER OF INTEREST	The Chair requested that the Registrar be advised of any changes to the register of interests. The Chancellor advised that the University had submitted her name as the University of Canterbury's representative on the Canterbury Museum Trust Board.
CONFLICTS OF INTEREST	No new conflicts of interest were reported.
MINUTES	A request to amend the wording of general business item 2 was received. <u>Moved:</u> <i>That subject to the above amendment, that the minutes of the meeting held on 6 April 2022 be accepted as a true and correct record.</i> Carried
MATTERS ARISING	There were no matters arising.

**FROM THE
CHANCELLOR****Chancellor's Meetings**

The Chancellor proposed to discontinue the Chancellor's written report on meetings attended. Instead, she would update Council verbally on key issues and matters as they arose.

Moved:

That Council note the report of meetings attended by the Chancellor and that future updates would be provided verbally.

Carried

Degrees Conferred in Absentia

The Chancellor advised Council of the schedule of degrees to be awarded in absentia. The names of the graduates would be entered into the public record.

Moved:

That Council approve the degrees awarded in absentia, for the public record.

Carried

**FROM THE VICE-
CHANCELLOR****Vice-Chancellor's Monthly Report**

Professor Cheryl de la Rey highlighted the following items and updates:

- The Times Higher Education Impact rankings had been released. Over one thousand institutions submitted. UC had received a global ranking of 150th which was very pleasing. Notable is that UC is ranked 1st in the world in Responsible Consumption and Climate Action. The Vice-Chancellor thanked the teams involved. The Communications team would promulgate the University's achievements and opportunities to undertake more work on sustainability across the campus.
- The Business School was looking to increase its Executive Education offerings and has appointed a number of Professors of Practice. The curriculum would include efforts to enhance the relevance to business.
- The Chancellor and Vice-Chancellor had attended a morning tea to thank student and staff volunteers who had rallied to support students and staff impacted by Covid. It was anticipated that the team of volunteers would remain available, particularly during the winter months.
- Brett Berquist, Assistant Vice-Chancellor Engagement, would travel to the United States in late-May to rekindle interest in UC and its programmes of study.
- Hon. Megan Woods had recently visited the Digital Screen Campus.
- Preparations were underway for the 2025 Public Based Research Framework (PBRF) rating assessment in which New Zealand universities participated.

- The Centre for World University Rankings had released its results which ranked UC third in New Zealand. The survey analysis relied on publicly available data rather than perception.

Noted in discussion

- Council requested information on student enrolment (both domestic and international) trends the University was anticipating due to Covid, and how it was managing the risks going forward. The Vice-Chancellor confirmed that this was an item on the SLT agenda and would be brought to Council thereafter.
- International students had been unable to enter New Zealand and as a result, the drop in international student numbers would impact on financial modelling. The “UC Count” Report to be provided to Council next month on findings and placed in Diligent.

Moved:

That Council note the Vice-Chancellor’s Monthly Report.

Carried

ACADEMIC BOARD

Academic Board Report

Professor Matthew Turnbull joined the meeting via Zoom and spoke to the report noting that proposals for Diploma in Arts, Diploma in Science, and Diploma in Business were to be submitted to CUAP. In addition, the proposal to introduce a Bachelor of Digital Screen, Bachelor of Digital Screen (Honours), and a Certificate in Indigenous Narrative had been submitted to CUAP.

Noted in discussion

- Given the University’s success in the Impact rankings on the SDGs, the question was asked whether academics had visited organisations to talk to industry leaders. Professor Turnbull undertook to pass on Council’s commentary around sustainability and obtain a response to the question on liaison with the engineering industry.
- The establishment of a Graduate School was being considered. Approximately 70 to 80 years ago the University had proposed establishing a ‘home’ for thesis students. If founded, the Graduate School would also be a home for supervisors so that supervisory/student relationships were maintained. The proposal for the School was supported and confirmed in 2021 by Academic Board. Further detail on this initiative would come to Council.

Moved:

That Council:

1. *notes the attached new curricula developments which have been endorsed by the Academic Board and approved by the Vice-Chancellor under delegated authority and forwarded to CUAP and TEC for approval; and*
2. *notes the attached report of the Academic Board.*

Professor Turnbull left the meeting.

