

COUNCIL
Public Meeting Agenda
Te Kaunihera o Te Whare
Wānanga o Waitaha



Agenda

DATE Wednesday 12 April 2023
TIME 11.00am
VENUE Council Chamber, Matariki

Refer to Page No.
(matches Diligent).

KARAKIA (opening meeting)

Kia hora te marino

Kia whakapapa pounamu te moana

Hei huarahi mā tātou i te rangi nei

Aroha atu, aroha mai

Tātou i a tātou katoa

Hui e! Tāiki e!

May peace be widespread

May the sea be like greenstone

A pathway for us all this day

Let us show respect for each other,

for one another

Bind us all together!

1. APOLOGIES
2. REGISTER OF INTERESTS 4-6
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES
4.1. Confirming minutes of meeting held on 8 March 2023 – For Approval 7-13
5. MATTERS ARISING
6. FROM THE CHANCELLOR
6.1. Degrees Conferred in Absentia – For Approval -
6.2. Revised Honours and Appointments Committee Terms of Reference
– For Approval 14-17
6.3. UC Representative on Canterbury Museum Board – For Approval 18
7. FROM THE VICE-CHANCELLOR
7.1. Vice-Chancellor’s Monthly Report – For Information 19-28
8. ACADEMIC BOARD
8.1. Academic Board Report – For Approval 29-32
(Professor Matthew Turnbull, Deputy Chair of Academic Board)

9. PUBLIC EXCLUDED MEETING

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm public excluded minutes of 8 March 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2023 Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 10 February 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1 8.2	Strategy & Planning Whakatau Kaupapa: Mātauranga - a paper on the Development of the University/Ngāi Tahu Relationship Annual Plan (Revised)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1 10.2	Business Cases (Current & Upcoming) Student Accommodation Options Data Storage Model Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1 11.1.1 11.1.2 11.2 11.3 11.4 11.5	Finance and Major Projects Digital Screen Campus: Monthly Report Establishment Board Quarterly Report 28 February 2023 Financial Monthly Report 31 March 2023 Financials 2023 Financial Forecast Update UCTF – Investment Recommendations	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2	From the Audit & Risk Committee ARC Meetings 13 March & 27 March 2023 – Verbal Update Final Representation Letters	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

12.3	Audit Clearance & Audit Opinion Final Annual Report 2022		
12.4			
13.0	Other Innovation Medals – Selection Process Background Teaching Medals – Selection Process Background Gala Dinner (27 April) Briefing Note	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.1			
13.2			
13.3			
14.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	Council Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chairperson and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING

- Council Meeting - Wednesday 10 May 2023 at 11.00am

KARAKIA (closing meeting)

Kua mutu tātou i te mahi tahi o te rā

Kia tau tou rangimārie kei mātou

Hui e Tāiki e

We have come to the end of our collaborative work for the day.

May peace be with us all

Let it be done

UC COUNCIL
Register of Interests
12 April 2023

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2022	Canterbury Museum Trust Board	Trustee
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Te Whatu Ora - Health New Zealand	Director
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2022	University of Canterbury Foundation	Trustee
Peter BALLANTYNE	2021	Canterbury Education and Research Trust for the Health of Older Persons	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
	2022	Working Group for the UC Graduate School	Member
Pierce CROWLEY	2022	University of Canterbury	Student
	2022	University of Canterbury Students' Association (UCSA)	President
Cheryl DE LA REY (Vice-Chancellor)	2020	Association of Commonwealth Universities	Council Member and Chairperson
	2020	New Zealand Qualifications Authority	Board Member
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2019	Universities New Zealand	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Roger GRAY	2022	Business Leaders' Health and Safety Forum	Member
	2022	North Tugz	Director
	2022	Ports of Auckland Limited	CEO

