

COUNCIL

Public Meeting Agenda

Te Kaunihera o Te Whare Wānanga o Waitaha



Agenda

DATE Wednesday 10 May 2023
TIME 11.00am
VENUE Council Chamber, Matariki

Refer to Page No.
(matches Diligent).

KARAKIA (opening meeting)

Kia hora te marino

Kia whakapapa pounamu te moana

Hei huarahi mā tātou i te rangi nei

Aroha atu, aroha mai

Tātou i a tātou katoa

Hui e! Tāiki e!

May peace be widespread

May the sea be like greenstone

A pathway for us all this day

Let us show respect for each other,

for one another

Bind us all together!

1. APOLOGIES
2. REGISTER OF INTERESTS 3-5
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES 6-10
 - 4.1. Confirming minutes of meeting held on 12 April 2023
5. MATTERS ARISING
6. FROM THE CHANCELLOR
 - 6.1. Degrees Conferred in Absentia – For Approval -
7. FROM THE VICE-CHANCELLOR 11-18
 - 7.1. Vice-Chancellor’s Monthly Report – For Information
8. ACADEMIC BOARD 19-33
 - 8.1. Academic Board Report – For Approval
(Professor Matthew Turnbull, Deputy Chair of Academic Board)
9. PUBLIC EXCLUDED MEETING
Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Council Only Time Vice-Chancellor Employment Committee Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 12 April 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2 7.3	From the Chancellor Council Work Plan 2023 Update Academic Freedom Policy Review Committee Verbal Update Honours & Appointments Committee Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3	From the Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 12 March 2023 Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Arbitration Update Arbitration & Related Matters Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report Staff Survey Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.0 11.1	UC Policies Consultation UC Policies – List & Process for Consultation with Academic Board	To enable the University to carry out, without prejudice or disadvantage, commercial activities	7(h)
12.0 12.1 12.2 12.3 12.4 12.5	Finance and Major Projects Digital Transformation Quarterly Update Major Investment Plan Quarterly Update Financial Reports Presentation Options (Agenda v Diligent) Financial Reports UCTF Follow Up recommendation	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

I also move that staff identified by the Chairperson and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING

- Council Meeting - Wednesday 14 June 2023 at 11.00am

KARAKIA (closing meeting)

Kua mutu tātou i te mahi tahi o te rā

Kia tau tou rangimārie kei mātou

Hui e Tāiki e

We have come to the end of our collaborative work for the day.

May peace be with us all

Let it be done

UC COUNCIL
Register of Interests
10 May 2023

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Te Whatu Ora - Health New Zealand	Director
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2022	University of Canterbury Foundation	Trustee
Peter BALLANTYNE	2021	Canterbury Education and Research Trust for the Health of Older Persons	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
	2022	Working Group for the UC Graduate School	Member
Pierce CROWLEY	2022	University of Canterbury	Student
	2022	University of Canterbury Students' Association (UCSA)	President
Cheryl DE LA REY (Vice-Chancellor)	2020	Association of Commonwealth Universities	Council Member and Chairperson
	2020	New Zealand Qualifications Authority	Board Member
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2019	Universities New Zealand	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Roger GRAY	2022	Business Leaders' Health and Safety Forum	Member
	2022	North Tugz	Director
	2022	Ports of Auckland Limited	CEO

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Jack HEINEMANN	2023	Academic Board (ex officio Council)	Member
	2022	Academic Freedom Aotearoa (TEU)	Member
	2023	American Society for Microbiology	Member
	2023	Centre for Integrated Research in Biosafety (UC)	Director
	2023	Cluster for Community and Urban Resilience (UC)	Member
	2023	Editorial Board Microbiome	Member
	2023	European Network of Scientists for Social and Environmental Responsibility	Honorary Member
	2023	Higher Education Academy	Fellow
	2023	Institute for Health and Environmental Research (Australia)	Board Member
	2023	International Brotherhood of Teamsters	Member
	2023	New Zealand Employment Court	Expert Witness
	2023	New Zealand Society of Microbiology	Member
	2023	Queenstown Molecular Biology Society	Member
	2023	Steering Committee Cycle 6 AQA Audit	Member
	2021	Tertiary Education Union	Member
	2021 & 2023	University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme	Employee
	2023	University of Wisconsin Alumni Association	Lifetime Member
	2023	Working Group on Staffing Matters (to VC)	Member
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2019	Conductive Education Canterbury	Treasurer
	2023	Enable Networks Ltd and Enable Services Limited	Director & ARC Chair
	2019	Hamilton City Council	Director, Chair Audit Risk Committee
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	New Zealand Lotteries Commission	Chair Audit Risk Committee, Commissioner
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2020	Television New Zealand Ltd	Director, Chair Audit Risk Committee
	2019	Timaru District Council	Member, Audit and Risk Committee

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Warren POH	2020	Christchurch Netball Centre	Board Member
	2017	E&S Hop Holdings Limited	Director
	2022	Fire Research Group Limited	Consulting contract
	2022	Fireshield Limited	Consulting contract
	2022	First Principles Constructors Limited	Consulting contract
	2023	Mars Bioimaging Limited	Shareholder
	2017	M & W Nominees Limited	Director and Shareholder
	2021	Netsal Sports Centre Limited	Director
	2020	NOSSLO Group Limited	Director
	2017	Ofwarren Limited	Director and Shareholder
	2023	PurePods Limited	Shareholder
	2022	Rubix Limited	Consulting contract
	2020	University of Canterbury	Husband of enrolled student
Rachel ROBILLIARD	2022	Canterbury Aoraki Conservation Board	Board member / Te Rūnanga o Ngāi Tahu appointee
	2022	Chapman Tripp	Employee
	2022	Mahaanui Kurataiao Ltd	Kaitiaki representative for Te Taumutu Rūnanga
	2022	Te Taumutu Rūnanga	Kaitiakitanga portfolio member
	2022	Te Taura Tāngata Trust	Trustee
	2022	University of Canterbury	Aunty is Amokapua Pākākano Tuarua, Deputy Assistant Vice-Chancellor Māori
Gillian SIMPSON	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent contractor
	2019	New Zealand Education Scholarship Trust	Trustee
	2022	Sport New Zealand Governance Services	Independent Consultant
Shayne TE AIKA (Pro-Chancellor)	2023	Canterbury Museum Trust Board	Trustee
	2022	GHD Limited	Employee
	2020	Rannerdale Home Care Limited	Director
	2020	Rannerdale War Veterans Home Ltd	Director
	2020	The Karshay Group Ltd	Director and Shareholder
Adela KARDOS (General Counsel Registrar)	2020	University of Canterbury	Employee

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 12 April 2023
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Mr Warren Poh
IN ATTENDANCE	Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Ms Nadine Daines – Senior Legal Counsel (minutes) Mr Grantley Judge - Governance and Compliance Manager Ms Izzie Oosthuizen - Personal Assistant, Vice-Chancellor’s Office
APOLOGIES	Ms Gillian Simpson, Ms Keiran Horne (for early departure at 12.23pm), Mr Roger Gray (for early departure at 4.00pm)
REGISTER OF INTERESTS	No amendments to the Register of Interests were advised.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 8 March 2023 <u>Moved:</u> <i>That the minutes of the meeting held on 8 March 2023 be accepted as a true and correct record.</i> <p style="text-align: right;">Carried</p>
MATTERS ARISING	Action Schedule Mr Judge noted that the one action had been completed.

**FROM THE
CHANCELLOR**

Degrees Conferred in Absentia

The Chancellor noted there had been an increase in the number of degree revocations. Given the significance of revoking a degree, the Chancellor requested that the process for conferring degrees be reviewed, to ensure appropriate accuracy checks were in place. The Deputy Vice-Chancellor (Academic) reported that she was undertaking a review and would ensure that more stringent checks were in place.

Moved:

That Council approves the degrees to be revoked and the degrees to be awarded in absentia for the public record.

Carried

Revised Honours and Appointments Committee Terms of Reference

The proposed changes to the Honours and Appointments Committee Terms of Reference were discussed. Council requested that the hyperlinks in the terms of reference were checked to ensure they were operational.

Moved:

That Council approves the changes to the Honours & Appointments Committee Terms of Reference.

Carried

UC Representative on Canterbury Museum Trust Board

The Chancellor had requested that the Pro-Chancellor replace her as UC representative on the Canterbury Museum Trust Board. The Pro-Chancellor was agreeable to this appointment.