**PUBLIC EXCLUDED
MEETING**

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

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4.0 4.1	Minutes of the meeting Confirm minutes of the meeting held on 6 April 2022, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Strategy Day	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Council Work Plan 2022 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
7.0 7.1	From the Vice-Chancellor Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	Employment Relations Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0	TEC Visit Ōritetanga Learner Success Presentation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	Health, Safety & Wellbeing (HSW) HSW Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Health & Safety Critical Risks	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.3	HSW - Other Matters	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	Facilities Criteria and Methodology for Assessing UC Building Priorities	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.0 11.1	Information Technology IT Transformation Quarterly Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.0 12.1	Digital Screen Campus DSC Monthly Written Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

13.0	Finance Executive Committee Meeting – 12 March 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1			
13.2			
13.2	31 March 2022 Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.3	30 April 2022 Financial Statements - Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	Other Items Annual Council Policy Review and Progress Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2	Use of the University's Name	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University	7(f)(i)
15.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.0	Council Only Time	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS No matters of General Business were raised.

NEXT MEETING The next meeting is scheduled for 11:00am on Wednesday 1 June 2022 in the Council Chamber.

MEETING CLOSED The public meeting closed at 4:02pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

UNIVERSITY COUNCIL MEETING

Action List from the meeting held

Wednesday 4 May 2022

	Topic	By Whom	Action required / Date
1.	Report on financial implications of international student enrolment decline 2022 - verbal.	Keith Longden	ASAP

Vice-Chancellor's Report to Council

May 2022

Introduction

Following the completion of the external audit, and with the final approval from Council, the UC Annual report for 2021 was released online. Hard copies were printed, and I hosted a series of hui for staff with Keith Longden the Executive Director Planning, Finance and Digital Services. We gave staff the opportunity to find out more about the financial position of UC.

Highlights of the report include that UC returned a \$5.7 million surplus on core activities thanks to improved domestic student numbers, increased research revenue and vigilant cost management.

Along with enrolment growth and securing \$100 million in research funding, highlights of the past year included the launch of a new Kā Waimaero | Office of Treaty Partnership to develop the partnership with Ngāi Tūāhuriri and Ngāi Tahu; the Takere live-in academic and cultural programme for Māori and Pacific first-year students; and having more than 50,000 students from around the world enrolled in UCx Massive Open Online Courses (MOOCs).

I was pleased to participate in UNESCO's 3rd World Conference on Higher Education (WHEC2022) as a panellist on Transformative Change Makers in Higher Education. This was a hybrid event with about 10 000 participants online and 1 500 in person. The theme was Beyond Limits: New Ways to Reinvent Higher Education and a proposed Roadmap is available. The Roadmap outlines the evolving landscape of higher education globally and based on UNESCO's vision and principles, identifies 6 key challenges that require significant transformation and transitions. Following my participation as a panellist, UC received an invitation to me to speak at the Times Higher Education (THE) World Academic Summit to be hosted by NYU in October this year. This is the annual event when the THE releases the annual rankings of universities.

On a sad note, I represented UC at the tangi of Dame Aroha Reriti-Crofts who was national president of the Māori Woman's Welfare League and a beloved Ōtautahi community champion. Several UC colleagues and students were there to pay respect and farewell an outstanding leader. Her leadership came from her keen understanding of the inequity and oppression of Māori women and her community. She provided strong advocacy for the array of concerns she saw among Māori families. Dame Reriti-Crofts received several awards for her community service and advocacy, including being appointed a Dame Companion of the New Zealand Order of Merit in the 2020 Queen's Birthday Honours.

Engagement

I was privileged to deliver the opening keynote speech at an international webinar on Climate Change, Security and Sustainability of Ocean states organised by the Commonwealth Climate Resilience Network (CCRN), an affiliate of the Association of Commonwealth Universities. The CCRN is chaired by Distinguished Professor Steven Ratuva. The webinar was hosted by UC and the Fiji National University. The speakers were from Commonwealth universities engaged in climate related research, sustainability, policy making and critical social analysis to share knowledge and strategies as well as identify the best ways to make knowledge accessible and socially transformative. The significance of the webinar was to raise critical issues of climate security and sustainability in Global South oceanic communities and the role of universities in research to address the challenges of vulnerability, mitigation adaptation and resilience.