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Jack HEINEMANN	2023	Academic Board (ex officio Council)	Member
	2022	Academic Freedom Aotearoa (TEU)	Member
	2023	American Society for Microbiology	Member
	2023	Centre for Integrated Research in Biosafety (UC)	Director
	2023	Cluster for Community and Urban Resilience (UC)	Member
	2023	Editorial Board Microbiome	Member
	2023	European Network of Scientists for Social and Environmental Responsibility	Honorary Member
	2023	Higher Education Academy	Fellow
	2023	Institute for Health and Environmental Research (Australia)	Board Member
	2023	International Brotherhood of Teamsters	Member
	2023	New Zealand Employment Court	Expert Witness
	2023	New Zealand Society of Microbiology	Member
	2023	Queenstown Molecular Biology Society	Member
	2023	Steering Committee Cycle 6 AQA Audit	Member
	2021	Tertiary Education Union	Member
	2021 & 2023	University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme	Employee
	2023	University of Wisconsin Alumni Association	Lifetime Member
2023	Working Group on Staffing Matters (to VC)	Member	
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2019	Conductive Education Canterbury	Treasurer
	2023	Enable Networks Ltd and Enable Services Limited	Director & ARC Chair
	2019	Hamilton City Council	Director, Chair Audit Risk Committee
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	New Zealand Lotteries Commission	Chair Audit Risk Committee, Commissioner
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2020	Television New Zealand Ltd	Director, Chair Audit Risk Committee
	2019	Timaru District Council	Member, Audit and Risk Committee

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Warren POH	2020	Christchurch Netball Centre	Board Member
	2017	E&S Hop Holdings Limited	Director
	2022	Fire Research Group Limited	Consulting contract
	2022	Fireshield Limited	Consulting contract
	2022	First Principles Constructors Limited	Consulting contract
	2023	Mars Bioimaging Limited	Shareholder
	2017	M & W Nominees Limited	Director and Shareholder
	2021	Netsal Sports Centre Limited	Director
	2020	NOSSLO Group Limited	Director
	2017	Ofwarren Limited	Director and Shareholder
	2023	PurePods Limited	Shareholder
	2022	Rubix Limited	Consulting contract
	2020	University of Canterbury	Husband of enrolled student
Rachel ROBILLIARD	2022	Canterbury Aoraki Conservation Board	Board member / Te Rūnanga o Ngāi Tahu appointee
	2022	Chapman Tripp	Employee
	2022	Mahaanui Kurataiao Ltd	Kaitiaki representative for Te Taumutu Rūnanga
	2022	Te Taumutu Rūnanga	Kaitiakitanga portfolio member
	2022	Te Taura Tāngata Trust	Trustee
	2022	University of Canterbury	Aunty is Amokapua Pākākano Tuarua, Deputy Assistant Vice-Chancellor Māori
Gillian SIMPSON	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent contractor
	2019	New Zealand Education Scholarship Trust	Trustee
	2022	Sport New Zealand Governance Services	Independent Consultant
Shayne TE AIKA (Pro-Chancellor)	2022	GHD Limited	Employee
	2020	Rannerdale Home Care Limited	Director
	2020	Rannerdale War Veterans Home Ltd	Director
	2020	The Karshay Group Ltd	Director and Shareholder
Adela KARDOS (General Counsel Registrar)	2020	University of Canterbury	Employee

COUNCIL

Public Meeting Minutes



Te Kaunihera o Te Whare Wānanga o Waitaha

DATE	Wednesday 8 March 2023
TIME	11:00am
VENUE	Council Chamber, Level 6, Matariki
PRESENT	Ms Amy Adams (Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Mr Pierce Crowley, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Ms Gillian Simpson, Mr Warren Poh
IN ATTENDANCE	Mr Keith Longden - Exec Dir Planning, Finance & Digital Services Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Professor Ian Wright - Deputy Vice-Chancellor (Research) Ms Adela Kardos – Registrar and General Counsel (Committee Secretary) Ms Joanne Noble-Nesbitt – Risk and Insurance Advisor (minutes) Ms Izzie Oosthuizen - Personal Assistant, Vice-Chancellor’s Office
APOLOGIES	Mr Shayne Te Aika (Pro-Chancellor), Mr Roger Gray
REGISTER OF INTERESTS	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No new conflicts of interest were declared.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 8 February 2023 <u>Moved:</u> <i>That the minutes of the meeting held on 8 February 2023 be accepted as a true and correct record.</i> Carried
MATTERS ARISING	Action Schedule Ms Kardos confirmed that all actions had been completed.

**FROM THE
CHANCELLOR****Degrees Conferred in Absentia**

The Chancellor advised Council of the schedule of degrees to be awarded in absentia.

Moved:

That Council approves the degrees awarded in absentia for the public record.