Moved:

That:

1. *Council appoint the Pro-Chancellor, Shayne Te Aika, as the University of Canterbury's appointee on the Canterbury Museum Trust Board, for a term from 1 May 2023 to 31 October 2024; and*
2. *the Canterbury Museum Trust Board be notified of this decision, in time for its next Board meeting on 17 April 2023.*

Carried

**FROM THE
VICE-CHANCELLOR**

Vice-Chancellor's Monthly Report

The Vice-Chancellor spoke to her monthly report. A videoclip on the University's 150th anniversary graduation parade was presented. Feedback on the parade had been overwhelmingly positive.

It was pleasing to note that UC had three subjects feature in the top 100 Quacquarelli Symonds World University Subject Rankings for 2023.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD**Academic Board Report**

The Academic Board Report was taken as read.

Moved:

That Council:

1. *notes the Academic Board Report; and*
2. *approves the deletion of the Master of Computer Assisted Language Learning qualification, which has been recommended by the Academic Board, and will be reported to the Committee on University Academic Programmes.*

Carried

PUBLIC EXCLUDED MEETINGMoved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm public excluded minutes of 8 March 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2023 Updated	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 10 February 2023	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4	From the Audit & Risk Committee ARC Meetings 13 March & 27 March 2023 – Verbal Update Final Representation Letters Audit Clearance & Audit Opinion Final Annual Report 2022	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Strategy & Planning Whakatau Kaupapa: Mātauranga - a paper on the Development of the University/Ngāi Tahu Relationship	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

11.0	Business Cases (Current & Upcoming) Student Accommodation Options Data Storage Model Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
11.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11.2			
12.0	Finance and Major Projects Digital Screen Campus: Monthly Update Establishment Board Quarterly Report 28 February 2023 Financial Monthly Report 31 March 2023 Financials 2023 Financial Forecast Update UCTF – Investment Recommendations	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.1.1			
12.1.2			
12.2			
12.3			
12.4			
12.5			
13.0	Other Annual Plan (Revised) Innovation Medals – Selection Process Background Teaching Medals – Selection Process Background Gala Dinner (27 April) Briefing Note	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1			
13.2			
13.3			
13.4			
14.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	Council Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Wednesday 10 May 2023 at 11.00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 4.37pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 12 April 2023

	Action	By Whom	Due Date
1.	Advise the Canterbury Museum Trust Board that the Pro-Chancellor has replaced the Chancellor as the UC's representative on the Board.	Mr Judge	Completed
2.	Confirm that the hyperlinks in the revised Honours and Appointments Committee Terms of Reference work.	Mr Judge	Completed
3.	Degrees conferred in absentia - process accuracy - verbal update.	Professor Moran	May 2023

April 2023

Introduction

Term one ended with wonderful celebrations of graduation in the week of 4 April, with special Māori and Pasifika celebrations held on Wednesday 5 April. We had 1150 graduates, approximately 3750 whānau and friends, 115 Council members, staff and volunteers attend our three University of Canterbury Celebrations at Christchurch Arena. Four honorary doctorate recipients gave inspiring graduation addresses and graduates reflected the range of degrees on offer at UC and, importantly, highlighted UCs commitment to life-long learning with learners across ages and stages of life.

After a short break, it is heartening to welcome the students back to campus. There have been a number of student events marking the start of the second term and I was pleased to attend part of Oceania Feast on 29 April hosted by the University of Canterbury Global Society (UCGS) in partnership with Te Akatoki, CUSSA, Tongan, Fiji, Cook Islands, PNG, Solomon Islands and Pacifica development team at UC celebrate the diverse culture of Oceania.

150th anniversary celebrations gained momentum this past month with a series of events in the City. To mark the beginning of graduation week and to celebrate our 150th Anniversary, a street parade was held in the central city. Mayor of Ōtautahi Christchurch, Phil Mauger spoke at the parade about the importance of Graduation and the University to the city and region as a whole. Pro-Chancellor Shayne Te Aika delivered a speech that acknowledged the university's 150th and congratulated the graduates and UCSA President Pierce Crowley proposed a toast.

One of the films produced on the Digital Screen campus using the temporary Virtual Production studio set up in the Jack Mann building early last year has won the Best Visual Effects award at the Poppy Jasper International Film Festival in California. The short film title 'Time Tourists' was produced by local company Resonate in association with CerebralFix, UC, ChristchurchNZ and Pixel solely using virtual productions techniques.

Engagement

Nearly 500 people attended the Chancellor's fundraising gala dinner on 27 April at Te Pae, which raised over \$260,000 towards the Te Kakau a Māui scholarship programme. UC alumna, Miriama Kamo, served as master of ceremony and interviewed several scholarship recipients. At the event, John McCall MacBain announced a gift of over \$1 Million in support of the scholarship (\$825 000 from the McCall MacBain Foundation with a further \$200,000 donated by UniLodge). Flags and banners marking the 150th anniversary line Cashel Street and on the 27th several buildings and the airport were lit in red. Ten photo boards are on display on High Street highlighting the history of the university.

The next day, Professor Ian Wright hosted a fundraising golf tournament at Russley Golf Course. Eight teams were supported by several corporate sponsors. On Friday evening, I had the privilege of participating in UC's Community Feast when over 300 people gathered, bringing together Ōtautahi's food sustainability network with UC researchers, local government members including Deputy Mayor Pauline Cotter and the public. Guests shared a hangi by Grenville Ratima (Ngāi Tūāhuriri) with salads and desserts by Green Dinner

Table and preserves and pickles by the Canterbury Community Gardens Association. A series of videos on social media highlighted food sustainability issues (UC expertise and community action) to expand the conversations beyond the event itself.

On Saturday, UC Rugby celebrated 150 years of UC and 140 years of UC Rugby with a special cake. With All UC our teams played at home from 11.00am. UC played Lincoln for the Hart-O'Reilly Trophy (named after the legendary pioneer of Women's rugby in New Zealand, our Laurie O'Reilly) and won the Trophy for first time in over a decade. The Chancellor was there to celebrate and present the trophy. That evening, I attended a service of thanksgiving at the Transitional Cathedral organised by Senior Ecumenical Chaplain the Reverend Dr John Fox with The Right Reverend Dr Peter Carrell, Bishop of Christchurch, officiating. On May 2nd, over 2,000 community members and alumni attended talks on UC research across the city, including Lincoln and Lyttleton, in our inaugural Raising the Bar event. Thank you to our academic speakers.

UC is visible in external advertising across the city and country with an evolution of the longstanding "UCME" campaign. This year's edition focuses on student choice and uses the UC logo lockup for the 150th anniversary. The ad will appear through September to support the school leaver recruitment campaign.

The UC Teece Museum ran successful outreach programmes over the school holidays with Christchurch City Libraries and Selwyn District Libraries introducing 7–12-year-olds to the Logie Collection and Greek mythology.

Te Kaupeka Ako | Faculty of Education celebrated 25 years of delivering teacher education in Whakatū | Nelson at the Nelson Centre of Music Arts on 2 March. The evening was attended by past students, directors, managers and friends of the former Christchurch College of Education and our current Te Kaupeka Ako | Faculty of Education, as well as mana whenua, Waihaere Mason and Karen Wells supported by Apitoni Filiai.

UC was successful in its bid to host the International Association for Media and Communication Research (IAMCR), expected to bring more than 1,000 international delegates to Christchurch in July 2024. Professor Donald Matheson led the academic content working closely with UC Events, Christchurch NZ, and Tourism NZ.

Dr Lindsey MacDonald (Language, Social and Political Sciences, Faculty of Arts) has been appointed to the New Zealand Police Expert Panel on Emergent Technologies. This is an external, independent, expert panel providing advice and oversight from an ethical and policy perspective of emergent technologies. See <https://www.police.govt.nz/about-us/programmes-and-initiatives/police-use-emergent-technologies/advisory-panel-emergent>.

Civil and Natural Resources Engineering recently opened the exhibition of its Architect in Residence, Matthew Dudzik. "Collective Convergence" sheds light into the strength, unity, and beauty in Aotearoa New Zealand. The artworks will be on display until the 12th of April 2023 in UC's central library – Puaka James-Hight building.

Dr Annabel Ahuriri-Driscoll, Senior Lecturer in the Faculty of Health has been appointed by the New Zealand Government as co-chair to design a survivor-led independent redress system for historic abuse in care.