A key strategic initiative for Māori community engagement this year is UC's hosting of Ngā Manu Kōrero, a Māori speech competition that is one of the most significant educational events in the Māori community. On 30 June and 1 July, UC can expect up to 2,000 people to attend the different parts of the programme. This is UC's first time hosting the competition and is tangible evidence of our growing relationship with the Māori community.

Our Mauriora Platform Research team, in conjunction with Ngā Pae o te Māramatanga and supported by the Faculty of Education's Te Rū Rangahau | Māori Research Laboratory, hosted a one-day Kia Puāwai Symposium. This event brought together, both in person and online, at least 198 attendees, and people from across New Zealand and globally are still going online to watch the recording. UC Emeritus Professor Angus Hikairo Macfarlane set the stage with an overview of the Mauriora Platform's research project, "Practices of Sustenance: Collaborative exploration into the contours of wellness". Professor Melinda Webber of Auckland University provided the keynote address, "Conceptualising Māori and Pasifika Aspirations and Striving for Success". Other distinguished speakers included Dr Mohi Rua from Ngā Pae o te Māramatanga, New Zealand Race Relations Commissioner Meng Foon, Minister the Hon Dr Megan Woods, member of Parliament Rino Tirikatene and Emerging Researcher Marie Gibson.

The Human Interface Technology Lab (HIT Lab NZ) has turned 20, celebrating with an all-day, virtual event for alumni on 13 May 2022. Founded on 19 April 2002 by Professor Tom Furness, from the University of Washington's HIT Lab, HIT Lab NZ began as a joint venture between the Canterbury Development Corporation, UC and HIT Lab NZ Ltd. The goal was to promote technology development and transfer to positively impact both UC and the New Zealand economy. Over the years, the structure has changed, and Hit Lab NZ has functioned solely under UC for more than a decade. Some of its major initiators are still working within the Faculty of Engineering, such as Professors Tim Bell and Richard Green. To date, more than 100 students have completed their research-based postgraduate work at Hit Lab NZ, several start-ups have spun off and the centre has secured more than NZ\$25 million in external funding. Hit Lab NZ continues to be a world-leading, vibrant, inclusive and supportive place for creative individuals to apply immersive technologies that address real-world problems.

The Faculty of Engineering is thrilled by a significant increase in the number of companies approaching it to see how they might support students with projects and work placements, as well as by employing graduates. The Faculty recently hosted the latest Aerospace Christchurch Meet-Up. A student from the School of Product Design was tasked with devising a theme – which became "Ethics

beyond Our Planet” – and introducing the evening’s speakers. Dr Natalia Kabaliuk discussed the upcoming Aerospace minor in Mechanical Engineering, which was well received, and Dr Michele Bannister, planetary scientist at UC, gave a presentation about the large number of satellites currently circling Earth and the issues this presents. The event was well attended by industry and a great success.

A team of Mechanical Engineering students entered the Ashburton Street Sprints on 7 and 8 May, an iconic motorsport event held annually on closed streets in Ashburton. The team raced against 60 competitors in their 2018 Formula Student car, which they had modified to meet MotorSport New Zealand safety regulations (more stringent than those in Australia for Formula SAE events). Racing on both Saturday and Sunday against impressive race cars with about 10 times as much power, the team finished in fourth place overall. The team also took advantage of their time in Ashburton to visit Ashburton College and chat with the students about race cars and how students can get involved with them while studying at UC.

The Faculty of Engineering held a ceremony on 4 May, where 22 PhD graduates received toki – 12 in person and 10 zooming in online from all over the world. A fantastic time was had by all as staff, graduates, family and friends came together to celebrate the graduates’ incredible achievements.

The Faculty of Health’s Dr Rachael Dixon, Dr Annabel Ahuriri-Driscoll and Tracy Clelland, along with Tufulasi Taleni of the Faculty of Education, have developed a suite of resources for the Ministry of Education to support New Zealand teachers’ practice in relationships and sexuality education.