Carried

**FROM THE
VICE-CHANCELLOR****Vice-Chancellor's Monthly Report**

The Vice-Chancellor highlighted items from her report noting it was pleasing to see lots of students on campus and that the USCA had successfully ran a full suite of orientation activities. Academic orientation events had been revamped to help students better transition from high school to university study.

The Vice-Chancellor had recently been part of a TEC delegation to Chicago whose focus was on achieving equitable access for students from underserved communities. Enrolments both into the Bachelor of Digital Screen and from international students had exceeded expectations and both UC and Education NZ were focused on continuing to diversifying international markets.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

UC 150th Anniversary Update

Mr Brett Berquist, Assistant Vice-Chancellor Engagement and Ms Shona Cameron, 150th Project Manager, joined the meeting.

UC was hosting a parliamentary reception to mark the 150th celebrations next week which would show case three Te Kakau a Māui scholarship students. An update on events planned to take place during April was given including an Anniversary Themed Graduation parade and the Fundraising Gala Dinner which Members were encouraged to attend and invite guests.

Moved:

That Council notes the updated plans for UC's 150th Anniversary celebrations and key dates for their diaries.

Carried

Mr Brett Berquist and Ms Shona Cameron left the meeting.

ACADEMIC BOARD**Academic Board Report**

As Professor Matthew Turnbull was an apology for the Academic Board meeting, Professor Wright presented the report noting that

several newly elected members and Heads of School had attended the first Academic Board on 10 February 2023. An external review of the library would be undertaken to make sure the library is fit for the future in terms of resourcing and space.

Moved:

That Council:

1. *notes the report of the Academic Board; and*
2. *approves the deletion of the subject Antarctic Studies from the Master of Science which has been recommended by the Academic Board and that this be reported to the Committee on University Academic Programmes (CUAP).*

Carried

POLICIES FOR APPROVAL

Revised Emergency Management Policy

Mr Paul O’Flaherty, Executive Director of People, Culture and Campus Life joined the meeting.

Mr Paul O’Flaherty presented the report which was taken as read.

Moved:

That Council approves:

1. *the revised Emergency Management Policy; and*
2. *the rescinding of the Emergency Statute.*

Carried

Mr Paul O’Flaherty left the meeting.

Revised Conflict of Interest Policy

Ms Adela Kardos presented the Revised Conflict of Interest Policy (‘the Policy’) which was taken as read. The Chancellor asked that the definition of ‘personal interest’ be amended to include reference to the perception of an interest. It was agreed that the Registrar and Chancellor would revise the definition.

Reference to the Academic Freedom Principles and Policy should also be included in the Related Documents section of the Policy until this policy was either rescinded or replaced.

Moved

That Council:

1. *notes and provides feedback on the revised Conflict of Interest Policy; and*
2. *subject to an amendment to the definition of ‘personal interest’, to be confirmed by the Chancellor, that the revised Conflict of Interest Policy be approved.*

Carried

Revised Audit and Risk Committee Terms of Reference

Ms Kieran Horne, Chair of the Audit and Risk Committee, presented revised Terms of Reference for the Audit and Risk Committee. The revisions included a foot note explaining why student and staff members could not be members of the Committee but can attend meetings at the invitation of the Chair, reducing the quorum and amending the review cycle.

Moved

That Council approves the recommended changes to the Audit and Risk Committee terms of reference.

Carried

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm minutes of the meeting held on 8 February 2023 held with the public excluded	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Pro-Chancellor Election	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.2	Chancellor's Committee Attendance Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.3	Honours & Appointments Committee Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.4	Academic Freedom Policy Review Committee Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.5	Vice-Chancellor Employment Committee Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.6	Propero UC Evaluation Report 2021 – Actions Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.7	Council Workplan 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

7.0 7.1	From the Vice-Chancellor Vice-Chancellor's Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.2	Upcoming UC Events, including 150 th Anniversary	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.3	Academic Board Minutes – 10 February 2022	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8 8.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.2	UC Covid-19 Response Review	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9 9.1	Audit & Risk Committee ARC Meeting 17 October 2023 – Verbal Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.2	Tax Strategy 2023	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
10 10.1	Legal Matters Arbitration and Related Matters Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
11 11.1	Academic Audit AQA Academic Audit – Self-Review Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12 12.1	Strategy & Planning Digital Screen Campus (DSC) Monthly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.2	DSC Establishment Board Update	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.3	DSC Proposed Dates for Key Decisions	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
12.4	UC Annual Plan 2023	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
12.5	Strategy Implementation Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13 13.1	Digital Services Cyber Security Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

14 14.1	Finance and IT 31 January 2023 Financial Monthly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
14.2	28 February 2023 Financials – Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15 15.1	Delegations of Authority Delegations of Authority – Policy & Delegations Schedule – For Approval	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
17.0	Council Only Time	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Wednesday 12 April 2023 at 11.00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3:55 pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

UNIVERSITY COUNCIL MEETING
Action Schedule from the meeting held on 8 March 2023.