Education – Accessible, Flexible, Future Focused

Colleagues across campus have welcomed students back and it has been pleasing to hear that students continue to engage with their lectures and social and study activities. Term two also saw new Erskine Fellows joining us. While fewer than term 1, with five new fellows joining, it is a pleasure to welcome them to campus. The start of term two also coincides with new developments being put forward to the

Committee for University Academic Programmes (CUAP). Of particular note was the approval of the first fully online degree, the Master of Organisational Psychology. Psychology has led the way with online development producing successful MOOCs and then Micromasters, extending to the full degree.

Student success continues its strong focus at UC. Under the governance of Kia Angitu, Te Kakau a Māui scholarship programme is well underway, having had a very successful Term one. Fourteen staff volunteers have now conducted their first (of many) homebase meetings with around 12-13 students in each group. The scholarship recipients have also participated in Careers and Success Coaching sessions. Participation has been vibrant, and student feedback indicates the high value of the programme in supporting their transition. Peer Assisted Learning Sessions (or PALS) continues to deliver success for Kia Angitu. Recent analysis revealed that in courses that offered PALS last year, attendees were 2.3 times more likely to be retained into 2023 than non-attendees. There has been a step change in delivery of PALS offerings such that in 2023 it will be available to 89% of the first years, resulting in a wide reach across the first-year cohort.

An additional scholarship, The Aho Hinatore scholarship is opening in mid-May and will be granting up to 70 scholarships for the academic year 2023/2024. This esteemed scholarship aims to support the most talented students who are either currently enrolled or have recently completed their studies. 57 Scholarships were awarded for 2022/2023 with 51 scholarships awarded to students and 6 to projects or supervisors.

A highlight has been the visibility of UC in the Work Integrated Learning Space. The first UC Work-Integrated Learning (WIL) Student Showcase was held on 19 April. The poster event featured nine students nominated by their faculty to present on how their work-integrated learning experiences changed their understanding of their major discipline. The event attracted 30 community and industry partners, some who have fostered UC students on their professional development journey through many seasons, and some who are newly engaged to make positive impact. The event also welcomed staff from across the University who engage students in work-integrated learning experiences, as well as several students, invested in the value of WIL. After the event, the posters were held on display in the Undercroft. This was topped off by UC acting as hosts of the NZWIL conference, held in Christchurch for the first time. Many staff took part in the presentations and the conference was hailed for its success in having the greatest number of participants as well as presenters in its history.

Research – Impact on a Changing World

Following the busy period of MBIE and Marsden proposal bidding and submission in March (with >230 research proposals now under assessment), April has returned to a steadier state of research endeavour across the university.

A key aspect of the research strategy is to diversify external research income – particularly from private industry (where appropriate), and international funds. For the former, Te Kura Tāura | Graduate School will have a new resource to seek and develop partnership funding for more “industry” supported doctoral scholarships. For the latter, UC will leverage the new opportunity with New Zealand now having Associate Member status within the NZD\$160 billion **Horizon Europe** – the EU research and innovation programme running from 2021 to 2027. The fund is now open to New Zealand researchers and organisations, so UC is ensuring it is well positioned to apply for this new funding source. Jace Carson, a Strategic Project Consultant within UC’s Research & Innovation Office, is heading to Europe at the end of April to attend the conference of European Association of Research Managers and Administrators (attendance expected to top 1400), to develop research office to research office connections for partnering on bids and promoting our interest in partnering. UC will be the only New Zealand participant at the conference. He will also connect a number of European universities to promote UC research strengths and identify potential areas for future collaboration. He will also meet with the MBIE Science Councillor in Brussels.

Activities around research reputation and rankings have progressed during the month. UC has committed to a submission audit and another 5-year cycle of the QS Stars Rating scheme. This rating scheme is different from QS rankings and takes a more holistic approach to the offer and supporting experience for international students and is an important factor for international student recruitment. Similarly, UC has signed-off its data submission for the QS World University Rankings with the outcome to be announced on 7th June 2023 using the new QS methodology.

UC's imprint in both regional and national deep technology innovation continues. The New Zealand Hi-Tech Awards are the nation's premier technology awards programme, celebrating the country's most successful "high-tech" companies and highest achieving individuals. Dr Sean Feast (a UC PhD alumina) has been selected as a finalist in Young Achiever category. Sean is CEO of Precision Chroma, a UC spin out company founded on the research of Professor Conan Fee on 3D printed chromatography columns. Award recipients will be announced at a gala dinner hosted in Christchurch on 23rd June 2023.

Te Kura Tāura | Graduate School continues to embed its establishment both with more resourcing in student advising, finalisation of post-graduate supervision policy, and evolution of orientation and researcher skills development for incoming doctoral students. A key aspect of Te Kura Tāura is to grow doctoral student recruitment, but also increase the retention rate for those students in a doctoral research programme. To the former, the Dean of Postgraduate Research has been part of a recent UC and New Zealand delegation visit to Vietnam, with a particular focus around their "Project 89" programme to have a nation-wide upskilling programme of current and future Vietnamese academics with PhDs. Te Kura Tāura has recently released calls for the 2023 "Sustainability / SDG" and Aho Hīnātore | Accelerator Doctoral Scholarships with a total of 80 on offer.

The first UC Doctoral Orientation for 2023 was held on 17 March and was attended by 55 students. It was an all-day event comprising a welcome, followed by sessions on doctoral milestones and processes, an interactive panel discussion between experienced students and supervisors, and Professor Diedre Hart and Anton Angelo discussing academic integrity. Feedback was very positive with many students appreciating the chance to meet peers and learn more about their doctoral journey at UC. The next orientation will be held on 21 July 2023.

UC researchers continue to contribute to international conferences and publish their research. Associate Professor Kumar from the School of Psychology Speech and Hearing, and Associate Professor Christoph Bartneck from the Computer Science, co-authored the first comprehensive study into New Zealanders' attitudes towards AI. The paper published in the journal AI and Ethics, is based on a survey of nearly 50,000 people in the longitudinal New Zealand Attitudes and Values Study.

Dr Rory Clifford (Kāi Tahu, Kāti Māmoe) of HIT Lab NZ has received a UC Vision Mātauranga Development Fund award for his project *Te Waka o te Ōtakaro Whakaata Mariko*. Dr Kris Tong of HIT Lab NZ will co-lead the *Matariki Hunga nui project* with Noel Park of University of Otago. As part of SfTI's 'bolt-on' projects, early career researchers from Ātea have been funded to extend this work and build a mobile phone-compatible Mixed Reality (MR) based tātai arorangi (Māori astronomy) experience with immersive content about Matariki.

Faculty of Health, Professor Laurie McLay and Senior Lecturer Lisa Emerson, organised a highly successful Autism Research Symposium in Canterbury. This included presentations from Laurie and Lisa, as well as Professor Dawn Adams, Dr Jenna van Deurs, Dr Ruth Monk and Dr Larah van der Meer. This highly successful event was attended by organisational leads, service providers, clinicians, and researchers from throughout New Zealand. The Autism Research Collaborative was launched during the event, which will be co-directed by Laurie and Lisa.

Four UC academics across Political Science and International Relations (Faculty of Arts) participated in the International Studies Association 64th Annual convention in Montreal, Canada (15-18 March 2023). Jeremy

Moses, Geoff Ford, and Sian Troath convened and participated in a roundtable 'Visualizing Future War', while Sian Troath and Geoff Ford presented a paper 'Tracing the trust in trusted autonomous systems'. Jeremy Moses presented a paper on 'The Hidden Politics of Autonomous Weapons Systems'. Pascale Hatcher and Geoff Ford presented on 'Deep sea mining and the green technological transition' at the panel 'Cooperation, Contention and Creativity in Global Extractive Industries' organised by Pascale Hatcher.

Faculty of Engineering undergraduate students, Ed Langlands (BE(Hons) Software Engineering), Giles McGrath (Bachelor of Product Design), and Ham Scown (Bachelor of Forestry Science) were granted the Engineering Undergraduate Publishing Prizes for students submitted their papers to Scopus-indexed conferences and journals, such as ITiCSE, a top Computer Science Education conference (CORE A) where Ed Langlands' paper was accepted for publication. The main purpose of this Prize is to encourage undergraduate students in the Faculty of Engineering to write and submit papers for publication to peer-reviewed journals or conferences. The aim is to support the Faculty to increase its university and PBRF rankings.