The Teaching Council of Aotearoa New Zealand hosted a national symposium on “Cultural Equity in Initial Teacher Education”. Associate Professor Misty Sato, Head of the School of Teacher Education, was invited to represent UC, as one of three invited institutions across the country, to share our approaches on this theme. In her presentation, Misty discussed how in the three years of developing newly approved initial teacher education programmes, we have built on a foundational philosophy we call Ako Waitaha and have used He Awa Whiria (a braided river) as an approach to include both Māori and other knowledges within the curriculum.

Professor Jayne White, Faculty of Education, hosted the Re/Sponse-able Visual Ethics symposium on 11 April. About a dozen people met face to face alongside about 60 online participants in a carefully planned hybrid environment to discuss ethical issues related to generating and using visual images in research and teaching activities. The symposium was co-sponsored by the Association for Visual Pedagogies and the Philosophy of Education Society of Australasia with Lecturer Andi Delaune and Associate Professor Cheryl Brown serving as key facilitators and co-hosts. The symposium raised some key issues related to ethics applications for research, giving scope and definition to the idea of visual ethics, as well as questions about knowledge ownership through a counter-colonial lens.

Environmental Science students Kaitlyn and Jess Lamb ran a workshop about composting food waste on Saturday 14 May at the Waiutuutu Community Garden as part of Ako Ōtautahi Learning City Christchurch. The World Biodiversity Day 22 May communications campaign featured social media, stakeholder engagement, staff and student communication and stories. Kaitlyn and Jess’ workshop featured on Seven Sharp.

Residents near the burnt-out Christchurch wastewater treatment plant in Bromley have been distressed by a foul odour for six months and they are concerned that no health warning has been

issued over the stench. In a recent interview with RNZ, Faculty of Health Senior Lecturer Dr Wendy Maddocks, an expert in aromatherapy in patient care, advised that in the same way as a positive smell can be therapeutic, a bad smell can have negative effects.

Education – Accessible, Flexible, Future Focused

Students are well into the second term of teaching, and exams are on the horizon. A focus for the term has been on continuing to support students through COVID-19 disruptions while maintaining their access to learning through flexible delivery. Te Pātaka, the hub of student resources, remains active and early indicators from the 2022 UCount Survey are that students are benefiting from the co-location of services. In particular, students see the Kaitoko (academic advisors) as helpful. Pleasingly, Kaiurungi Māori and Pacific (Māori and Pacific student advisors) are set to join Kaitoko in Te Pātaka. The aim of this strategic initiative, as part of Kia Angitu, is to use this co-location to improve everyone's skills – including the academic advising skills of Kaiurungi, and the pastoral and cultural capabilities of Kaitoko. It also helps align the plans for targeted assistance for priority students that both Te Pātaka and Te Waka Pākākano focus on.

Student success initiatives were a focus of a recent session to Heads of School and Executive Deans on Kia Angitu progress. Early indicators of initiatives for first years, such as Peer Assisted Learning and Te Pātaka, are showing that students are benefiting. Faculties are getting more involved as we increase our focus on teaching and learning and how we build engagement in a variety of ways.

Work-integrated learning (WIL) activities are an important way to enhance student engagement. The first WIL Sharing Symposium at UC was a great success, with over 30 staff from across campus coming together to connect, share and learn from each other on topics of student wellbeing and appropriate WIL assessment. In these early stages of the WIL community of practice, it was encouraging to see so many passionate staff working collectively to build that community.

Programme and course initiatives continue to emerge as proposals for new degrees are being reviewed under the Committee on University Academic Programmes (CUAP) processes. CUAP has already notified its approval for diplomas in Science, Business and Arts as well as the Postgraduate Certificate and Diploma in Translation and Interpreting. These qualifications allow for more flexible pathways for students.

Flexible delivery online has also continued, with new programmes and courses under development. Face-to-face initiatives have been adapted for the times as well. For instance, the Bachelor of Youth and Community Leadership programme held its second noho marae during April as a face-to-face experience plus, as a new initiative for those unable to attend, it introduced an online experience (noho tuihono). During this experience, students from 100 and 300 levels shared project work while extending their knowledge of te ao Māori and tikanga. Mel Tainui (Kaiārahi Māori) and Hūhana Carter facilitated these noho with support from programme staff Senior Lecturer Dr Christoph Teschers and Associate Professor Billy O'Steen.