	Topic	By Whom	Action Required by
1.	Update Professor Heinemann and Ms Horne's interests on the Council Interests Register.	Mr Judge	Completed

Memorandum



To Ki:	Council
From Nā	Adela Kardos, General Counsel and Registrar
Date Rā	12 April 2023
Subject Kaupapa:	Revised Honours & Appointments Committee Terms of Reference – For Approval

Recommendation

That Council approves the recommended changes to the Honours & Appointments Committee terms of reference.

Background

The current version of the Honours & Appointments Committee terms of reference was approved by Council on 26 January 2022.

The Committee's terms of reference are required to be reviewed on an annual basis. Upon review, if necessary, the Committee can recommend changes to its terms of reference to Council.

The Committee reviewed its terms of reference at the last Committee meeting, on 6 March 2023, and recommends the following changes. These changes are also shown in the tracked changed version of the Honours & Appointments Committee terms of reference attached.

Note that the Committee is recommending for the Pro-Chancellor, Shayne Te Aika, to become the Chair of the Committee, given the Chancellor's other commitments.

Recommended changes:

1. That the Chair is appointed by the Committee members (instead of by Council);
2. The Committee membership is updated and listed in a separate appendix;
3. Paragraphs be removed on the award of honorary doctorates and other honours and awards, as this detail is already covered in the Honours Awards and Honours Conferred by the University Council policy (of which a hyperlink is provided);
4. Paragraphs be removed on the appointment of Council members, as this detail is already covered in the Council Member Appointments and Elections Statute (of which a hyperlink is provided);
5. That agenda papers will be distributed at least four-working days before a meeting, instead of four-week days before a meeting; and
6. Changing the Committee's terms of reference review cycle from every year to every two years.

Attachments

1. Revised Honours & Appointments Committee terms of reference – with tracked changes.

Paper Progress

To:	Date:	Decision:
Honours & Appointments Committee	6 March 2023	For review and recommendation to Council
Council	12 April 2023	For approval



Honours & Appointments Committee Terms of Reference

Mission

The Council of the University of Canterbury has established an Honours & Appointments Committee to make recommendations to Council on the:

- award of honorary doctorates;
- any other awards requested by Council;
- appointment of members to Council, committees or external bodies.

Membership

The Honours & Appointments Committee will comprise not less than four members, being the Chancellor, Pro-Chancellor, Vice-Chancellor and one other Council member. Following recommendations by the Committee, any vacancies may be filled by the Council at any time, should they occur. The Chair of the Honours and Appointments Committee will be appointed by the Committee.

Members are appointed for an initial term of no more than two years. They may be eligible for an extension or reappointment.

Three members of the Committee will form a quorum.

Refer to Appendix 1 for the current Honours and Appointments Committee membership.

Deleted: The current Honours & Appointments Committee has the following membership:

Terms of Reference

Without limiting the Honours & Appointments Committee's responsibility to fulfil its mission, the terms of reference for the Committee are to:

Moved down [1]: Ex officio members ¶

Chancellor (Chair) ¶

Pro-Chancellor ¶

Vice-Chancellor ¶

¶

Elected member of Council ¶

Mr Peter Ballantyne ¶

¶

In attendance ¶

University Registrar (Secretary) ¶

Executive Dean and/or Head of Department and/or Head of School

and/or Director of Research Centres associated with the proposed

Honorary Doctorate. ¶

¶

1. Consider nominations and make recommendations to Council on the award of honorary doctorates in accordance with the Honorary Awards and Honours Conferred by the University Council Policy;
2. Upon invitation, consider the award of, or support for, other awards the University wishes to make or support and to give advice to Council accordingly;
3. Consider nominations and expressions of interest and make recommendations to Council on the appointment of members to Council, in accordance with the Council Member Appointments and Elections Statute;
4. Consider nominations and make recommendations to Council on appointments to Council Committees and to external bodies on which the University is represented.