People – Nurturing Staff, Thriving Students

To recognise International Administrative Professionals Week, and as part of the 150th celebrations, UC hosted a professional networking group, AdminZ, at an event to celebrate International Administrative Professionals Day on 26 April. I was pleased to deliver the opening address and then participate in a panel discussion Dawn Baxendale, Christchurch City Council Chief Executive and Joanne Gallop, President of Adminz.

After the Staff Hui with the VC in March, and the pause in April due to the holidays, the Staff Hui will continue in May. Keith Longden will be presenting the 2022 annual financial report.

A Code of Pastoral Care verification review of the UC Accommodation Services portfolio was undertaken by Universities New Zealand and NZQA. Initial verbal feedback from the auditors has indicated no compliance issues, and positive engagement during the audit process with students, UC support services, UCSA and our accommodation partners.

A new online platform for assisting students to search for quality private accommodation has been launched. StudentPad is used extensively in the UK. UC is the first New Zealand university to implement this tool.

Updated Accommodation Partner agreements, reflecting the revised Code of Pastoral Care, have been concluded with College House, Rochester and Rutherford Hall and Arcady Hall.

During Term One Student Care ran a Dungeons and Dragons Therapeutic group inclusive of Neurodivergent students. The group focused on communication, problem solving, increasing confidence, managing anxiety, and developing confidence and social skills. The evaluation was positive, and we are linking with other specialists in this area to enhance the experience in Term Two. The group already has a significant waiting list.

The UCSA has run its inaugural Clubs Expo. The aims for the day were: to build solid relationships with clubs at the start of the new year; to inform club leaders about what UCSA does and what it can offer them throughout their time at UC; to promote interclub collaboration; to complete club induction; and to inform clubs about significant topics that will assist them throughout the year. An emphasis during the day was health, safety and wellbeing, including presentations from both the University health and safety team, and the UCSA events team on how to run events in a safe, inclusive manner. Also discussed was reputational risk, and how clubs should conduct themselves, both in person and online.

A second pop up session for new staff, initiated by People and Culture and run in partnership with Digital Services, has been held. Thirty new staff, including nine academic staff, from all areas of UC attended. They

were able to connect with each other and get answers to questions about their hire and induction process, professional development opportunities, and health, safety and wellbeing issues. The session also included advise on technical issues from Digital Services staff.

Internationalisation – Locally Engaged, Globally Networked

Student visa approvals for New Zealand are up sharply with volume for the start of 2023 approaching that of 2019. Processing speed continues to be a challenge for New Zealand with 67% of the university sectors' applications taking between 11 and 30 working days, similar to what was reported in February. Overall, Immigration New Zealand's capacity is heading in a positive direction, and regular reporting is provided to the university sector.

Final full-fee enrolments for Semester One are 647, which is 133% up from last year. As forecast, the non-award (study abroad) sector was the first to resume, reaching nearly 90% of 2019 enrolment levels. The "Take a New Look at Canterbury" incentive campaign has helped stimulate this growth. Graduate programmes have seen a stronger than expected recovery, 434% up from last year, whereas the undergraduate market is up 67% from last year.

The Faculty of Engineering has developed a mentorship programme for international students commencing the BE (hons) qualification. This year's pilot was particularly appreciated by Malaysian government scholarship holders (MARA) and will be expanded in 2024.

Continuing the New Zealand focus on India, Graham Wise, Director of International Development, represented UC on an Education New Zealand trade delegation to India. He furthered partnership discussions initiated by a previous UC delegation late last year.

Professor Paul Gardingen FRSA, Pro-Vice Chancellor for Global Engagement at Bangor University, Wales, and UC alumnus, visited campus in April to explore collaboration. The multi-lingual and multi-cultural Bangor University has a particular strength in sustainability and forestry research. and seeks research engagement with UC.

Professor Rob Savage, Dean of Education, York University Canada, has been a visiting Erskine Fellow for the Child Wellbeing Research Institute during March and delivered a talk about the complex factors that support the development of reading and literacy skills for young children.

Professor Laura Czerniewicz, Centre for Innovation in Learning and Teaching (CILT), University of Cape Town visited Te Kaupeka Ako | Faculty of Education in March. She delivered a public lecture on Digital Inequality in Higher Education and a seminar on Critical Perspectivism and (Social) Media.

Organisational Efficacy – of a sustainable scale by 2030

As a result of feedback obtained through workshops during the Strategic Plan development process and consultation across the university on alternative internal funding models the Financial Services and Strategy and Planning teams are working on a three-year planning and budget process. The three-year timeframe will include three-year strategies, plans and KPI's linking to the UC Strategic plan for every Faculty and Service unit and also include the 2024 budget and indicative budgets for 2025 and 2026, which will encourage faculties and departments to take a longer-term view.

Faculties are making good progress onboarding new Faculty Managers. These new roles were created to provide operational leadership within each faculty, thereby enabling each Executive Dean to better focus on their respective academic vision and mission. The Faculty Managers responsibilities include: working with their Executive Deans and Heads on plans, KPI's, triennial plans and working together as a pan-UC team continuously improving processes across the university.

Some significant milestones were reached across a number of UC Digital transformational initiatives over the prior month.

The business case for the Digital Information Programme was approved at Planning Finance and Resources Committee. This multi-year programme of work will enable UC to adopt a modern information management framework and platform, reducing various risks in how we manage information today at UC, reducing silos and leveraging cloud technology to improve efficiencies. A supporting change management programme will engage across UC on a multi-stage adoption journey.

One of our core academic digital initiatives is the transformation of curriculum management. Today this is supported by a web of legacy internally developed on-premise solutions. These are hard to maintain and don't provide the efficient capabilities and user experience our staff expect. They also do not provide the data integration services required from a modern curriculum management platform. Following business case approval last year the Academic led, Digital Services partnered, project team have selected the preferred platform vendor and are now in finalising contracts whilst the wider project mobilises to commence detailed implementation planning. Again, a comprehensive change management programme will engage across UC in the migration and adoption of the new platform.

The digital security team have continued to listen to feedback and have rolled out further MFA improvements for students ensuring that student user experience is enhanced. They also recently hosted more cyber culture awareness events, a continuous programme to provide visible awareness and engagement.

The Digital team have also been busy supporting multiple audits in the past period including the Capital Asset Management Audit, the internal audit of Cybersecurity as well as the Audit NZ audit.

Environmentally Sustainable

On 17th April we released a new survey which asks academics to enter details of courses whose content is aligned solutions for, or supplying students with the tools to solve, any of the United Nations Sustainable Development Goals (SDG). The survey runs for four weeks. In the first two weeks we received responses from 41 academics, covering 86 courses, identifying an average of about 2.6 SDGs per course. The data will be used to publicly advertise how we are aligning our teaching with the SDGs.

With respect to research, a number of our doctoral students are making important contributions. PhD Student Chichi Zhang is developing technology and relevant materials to help produce green hydrogen from Aotearoa New Zealand's abundant supply of woody biomass and the country reach its renewable energy goals by 2050. PhD student Karan Titus has identified a clean, renewable geothermal-bioenergy source with the ability to remove carbon dioxide from the atmosphere more effective than any other common climate change mitigation strategy. Postdoctoral Fellow Alberto Ardid is researching geothermal instability, to understand the different ways that geothermal fields in Aotearoa New Zealand can become unstable and how we can spot imminent threats and PhD student Jhulimar Castro is part of a team t has been working on experimental research to turn pine trees into green hydrogen. This could support the speed-up of the technology's commercialisation and help contribute to Aotearoa New Zealand attaining net zero carbon emissions by 2050.

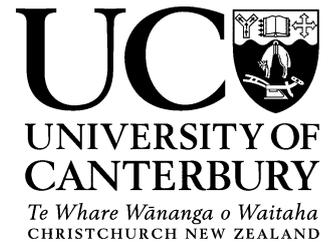
Drilling activities continue for the Science Precinct Ground Source Heat Pump and works to convert the llam boilers have commenced. The final resource consents were granted for the conversion in April.

Fifteen EnviroSoc students have been actively supporting the pest trapping programme organised by the Sustainability Office in partnership with Predator Free Riccarton.

A Waste Contract Working Group has been established between Facilities Management, the UCSA and UniLodge to look at opportunities for greater efficiencies, collaboration and improved environmental outcomes through our respective waste services contracts.

Sustainable commuting targets were set and form the basis of a new Sustainable Commuting Plan to sit as a companion to the revised UC Cycle Plan. From the 2020 baseline, we propose a 2% increase in cycling by 2030, a 4% increase in the use of electric vehicles by 2030, and similar increases in bussing, walking, scootering and similar.