Research – Impact on a Changing World

UC's research continues to have an impact both nationally and internationally.

UC Civil and Natural Resources Engineering Postdoctoral Fellow Dr Alberto Ardid has used machine learning to identify a seismic frequency pattern that occurred in the days leading up to the deadly

Whakaari eruption on 9 December 2019. Understanding hidden patterns in seismic tremors could help forecast eruptions and prevent loss of life on volcanoes.

New research led by paleoseismologist Senior Lecturer Tim Stahl is providing insights into prehistoric surface-rupturing earthquakes in the Republic of Georgia that will help to understand what future earthquakes could do. In this work involving a multidisciplinary research team, trenching on a fault line in the Greater Caucasus mountain range in Georgia has provided invaluable data on and insights into significant earthquakes over the last 40,000 years.

A paper by Research Associate Alana Weir, Professor Tom Wilson and Senior Lecturer Sarah Beaven in the *Journal of Volcanology and Geothermal Research* presents a modular framework for the development of multi-hazard, multi-phase volcanic eruption scenarios. The authors applied the framework to generate a suite of nine long-duration eruption scenarios for Taranaki Maunga, which He Mouna Puia | Transitioning Taranaki to a Volcanic Future programme then used to engage with infrastructure and primary industries sectors to improve regional and national volcanic resilience.

Dr Marwan Katurji, Associate Professor Laura Revell and Professor Adrian McDonald are co-authors of a new report for the Ministry for the Environment released in May. This multi-institution report distils and interprets information relevant to Aotearoa New Zealand from the Working Group 1 contribution, titled “The Physical Science Basis”, to the Intergovernmental Panel on Climate Change Sixth Assessment Report, which was published in August 2021.

Senior Lecturer Ed Challies, together with Marc Tadaki (Cawthron Institute, Waterways Adjunct), has edited a special issue of the *New Zealand Geographer* on “New Horizons in the Politics of Water Governance”. Contributions to the issue covered diverse terrain, including: how and why we neglect our lakes and urban streams; using narrative analysis to understand dam politics; opportunities and tensions in cultural monitoring; tracing experiments in collaborative decision making and collective action through catchment groups; practices of Indigenous empowerment and sovereignty; and the role of non-governmental organisations in promoting environmental outcomes through the resource management system.

Professor Brett Robinson is leading a major research project involving a team of scientists at UC along with experts from Lincoln University (led by Dr Racheal Bryant), Plant and Food Research (led by Dr Brendon Malcolm) and Manaaki Whenua Landcare Research (led by Dr David Whitehead and Dr Manpreet Dhani). The aim is to find ways to turn waste products from New Zealand’s food production industry – such as milk processing waste and grape marc (skins and stalks) – into high-value soil conditioners and animal feed. About 2.2 million tonnes of food processing waste products are dumped each year in New Zealand, amounting to a cost of about \$270 million a year and increasing our greenhouse gas emissions.

Research on sustainable practices in agriculture, titled Te Pūheke (‘the flows’), is being led by Senior Research Fellow Dr John Reid and Professor Matt Wilson. The research aims to accelerate take-up of sustainable agricultural practices by creating new tools that integrate real-time data on biophysical land-use impacts with economic, social wellbeing and mātauranga Māori modelling.

As of 1 January 2022, all new doctoral stipends at UC were increased to the value of \$28,000 per year. After extensive internal discussions, including with the University of Canterbury Students’ Association and Postgraduate Students’ Association, existing doctoral stipends holders will also have

their stipends uplifted to this higher value. This additional cost will be covered by the existing 2022 budget and phasing of new scholarship offers in 2023.

Impact from transfer of UC-owned intellectual property (IP)

In the past two years, UC has facilitated the transfer of UC-owned IP into a number of spin-out companies. The following examples illustrate the breadth of this activity.