Memorandum/Pukapuka



To:	Ki:	University Council
From:	Nā:	Professor Cheryl de la Rey, Vice-Chancellor
Date:	Rā:	20 April 2023
Subject:	Kaupapa:	Academic Board Report – For Approval

Recommendations:

That Council:

1. *notes the attached report of the Academic Board;*
2. *approves the Terms of Reference for Academic Board; and*
3. *endorses the attached new curricula developments which have been endorsed by the Academic Board and forwarded to CUAP and TEC for approval:*
 - To introduce the following degree proposals:
 - o Conjoint Bachelor of Engineering (Hons)/Bachelor of Commerce
 - o Conjoint Bachelor of Engineering (Hons)/Bachelor of Product Design
 - o Conjoint Bachelor of Engineering (Hons)/Bachelor of Arts
 - o Conjoint Bachelor of Engineering (Hons)/ Bachelor of Social and Environmental Sustainability (**attachment 3**)
 - To introduce a Bachelor of Sport (**attachment 4**)
 - To introduce a Master of Organisational Psychology (**attachment 5**)
 - To introduce a new subject – Mathematical Sciences Education in the Bachelor of Arts and Bachelor of Science (**attachment 6**)

Executive Summary:

The Board endorsed amended Terms of Reference for the Academic Board and discussed and endorsed the new curricula developments.

Attachments:

- **Report from the business of the Board (attachment 1)**
- **Amended Terms of Reference for the Academic Board (attachment 2). Note tracked changes are provided in Diligent Reference Documents Folder**
- **CUAP proposals (attachments 3 to 6)**

Full papers commence overleaf.

Paper Progress:

To:	Date:	Decision:
PFRC/RAC/SLT/FPRC/ARC	N/A	
COUNCIL	10 May 2023	For Approval

TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL FROM A MEETING OF THE ACADEMIC BOARD HELD ON FRIDAY 14 APRIL 2023

REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor took her report as read. She thanked members for attending the Graduate Parade which had been a great success. Staff attendance at the April graduation ceremonies had been good.

Congratulations were extended to five academic staff members who had been elected as Royal Society Te Apārangi Fellows.

The term of office for the Deputy Chair of Academic Board, Professor Matthew Turnbull was coming to an end, and nominations for a new Deputy Chair would be requested.

The proposed amendments to the Terms of Reference for the Academic Board to reflect recent changes to the Delegations of Authority Policy were supported. The proposed changes were not substantive in nature and would merge three current governance documents into a single document.

Members of the Academic Board supported a more comprehensive review of the Academic Board Terms of Reference following changes made after the previous review.

REPORT FROM THE UCSA

Bryant McIntrye presented a report which was taken as read. He thanked those involved for organising the Graduate Street Parade which had been well received.

CUAP PROPOSALS

The following proposals (attached) were supported:

From Te Kaupeka Pūhanga | Faculty of Engineering, Te Kaupeka Toi Tangata | Faculty of Arts and Te Kura Umanga | UC Business School

1.1 To introduce the following conjoint degree proposals:

- 1.1.1 Conjoint Bachelor of Engineering (Hons)/Bachelor of Commerce
- 1.1.2 Conjoint Bachelor of Engineering (Hons)/Bachelor of Product Design
- 1.1.3 Conjoint Bachelor of Engineering (Hons)/Bachelor of Arts
- 1.1.4 Conjoint Bachelor of Engineering (Hons)/Bachelor of Social and Environmental Sustainability

From Te Kaupeka Oranag | Faculty of Health

1.2 To introduce a Bachelor of Sport

From Te Kura Umanga | UC Business School

1.3 To introduce a Master of Organisational Psychology

From Te Kaupeka Toi Tangata | Faculty of Arts and Te Kaupeka Pūtaiao | Faculty of Science

1.4 To introduce a new subject – Mathematical Sciences Education in the BA and BSc.

Draft new Terms of Reference

Te Poari Akoranga | Academic Board



1. Purpose

The purpose of Te Poari Akoranga | Academic Board is to advise the University Council and the Vice Chancellor on academic matters in accordance with the Education and Training Act 2020 section 283(4).

2. Role and Function

- 2.1 The role and functions of Te Poari Akoranga | Academic Board, as delegated by Council are to advise Council and the Vice-Chancellor on:
- 2.1.1 Academic Regulations;
 - 2.1.2 definitions for academic requirements for new or amended qualifications;
 - 2.1.3 requirements for enrolment in and disenrollment from, qualifications and credit-bearing courses;
 - 2.1.4 minimum requirements for admission to University;
 - 2.1.5 academic quality aspects of qualifications, subjects, courses, majors, specialisations, minors and special topic slots and of new qualifications, subjects, courses, majors, specialisations and minors;
 - 2.1.6 academic quality aspects of changes to qualification structure; deletion of qualifications, subjects, courses, majors, specialisations and minors
 - 2.1.7 requirements relating to academic matters including credit transfer and recognition of prior learning, design, delivery, administration and quality assurance of courses, programmes of study and micro-credentials, assessment academic progress, academic grievances;
 - 2.1.8 matters relating to course of study or training, awards and other academic matters;
 - 2.1.9 the sub-delegation (or revoking) of powers to member(s) of staff/sub-committees for powers delegated to Academic Board; and
 - 2.1.10 exercising the powers delegated by the Council or the Vice-Chancellor and all other powers delegated to it.
- 2.2 The Board will also:
- 2.2.1 receive regular reports from the Faculties and from Academic Board committees and act on the academic matters raised in them, reporting to Council on issues that arise on which the Council should be advised.
 - 2.2.2 promote the purposes, strategic advancement, roles and responsibilities of the university as set out in the Education Act and in the planning and strategic documents of the University.
 - 2.2.3 endeavour at all times to meet the goals of the University. Goals of importance in the work of the Academic Board include but are not limited to the following:
 - a) to pursue internationally recognised excellence in research, scholarship and creative arts while maintaining and strengthening our role as a centre for high-quality education and research training;
 - b) to pursue excellence in curricula, teaching and life-long learning to a standard befitting an international research university and in a manner that will challenge and develop the capabilities, potential and intellectual independence of our students;

Attachment 2

- c) to demonstrate a commitment to the Treaty of Waitangi and by working in partnership with tangata whenua make a significant contribution to the realisation of regional and national Māori aspirations;
- d) to attract and value students from a wide variety of backgrounds, and promote equal educational opportunities for disadvantaged and under-represented groups;
- e) to develop effective strategies to recruit and retain high-quality staff in accordance with policies of equal opportunity;
- f) to acknowledge the significance of Pacific peoples within New Zealand society and by working in consultation with the Pacific community, to make a positive contribution to the development of regional and national Pacific aspirations;
- g) to develop and nurture strong collaborative and mutually beneficial links with business, industry, professional bodies and local and central government as well as our external communities, including ethnic groups, graduates, alumni, schools, other tertiary institutions and research organisations;
- h) to strengthen the links between the university and Asia as they are expressed in our staff profile, student body, research and teaching programmes and our engagement with Asian communities in Christchurch and beyond;
- i) to develop a broad base of international student enrolments and also strengthen our affiliations and collaborative partnerships with selected overseas educational institutions, research institutions and businesses.

3. Membership

3.1 Membership of Te Poari Akoranga | Academic Board will comprise

- 3.1.1 the Vice-Chancellor;
- 3.1.2 the Deputy Vice-Chancellors;
- 3.1.3 the Pou Whakarae or nominee from the Kā Waimaero | Ngāi Tahu Centre
- 3.1.4 the Executive Deans
- 3.1.5 the Associate Deans Academic
- 3.1.6 the Heads of Schools/Academic Departments, and the Directors of University Research Institutes or their nominees;
- 3.1.7 the University Librarian;
- 3.1.8 the Dean (Academic Governance) and Dean (Postgraduate Research);
- 3.1.9 the President and Vice-President of the University of Canterbury Students' Association;
- 3.1.10 Chairs of Academic Board Committees;
- 3.1.11 One academic staff member of the Council elected by the continuing members of the academic community at large;
- 3.1.12 Up to five academic staff members elected from each of the Faculties of Arts, Business, (UC Business School), Education, Engineering and Science;
- 3.1.13 Two academic staff members elected from each of the Faculties of Law and Health
- 3.1.14 Up to four students selected by UCSA;
- 3.1.15 Up to two students representing Māori students selected by Te Akatoki.

3.2 Members of the Board under subsections 3.1.1-3.1.10 are members ex-officio. Elected members under subsections 3.1.11 to 3.1.13 will serve for periods of a maximum of 3 years. Under subsections 3.1.14 and 3.1.15 UCSA and Te Akatoki will determine their members through their own processes.

3.3 Election of members under subsections 3.1.12 and 3.1.13 will be by secret ballot carried out by the returning officers of the Faculties.

Attachment 2

- 3.4 Where expertise is required for a particular item of business a member of the University who is not a member of the Board may attend the meeting by arrangement and speak with the permission of the Chair.
- 3.5 If unable to attend a meeting or meetings, and with the approval of the Chair, any member may send a replacement. Should an acting Faculty representative be required due to a member being absent for study or other leave, the acting Faculty representative will be appointed by the relevant Executive Dean and confirmed by the Faculty.
- 3.6 University staff such as Academic Service Managers, Kaiārahi Māori, and TEU representatives, may be granted observer status by the Chair and may be deemed to be “in attendance”. These persons may speak only with the permission of the Chair.

4. Meetings

- 4.1 The Chair of Te Poari Akoranga |Academic Board is the Vice-Chancellor or nominee.
- 4.2 Members of the Board will nominate a senior academic for the position of Deputy Chair of the Board, to be chosen by the Vice-Chancellor. The Deputy Chair will be appointed for an initial period of three years.
- 4.3 The Registrar or nominee shall be Secretary to the Board and minutes of all business transacted shall be kept and made available to all members via the intranet within two weeks of the meeting.
- 4.4 The quorum for a meeting will be 30 members.
- 4.5 The Board will normally meet each month from February to November inclusive. The Chair may call a special meeting of the Board and will, on receipt of a request in writing from not fewer than ten members stating the business to be transacted, call a special meeting. Notice of such a meeting shall be sent to all members not less than two clear days before the day assigned. The Chair may request a meeting of the Academic Board Committee be held by electronic means and/or voting conducted via email or other electronic platform. Under these circumstances, a simple majority of members must support a motion for it to be approved.
- 4.6 All business of the Board shall be decided by resolution, moved by a member of the Board and agreed to by a majority of the members voting. A motion of any kind being put shall be determined in the affirmative or the negative by a majority of the voices "aye" or "no". The Chair will state whether the ayes or noes have it, and unless a division be called for, that decision will be conclusive. If a division is called for, the Chair will require a show of hands, "aye" or "no", and a majority of those voting shall determine the decision.
- 4.7 Each member will address the Chair and will only speak once to the same motion or amendment except to ask a question or to explain some matter on which the member has been misunderstood; providing that the proposer of any motion or amendment is entitled to reply to the debate before the motion or amendment is put to the vote. The Chair may grant permission for the member to speak again.
- 4.8 If an amendment to a motion under consideration is proposed the debate will begin on the amendment and not the original motion. No amendment may be proposed to an amendment motion, but a member may give notice during the debate, of intention to move a further amendment to the original motion at the conclusion of the debate on the first amendment. If an amendment on being put to the vote is carried, any further debate will continue on the original motion as amended unless a further amendment is moved.

Attachment 2

- 4.9 Any proposal for an amendment to a motion or a new motion from the floor must be seconded before further debate.
- 4.10 The debate on any motion may be interrupted by the raising of a question of order or by a motion for the reading of any document relevant to the matter. All questions of order shall be dealt with by the Chair before any further consideration of the matter before the Board.
- 4.11 The debate on any motion may be superseded by a procedural motion that the Board adjourn; or that the question be put; or that the Board proceed to the next business; or that the matter be referred (or referred back) to the relevant Faculty, committee or official. Procedural motions shall be put to the vote immediately without discussion or debate.
- 4.12 The Chair will have a deliberative vote and a further vote in the case of an equality of votes.
- 4.13 All written reports to the Board will be taken as read and should not normally be spoken to unless members of the Board request additional information or clarification when the Chair moves that the report in question be received.

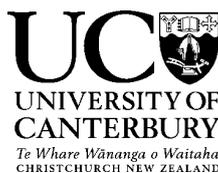
5. Notice of Meetings

- 5.1 Documents for discussion should normally be sent to the Secretary not later than seven working days before a meeting, and the agenda and meeting papers should be circulated by the Secretary to Members at least five days prior to the meeting. The business to be transacted at any meeting will be specified in the notice of the meeting and except with the agreement of the Board no other business will be transacted.
- 5.2 The Academic Board will make regular reports to the University Council.

6. Committees

- 6.1 The Board shall have the following permanent committees:
 - 6.1.1 Academic Administration Committee
 - 6.1.2 Learning and Teaching Committee
 - 6.1.3 Research Committee
 - 6.1.4 Postgraduate Research Committee
 - 6.1.5 Library Committee
 - 6.1.6 Misconduct Committee
 - 6.1.7 Sustainability Committee
- 6.2 Membership of Board committees and their Terms of Reference will be reviewed not less than three yearly by each committee, reported to the Board and also be posted on the University's web site.
- 6.3 The Board may establish and disestablish other committees and working parties from time to time.

Attachment 3



Conjoint Bachelor of Engineering (Hons) and Commerce (BE(Hons)/BCom – 675points)

Conjoint Bachelor of Engineering (Hons) and Product Design (BE(Hons)/BProdDesign – 675 points)

Conjoint Bachelor of Engineering (Hons) and Arts (BE(Hons)/BA – 675 points)

**Conjoint Bachelor of Engineering (Hons) and Social & Environmental Sustainability
(BE(Hons)/BSENS – 675 points)**

(CUAP criterion 6.1.5 Introduction of a new Conjoint Programme)

EXECUTIVE SUMMARY

This proposal is to introduce a Conjoint Bachelor of Engineering Honours and Commerce (BE(Hons)/BCom), a Conjoint Bachelor of Engineering Honours and Product Design (BE(Hons)/BProdDesign), a Conjoint Bachelor of Engineering Honours and Arts (BE(Hons)/BA) and a Conjoint Bachelor of Social and Environmental Sustainability (BE(Hons)/BSENS).

Most universities in New Zealand currently offer conjoint degrees and many have done so for some years. In particular, Auckland University has been offering conjoint options with their Bachelor of Engineering with Honours since 2014 and data shows that there is strong demand for such options. The size of the University of Auckland engineering conjoint cohort has remained stable since 2014 and is equivalent to 18% of their BE (Hons) single degree cohort. In contrast, the University of Canterbury currently do not offer any conjoint options for their engineering degrees and there are no engineering conjoint offerings in the South Island.

The UC Engineering conjoint will take a different design approach to other conjoint programmes in NZ in that each sub-discipline combination (for example BE(Hons) in civil engineering and BCom in Operation & Supply chain management) will first undergo a detailed course structure and timetable design, as well as in-depth department and industry consultation before students are able to enrol in the conjoint combination. This ensures that students will have a smooth learning experience, the learning objectives are well aligned between the two programmes and employability of the graduates are supported by the industry.

There are a number of indications that conjoint degrees would be welcomed by intending students. They are widely offered at universities across Australasia. Numerous enquiries by prospective students and parents at student recruitment events (Introduction to UC, Open Day, secondary school visits etc) over the past few years suggest that New Zealand school leavers are interested in these programmes. Likewise, inquiries by international students suggest that students are interested in the ability to broaden their study options. Students taking the conjoint programmes BProdDesign/BCom and BProdDesign/BSc currently comprise 14.3% of all students taking a BProdDesign degree at UC. In market research, students typically report a conjoint as being a desirable offering and UCSA has expressed support for such an offering as it offers flexibility and broadens the standard engineering degree.

Extensive industry consultation has been carried out through each engineering department's industry advisory board. Strong industry support for the conjoint degree was received across the range of engineering disciplines. Comments include:

1. Programme Overview

School leavers who wish to enrol in either of the conjoint degrees in this proposal will need to obtain their Level 3 National Certificate of Educational Attainment (NCEA) with either Merit or Excellence. Students who have already commenced study will be able to enrol in an approved conjoint combination provided they have obtained a Grade Point Average of at least 6.0 in their previous semester of study and have not completed courses totalling more than 270 points in either of the component degrees. Note that other conjoint degrees at UC typically have an entry GPA of 4.0. The higher GPA requirement for the engineering conjoint reflects the workload of the longer engineering degree conjoint and the option for overload. Once enrolled in the conjoint degree programme students will be required to enrol for at least one course from each of the component degrees in each academic year – unless they have already completed one of the component degrees. They must also maintain a Grade Point Average of at least 6.0 in order to qualify for overload and stay on track to complete the degree in 5 years. Failing this, students will be restricted to the normal 120 points per year and the conjoint degree will extend beyond 5 years. Students who failed to maintain a Grade Point Average of at least 5.0 will require an interview with the Associate Dean (Academic: Engineering and Forestry) and may be withdrawn from the programme and may exit into a single degree or a double degree (with an extended completion timeframe).