- **Precision Chroma**, launched in January 2022 in conjunction with Bridgewest Ventures (one of New Zealand's technology incubators), is based on research previously funded via the Ministry of Business, Innovation and Employment's Endeavour Fund (Professor Conan Fee, School of Product Design and Biomolecular Interaction Centre). The company employs a CEO (Dr Sean Feast), who was a graduate from Conan's research lab, and two additional staff who are also UC graduates. Precision Chroma is already attracting significant international interest (<https://precision-chroma.com>).
- **Swallowing Technologies** was founded by Distinguished Professor Maggie-Lee Huckabee and Steve Wakefield to commercialise medical devices designed to rehabilitate people with a swallowing impairment. UC has supported the commercialisation via KiwiNet funding (\$250,000). Swallowing Technologies has employed a graduate of UC's Master of Engineering programme as its General Manager.
- **Zincovery** was founded by Professor Aaron Marshall and Jonathan Ring to commercialise technology for the recovery of metals in the galvanising industry. Zincovery has completed significant milestones in the last few years, including securing its first round of investment, building a pilot plant and pivoting the technology application. It is now embarking on its second capital raise. Zincovery employs a number of UC graduates (<https://zincovery.com>).
- **Fragranzi** is a direct-to-consumer artisan perfumery, located in the Arts Centre. It arose from an IP that UC assigned to Professor Conan Fee after he developed a simple method to screen fragrance combinations. This IP enabled Conan to set up the perfumery, which now employs a number of UC students (<https://fragranzi.co.nz>).

UC continues to look at initiatives to foster innovation, and engage and upskill researchers, with the ultimate aim of increasing the impact of UC research. Towards the end of 2021, UC successfully ran an Innovation Jumpstart competition and is now seeing commercial progress and outputs from the applicants, as the following two examples demonstrate.

- **Te Puāwaitanga: Beyond the Birds and Bees. Relationships and sexuality app for the rangatahi of Aotearoa.** This is a collaborative project involving researchers from the School of Health Sciences, School of Product Design and HIT Lab NZ. The team is developing an app to provide a safe space for young people to engage with reliable information on sex, sexuality, gender identity and healthy relationships. KiwiNet funding (\$20,000) has enabled the team to develop a prototype app, which it is now trialling through end-user focus groups. The team has secured additional commercialisation funding from Pegasus Health.
- **Seaweed plasterboard.** For this project, the team has developed a fire-resistant plasterboard containing seaweed. The team has been selected to participate in the Food, Fibre and Agritech Supernode Challenge Accelerator. The Challenge, hosted by ChristchurchNZ and the UC Centre for Entrepreneurship, seeks to develop ideas that will solve problems in the sector, positively impacting the future of Aotearoa.

KiwiNet's Emerging Innovator Programme provides targeted support and funding to early-stage career scientists to strengthen their commercial capability. To date, UC has supported 16 staff and postgraduate students through this programme.

People – Nurturing Staff, Thriving Students

Through the welfare team, UC is offering financial assistance for the power bills of students who are isolating in their homes due to COVID-19. This recognises the additional costs of staying at home for seven days and contributes to comfort and safety. The contribution is \$50 for students in households of three or less, and \$100 for students in households of four or more. We are grateful to the University of Canterbury Student Association, who will support us to process the funding, ensuring that it goes directly to the company and power account the students provide us.

There has been a good level of demand for the free influenza vaccination that the UC Health Centre offers to students and staff. The extent and earliness of this year's flu cases has surprised even the health authorities. This, along with the COVID-19 operational and staffing challenges at the Centre, means that at the time of writing we are negotiating with external health providers to run pop-up vaccination clinics. Unlike with the earlier COVID-19 outbreak, the student residential halls report only the normal levels of influenza.

The Recreation Centre has reopened after an extended closure over the summer to allow for a number of safety improvements. Approximately \$6 million has been spent on refurbishing the main entranceway and changing areas, as well as on upgrades to infrastructure such as the roof, flooring and the heating and air conditioning systems. The Centre continues to offer exercise options online for students and staff.

The People and Culture team has implemented the first stage of the online staff orientation software, Onboarder. The first staff to use Onboarder have been 1,300 semester-only academic support staff. Most of them are students in roles such as tutor and research assistant, and the software provided a way of introducing them to university policy, such as the staff code of conduct. The system will be used to reach all new staff, both continuing and temporary, and provide a wide range of information, including health and safety policy. Usage and completion rates can be tracked and reported to line managers for follow-up if necessary.