The BE(Hons)/BCom, BE(Hons)/BA and BE(Hons)/BProdDesign conjoint degrees will have the following structure (see Figure 4):

- A total of 675 points
- A minimum of 255 points from the non-engineering Bachelor component degree – including a major from each degree and a minor if required by that degree or if optionally selected;
- A minimum of 405 points from each engineering degree under a single discipline – including a major and a minor if required by that degree or if optionally selected;
- The core requirements for each degree e.g. the compulsory courses from Schedule C of the Bachelor of Commerce and the compulsory courses listed within the engineering discipline;
- For the non-engineering degree, there is a minimum of 165 points above 100-level and a minimum of 75 points at 300-level whilst satisfying the requirement of a major within the component degree.
- For the engineering degree, there is a minimum of 90 points at 400 level
- For the engineering degree, elective courses that are not prerequisites for compulsory courses in the discipline (e.g. 100 or 400 level electives) may be substituted with courses of equal value from the non-engineering degree to satisfy credit requirement. This substitution must not adversely impact the satisfaction of the Washington Accord and Engineering NZ accreditation, and must not adversely affect the employability of the graduate (assessed through consultation with the industry advisory board). Departments (as subject experts) may opt to not offer conjoints in a particular discipline/combination if these conditions cannot be met.

If students enrol in a maximum of 120 points each year, they will complete the conjoint degree programme in 11 semesters/ five and a half years with one summer course. Students with a GPA>6.0 may enrol in 135 points each year and complete the conjoint programme within five academic years. A 5 year conjoint in Mechanical, Mechatronics, Civil and Natural Resources and Forestry engineering will require either an approved substitution of 100 level compulsory course with a course from the partner program, or the waiver of a 300 level compulsory course with dean's approval. This substitution will only be allowed in consultation with the department and relevant industry advisory boards to ensure the breadth and depth of the engineering programme is not unduly compromised and the satisfaction of the Washington Accord and accreditation requirements are not affected



Bachelor of Sport (BSport – 360 points)

Template 1.

CUAP criterion 6.1.1 Introduction of a new Qualification

EXECUTIVE SUMMARY

The Bachelor of Sport degree is a replacement for the existing Bachelor of Sport Coaching (BSpC) degree which also contains the courses for the Certificate in Sport Coaching (we use the term Bachelor of Sport (BSport) in this document to include the Certificate). This new degree retains and builds on the strongest attributes of the BSpC, but makes significant changes that improves the opportunities and learning experiences for students. The proposed changes are primarily based on stakeholder feedback and industry direction, as well as the expertise of staff.

The proposal fits with the five key objectives in the Strategic Vision Tangata Tu, Tangata Ora that drive teaching and learning at UC.

1. It supports academic development and innovation in sport.
2. It delivers a curriculum that prepares students to contribute knowledge for improved participation, better well-being, high performance outcomes, and quality experiences in sport.
3. It is accessible, flexible, and future focused, with many of the proposed changes reflecting the current and future needs of work and society.
4. It provides an effective learning environment connecting students to the expertise within UC and beyond through partnerships with community organisations, and with world class facilities in Canterbury (e.g., Ngā Puna Wai, Parakiore/Metro Sport).
5. It is focused on developing students who are known for embodying and reflecting the UC Graduate Profile.

The vision of the BSport is to provide world class programme(s) relating to positive sport, physical education, and health & well-being outcomes. This is achieved through a combination of theory (including the concepts of inclusion, diversity, and equity), and practical application in wider societal sport contexts. The BSport programme caters to the appeal that sport has to many students and an accompanying proliferation of career pathways in the sport, physical activity, health, & wellbeing sectors. By studying the BSport, students gain a range of highly employable and transferable career skills. The BSport programme also offers students flexibility in their degree by studying other subjects both within the sport programme and across wider UC faculties.

The genesis of this programme change resides in Sport New Zealand's/Ihi Aotearoa identification of, and shift in, key priorities designed to improve sport outcomes for women, Māori and Pasifika, people with disabilities, and those who have less privilege and access to sport and physical activity/movement contexts. The intention is to align the BSport programme with these priorities and therefore better prepare our graduates for the changing sport sector.

A second driver of this programme change in name, resides in a market research report commissioned in 2020 that indicated a concern surrounding the existing programme name (i.e., Bachelor of Sport Coaching). Graduates and employers clearly suggested that the title of the degree did not adequately capture the range of graduate outcomes and competencies that students gained through the degree. Consultation suggests that the Bachelor of Sport title (that includes a named major in the conferment of the qualification) is better aligned to the content and outcomes of the degree.

Further, consultation with employers and sport sector stakeholders suggested a demand for graduates with marketing and/or management skills. This has been addressed through the introduction of a new core course (Sport, Business and Governance) and through the development of a Sport Management and Marketing major which has been developed in collaboration with the UC Business School and draws on several existing Management and Marketing courses.

1. Programme Overview

Students enrolling in the first year of the undergraduate degree will have met the University of Canterbury's requirements for university entrance. The structure of the first year, with 90 points of required courses for all students, is described above in Section 6.

Year 1	SPCO101 Introduction to Sport Coaching	SPCO104 Anatomy and Physiology	SPCO105 Sport, History and Society	SPRT108 Sport, Business and Governance	SPCO110 Practicum	100 LEVEL MAJOR	100 LEVEL MAJOR	100 LEVEL ELECTIVE
Year 2	SPCO208 Sport and Culture in Aotearoa/NewZealand	SPRT203 Evidence in Sport	200 LEVEL MAJOR	200 LEVEL MAJOR	200 LEVEL MAJOR	200+ LEVEL ELECTIVE	200+ LEVEL ELECTIVE	200+ LEVEL ELECTIVE
Year 3	SPCO308 Inclusive practice in Teaching & Coaching	SPCO320 Internship	300 LEVEL MAJOR	300 LEVEL MAJOR	300 LEVEL MAJOR	300 LEVEL ELECTIVE	300 LEVEL ELECTIVE	300 LEVEL ELECTIVE

Table 3. **The Structure of the Proposed Bachelor of Sport Degree** (Red = core courses)

As well as this structure of required courses, the BSport has five majors. The following table shows the structure of the proposed majors.

The BSport is a taught via a mixture of lectures, tutorials, workshops, computer and sport science labs, field trips, and practica/internships. This combination provides opportunities for students to demonstrate their competencies in a variety of engaging contexts.



Master of Organisational Psychology (MOrgPsyc – 180points)

Template 1.

(CUAP criterion 6.1.1 Introduction of a new Qualification)

EXECUTIVE SUMMARY

The purpose of this proposal is to introduce a new qualification: the Master of Organisational Psychology (MOrgPsyc), comprising 180 points. The proposed programme will utilise most of the taught content already available through the MSc in Industrial and Organisational Psychology, adapted to complete online delivery. The programme will be a taught masters, delivered exclusively online, and will be designed for domestic and international adult learners who are professionals working in the Human Resource or Organisational Management sectors or who are aiming to move into these sectors.

The new qualification will create a pathway for graduates to become organisational psychology practitioners (please note that this degree does not make graduates eligible for registration as psychologists) as well as enable students to take a specialised Psychology-based Master's degree. Organisations are realising a greater need to understand how human beings think and act, and seek to hire graduates who have this understanding and are able to apply it to support organisations to achieve their goals.

Domestically and internationally there is demand for a 180-point Masters qualification in Organisational Psychology (e.g., <https://www.apa.org/monitor/2022/01/special-emerging-trends>). UC anticipates that in the first year, we might attract 20% of UCX enrolments to the UC MicroMasters offered via EdX (estimated at approx. 36 learners in 2024) which could grow to 70+ yearly enrolments due to both increased popularity of the MicroMasters and targeted marketing regarding available pathways. There are currently approximately 15 enrolments per year in the on-campus 2-year 240 point MSc (OrgPsyc). It is important to note that the proposed 180-point MOrgPsyc will target both domestic and international online learners, and that the MOrgPsyc will consider learners who do not hold a bachelor's degree in psychology (which is currently required for the MSc in IO Psychology) providing they have successfully completed the certified version of the MicroMasters programme.

Research conducted using the Study Portals Database shows that internationally, for qualifications in Psychology:

- Online is the preferred mode of study
- Part-time study is the preferred level of engagement
- Higher degree level is popular with Master's degrees ranking highly
- Most of the Master's programmes are taught or contain a smaller dissertation
- Organisational Psychology is a highly ranked sub area of Psychology
- The words Organisational and Applied ranked much higher than Industrial in terms of page searches.

Review of Google keyword search data indicates that people in New Zealand and Australia are increasingly searching for postgraduate qualification in organisational psychology. In 2020 there were 1570 online searches for "masters in organisational psychology" and related terms. This increased to 2400 searches for the same terms in 2022. Similarly, in Australia searches increased from 11,940 (2020) to 14,330 in 2022.

We have recurring enquiries from graduates of the edX MicroMasters and others who are interested in a full Master's qualification, and who ask whether Te Whare Wānanga o Waitaha | University of Canterbury will offer further higher qualification in Organisational Psychology for those who do not have prior psychology study experience. Additionally, we are aware that many of those who were not accepted into the highly competitive Clinical Psychology programme want to work in businesses to support workplace culture, wellbeing and psychological health of organisational workforce, and are interested in a post-graduate qualification that supports them to do so. Similarly, we see potential for the proposed qualification to provide a professional development degree option for Clinical Psychologists who wish to work more specifically in Organisational Psychology.

1. Programme Overview

Students undertaking this programme will be required to have an undergraduate degree with a psychology focus, or 5 years relevant experience, as outlined in the proposed regulations.

Duration

The duration of this qualification for fulltime study is proposed to be 18 months which is in line with international demand for qualifications of this nature i.e., professional, taught, Master's programmes. The time limit for part-time completion is proposed to be 5 years.

Proposed Courses

The majority of the proposed courses for this qualification (with the OPSY course codes) are based on the existing courses offered by the MSc IO programme (with APSY course codes), specifically OPSY612-OPSY621 have corresponding courses with the same numbers but the APSY code. The OPSY and APSY courses with the same numbers are equivalent, with the same learning outcomes and based on the same materials. In the MOrgPsyc there are three courses that are created specifically for this programme: OPSY610, OPSY622, and OPSY630.

OPSY610 is an overview of organisational psychology. While it covers introductory topics, the assessment will be designed to correspond to Level 8. Those who have completed the certified EdX MicroMasters may use the MicroMasters programme to count towards 15 points of the MOrgPsyc and waive OPSY610.

OPSY622 is a newly designed course to prepare learners for the research project (OPSY630). OPSY622 will cover research methods and comprise a project proposal. Passing this course is a prerequisite for enrolling in OPSY630. Learners who do not pass this course can exit the MOrgPsyc and apply to use their course credit for a PGDip Science.

The programme will have an advisory group comprised of staff teaching into organisational psychology degrees at UC, organisational practitioners practicing in relevant fields, including representatives invited in consultation with Kā Waimaero | Ngāi Tahu Centre (Office of Treaty Partnership), Pacific Development team, and UC Online staff. The advisory group will meet yearly (virtual meetings possible) to review the curriculum to ensure relevance to various stakeholder, review entry requirements and how competencies are examined.

The programme will be delivered completely online, utilising a blend of recorded presentations, lectures, readings, discussion forums, online activities, and submissions of video content. Students will be able to complete the programme through asynchronous learning activities. There will be opportunities for individual and small group online meetings to provide opportunities for social connections and pastoral support.



(Mathematical Sciences Education major)

Template 1.

(CUAP criterion 6.1.2.a Introduction of a new Subject at the Undergraduate Level)

EXECUTIVE SUMMARY

This proposal is to introduce a new subject in the BA and in the BSc entitled Mathematical Sciences Education. The title of the major signals a focus on Mathematical Sciences, a broad term that encompasses the direction that the increasingly overlapping disciplines of mathematics, statistics, and data science are moving. It includes computational techniques and data-based analytics that are grounded in mathematical theory. This will be a pathway for students interested in the specialised field of education in the mathematical sciences. This major is for students who will be taking existing courses in mathematics, statistics, engineering, humanities, and sciences, alongside two new proposed courses in education with focus on the sociological and anthropological aspects of mathematics and culture as well as ways to communicate mathematics in interdisciplinary and non-specialist contexts. This new major is planned to be offered in 2024.

This major aligns with the UC Strategic Vision, Tangata Tū, Tangata Ora, by creating more accessible and flexible ways of engaging in mathematical sciences through this social science influenced major. Students who are interested in mathematical sciences and social change will be able to locate their passions and interests within this flexible major. This new major also creates an interdisciplinary degree that aligns with the research goals of the university by bringing together expertise between faculties across the university. This is also guided by our UC value of tiakitanga in that we are working together across academic units to join up our approach to offering a major that allows students to make critical life decisions about their future careers without locking them out of opportunities too early in their university studies. The design allows for flexibility in course-taking and will be complementary to the existing subjects in mathematics, statistics, and data sciences and makes more visible an option to develop their interests through a social science pathway with an emphasis on education.

This initiative also helps address the national critical shortage of mathematics and statistics teachers as described in the Royal Society report Pāngarau Mathematics and Tauanga Statistics in Aotearoa New Zealand² (September, 2021). This report recommends that Aotearoa New Zealand pay closer attention to students' knowledge and accomplishment in mathematics. The aspirations of the report call for connecting and communicating the use mathematics in everyday life through improving teacher disciplinary and pedagogical knowledge, fostering leadership, and removing inequities in mathematics teaching and learning. This major connects to all of these areas through a strong foundation in mathematical knowledge and social science theory in an undergraduate major with the option for interested students to study for a one-year Graduate Diploma or Post-graduate Diploma teaching qualification.

1. Programme Overview

Students intending to complete the Mathematical Sciences Education major will need to have met the normal requirements for university entrance, as per Te Whare Wānanga o Waitaha | the University of

Canterbury's current undergraduate degree regulations. Students will have broad options of course selection in their first year of study and this is to give them the ability to develop a balanced programme supporting their passion in mathematics. The "minimal" footprint at 100 level also has the benefit of opening pathways into the subject for students starting their second year of study and identify that their interest is in mathematical sciences and education knowledge.

The purpose of the major is to produce graduates who can follow at least one of these pathways:

1. Who will continue in their studies to become teachers and thus help address shortage etc.
2. Who have an interest in further study towards research in Mathematical Sciences Education.
3. Who can contribute in a general way to quantitative literacy on our community

The programme has a core set of courses between 100-, 200-, and 300-level that link the development of education within mathematical sciences, EDUC101 or EDUC103, EDMA201, and EDMA301. These courses have a common thread building in students learning from the previous level, building towards advanced knowledge specific to mathematical sciences teaching and learning at 300 level. Students are expected to have in-depth mathematical science knowledge, building on their 100-level courses through to 300-level. The 45-point requirement in 300-level courses selected from DATA, MATH, and STAT allows the students to select courses that align with their interests in the mathematical sciences.

Four examples of programmes of study are shown below to illustrate how students' interests can be accommodated. In these example tables, each cell is a course worth 15 points, and the shaded cells indicate courses needed to meet the subject requirements including required courses, overall points, and overall degree requirements. These are examples only, and there are many other possible course combinations.

For the students who see that their pathway in this major will lead them to a career in teaching, the Faculty of Education will create a process for early application to the Graduate Diploma in Teaching and Learning/ Postgraduate Diploma in Teaching and Learning / Master of Teaching and Learning qualifications. These one-year post-bachelor degree programmes lead to a teaching qualification in either primary or secondary teaching. All applicants to these programmes must have police background checks and engage in a dispositional interview to assess their fitness for the teaching profession. We can include these application processes at the end of the second year of this major and thus provide either 1) a preferred acceptance into the teaching qualification or 2) feedback on additional work or experience that might help those who do not meet the dispositional requirements. Identifying this group of students interested in entering the teaching profession early will allow the Faculty of Education to engage these students in events and activities that may be of interest to them. Students who complete year 3 and did not take advantage of the early application process will still be able to apply for these one-year teaching qualification programmes.