Under the supervision of Senior Lecturer in Health Matthew Hobbs and GeoHealth Laboratory colleagues, undergraduate students Josiah Millar and Reuben Painter have both been awarded the 2022 New Zealand Esri Young Scholar award. Both students are working closely with Senior Sergeant Mike Jones and will go on to undertake further study and projects with him, aimed at integrating GIS and road policing data to provide an evidence base for more effective road policing in Christchurch.

The Faculty of Engineering's Chemical and Process Engineering department is working to increase the gender diversity within its teaching team by increasing the proportion of external women engineers supervising final-year design projects. A group of exceptional women engineers from across New Zealand and a wide range of industries are helping our students refine their skills in their final design challenge.

Internationalisation – Locally Engaged, Globally Networked

We are pleased to see students from the fourth (most recent) international cohort receiving their student visas and are looking forward to welcoming them on campus in time for Semester 2.

Following Immigration New Zealand's recent announcement on reopening student visa processing from 31 July 2022, the International Relationships Office is communicating with both current and prospective students, agents and partners. The team is keen to support students through the process and meet them in person on campus as soon as possible.

Earlier this month UC was pleased to attend Minister Hipkins' address to the international education sector in Auckland, re-launching the Ministry of Education's refreshed International Education Strategy. Key messages of the strategy focus on diversifying Aotearoa's international education sector, and ensuring international education benefits all students, including domestic. The announcement also came with changes to post-study work rights (PSWR) for international students, linking the amount of time a student spends in New Zealand to the number of years they can get a post-study work visa (30 weeks of in-country study at bachelor degree level or above = 1 year of PSWR, however masters' degrees are an exception to this), and removing automatic PSWR for pre-degree qualifications. The other significant change is the increase in the proof of funds international students have to show as part of their NZ student visa applications (from \$15,000 to \$20,000 per year of study). UC is currently communicating these changes to our international students.

Organisational Efficacy – of a sustainable scale by 2030

Work to protect UC digital assets continued in the last month with the roll-out of multi-factor authentication for all students. Through this roll-out, the Digital Security and Risk team has completed the deployment of a major shield in the protection of UC; however, much work lies ahead. The team is also engaging across the University on reducing and securing the different forms of remote access technology used by staff and students, while continuing to optimise which endpoints sit available on the internet for external attack.

As part of the continuous improvement of our security, Digital Services has strengthened password settings for those users with privileged access (those with administrator's rights) by increasing password length to 16 characters and improving how the passwords are stored. Password settings have also been strengthened for all users, including by stopping the use of passwords that they have used in the past or that are their name or username.

Digital Services partnered with Finance to replace the end-of-life Oracle Discover with Wands – an Excel integrated solution to support analysis and report creation on Oracle EBS.

An important component of the work by the Digital team, is the transition of postgraduate research student milestone and progression from the current manual system to an online system. Currently, the Postgraduate Research Office oversees approximately 4,500 pieces of manual paperwork from doctoral students each year. This system will be replaced by an interactive dashboard approach for all postgraduate research students and supervisors and will allow for greater reporting insight. The new system (as a configured 'off-the-shelf solution') is in the procurement phase, to be followed by initial configuration and system integration from June this year and then roll-out of the system in mid 2023.

Environmentally Sustainable

The Annual UC Sustainability Report has been released. This key communications tool highlights several achievements, including the online delivery of the Third Aotearoa New Zealand Sustainable Development Goals Summit. A notable step forward in research is that UC and the University of the South Pacific have partnered to help Pacific countries understand the impact of climate change and how indigenous knowledge can be deployed to help Pacific communities adapt.

To advance the University's carbon net neutral goal, a highly complex, multi-year project to remove coal combustion for space heating was approved. Progress has also been made on replacing the University vehicle fleet with new electric vehicles and using artificial intelligence to gain deeper insights into infrastructure utilisation and performance. More courses relating to the Sustainable Development Goals (SDGs) are now on offer, and UC's new and innovative multidisciplinary Bachelor of Social and Environmental Sustainability degree was approved, along with the new Bachelor of Environmental Science with Honours.

Plans were developed to mark International Day for Biodiversity (22 May) with a series of events and communications moments. These included a joint planting day along Haere-Roa Avon Stream with Ilam School, which was coordinated by the Sustainability Office, supported by UC Grounds and student club EnviroSoc, and funded by Environment Canterbury. The Sustainability Office organised an online Biodiversity Panel (featuring Professor Jim Briskie and students Jade Humphrey and Andrew McKaskell) as part of Ōtautahi Learning Days festival week. The Sustainability Office was also invited to host a second panel as part of this week in conjunction with the Canterbury Community Gardens Association. Finally, a Predator Control Implementation Plan was drafted for consultation with the Biodiversity Working Group.

The School of Biological Science (SBS) made a major input to UC's achievement of a global ranking of 29th out of 529 institutions in SDG 15: Life on Land, where we scored 100% for the education component. The team working on the project for SBS included Associate Professor Hazel Chapman and a team of staff and students from SBS and partners on the Nigerian Montane Forest Project. Another important aspect of the SBS contribution was its outreach to schools (led by Technician Matt Walters) and rangatahi Māori (led by Senior Lecturer John Pirker).

The UC Solar Decathlon team recently competed (virtually) in the grand finals of the Solar Decathlon, an event sponsored by the United States of America's Department of Energy. This is a student-led design challenge to improve energy efficiency and sustainability of buildings, with the aim of designing net-zero buildings to reduce climate impact. Our team competed in the Retrofit Housing category, and we are pleased to announce they finished second within their division. [Click here to view the results.](#)

In the award ceremony, the team was acknowledged for having “hands down the best responses to the jury's questions, had the best defence with thorough research for every design decision, and used creative materials including wool insulation”. [Click here to view a video of the awards presentation.](#)

VC Activities

5 May 2022	Met with Rod Cameron, Principal at ENGAGE and Leeann Watson, Chief Executive at Canterbury Chamber of Commerce via Zoom
6 May 2022	Attended the formal opening of Te Rauhitanga, a new building at Landcare Research.
9 May 2022	Met with Grant Klinkum of the New Zealand Qualifications Association via Microsoft Teams
12 May 2022	Met with Tan Sri Dr Ngau Boon Keat, UC alumnus and donor
12 May 2022	Attended the formal opening of Te Pae
13 May 2022	Met with Sarah Pallett, Member of Parliament for Ilam
17 May 2022	Met with Phil Mauger, Mayoral candidate
18 May 2022	Keynote speaker at the International Webinar on Climate Change, Security and Sustainability of Ocean States
19 May 2022	Panel speaker at the World Higher Education Conference (WHEC2022) – Transformative Change Makers in Higher Education Roundtable
25 May 2022	Meeting with Laura Clarke, the British High Commissioner
26 May 2022	Attended the New Zealand Qualifications Authority Board virtually

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes of the meeting Confirm minutes of the meeting held on 4 May, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Strategy Day (15 June 2022)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Council Work Plan 2022 - Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
6.3	Trust Amalgamation	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0	Council Only Time	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1	From the Vice-Chancellor Vice-Chancellor's Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	Health, Safety & Wellbeing (HSW) HSW Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	From the Audit and Risk Committee Audit and Risk Committee meeting held 16 May 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	Information Technology Cyber Security Strategy	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.2	Cyber Security Update - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.0 12.1	Digital Screen Campus (DSC) DSC Monthly Written Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i) 7(h)

12.2	DSC Independent Review of Implementation Business Case - Package 1	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h)
12.3	DSC Establishment Board Terms of Reference	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	
13.0	Finance		
13.1	31 March 2022 Consolidated Financial Statements (includes UCTF & UCF)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.2	30 April 2022 Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.3	31 May 2022 Financial Statements - verbal update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.4	Major Investment Expenditure Report - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.5	TEL Custodian - Internal Controls Report - 6 months to 31 March 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.6	Valuation Considerations for Glenthorne Property	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
		To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.7	UC Trusts Funds Report - Q1 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

I also move that staff identified by the Chairperson and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.