Deleted: Honorary Doctorates¶

Appointments to Council Committees

Council members may submit nominations (including self-nominations) for any Council Committee vacancies when they arise. Any nominations may be raised by members of Council initially with the University Registrar, who will then present such names to this Committee for consideration.

If this Committee supports a Committee member nomination, then it will be provided to the Chair of the respective Committee or, if the Chair position is vacant, to the Chancellor for consideration. The Chair of the respective committee, or the Chancellor, will then present any accepted nominations to the Council for decision.

If there is more than one person nominated for a position, there will be an election by voting. All members of Council, including the nominees, are entitled to vote. If any member of Council requests a secret ballot, Council members will give their votes in writing to the Registrar. If there is no such request, the vote will be by show of hands. The nominee with the highest number of votes will be declared elected. In the event of a tie, the election will be decided by the Registrar by lot.

In order to give effect to its advice, the Committee should report and make recommendations to the Council. The Committee does not make decisions on behalf of Council.

Appointments to External Bodies

From time to time this Committee may consider and make recommendations to Council on a Council member joining other external bodies as a representative of the University Council.

Meetings

Meetings of the Honours & Appointments Committee shall be convened at the direction of the Chair. If the Chair is absent, then those present shall elect one of their members to be Chair for that meeting.

Meeting agendas will be drawn up by the University Registrar and the Committee Chair in consultation with the Vice-Chancellor. The agenda and accompanying papers shall be circulated at least four working days prior to the meeting of the Committee, but where circumstances require and with the consent of the Committee Chair, papers may be circulated nearer the meeting date or at the meeting.

At the discretion of the Committee Chair, meetings may be conducted in person, by audio, audio-visual or other electronic communication.

The Committee Secretary will be the University Registrar (or delegate) who will be responsible for minuting the meetings.

Reporting

The Honours & Appointments Committee shall, at the next Council meeting, recommend:

1. any person for an Honorary Degree or other award;
2. any person for Council, committee or external body appointment.

Review of Terms of Reference

These terms of reference will be reviewed every two years and, if necessary, updated by the Council on recommendation of the Committee. A Committee self-assessment process should take place at least every three years.

Deleted: ¶

The award of honorary doctorates is governed by the [Honorary Awards and Honours Conferred by the University Council Policy](#) and is on the recommendation of the Honours and Appointments Committee of Council. ¶

Other Honours and Awards¶

Other honours and awards will be considered by the Committee as requested by Council. ¶

Appointments to Council¶

The Council may elect up to three members to the Council. Two of these members must be graduates of the University of Canterbury, with a recommendation to Council thereafter. ¶

Council members may submit nominations and expressions of interest for possible future members of Council. Any nominations and expressions of interest may be raised by members of Council initially with the University Registrar, who will then present such names to this Committee for consideration. ¶

Expressions of interest, where no vacancy is currently available, will be lodged into a register for future reference. ¶

Any nomination forwarded to the University Registrar, for a current vacant position, will be kept in strictest confidence until the Council has determined to accept or reject the nomination and, if accepted, the appointment has been announced publicly. ¶

Ministerial Appointments to Council¶

It is the sole prerogative of the Minister to make appointments to Council. However, Council may on the advice of this Committee, indicate to the Minister any particular skills which it believes are desirable to redress an imbalance in Council membership. ¶

Council may also, if it thinks it appropriate on the advice of this Committee, provide names for the consideration of the Minister. ¶

Appointment of Māori Member to Council ¶

If there is a vacancy for the position of member of Council under clause 3.1(f) of the Constitution, this Committee will consult with Te Runanga o Ngāi Tahu and seek a recommendation from them. ¶

This Committee may, if it wishes, indicate to Ngāi Tahu any skills which it believes would be desirable to redress an imbalance of skills in the current membership of Council. ¶

Appointment of Academic Staff Member to Council ¶

If there is a vacancy for the position of academic staff member on Council, the Registrar will issue a notice calling for nominations from the permanent members of the academic staff of the University. If at the time the nominations close there is only one valid nomination, the Registrar must declare that person elected. If there is more than one valid nomination, the Registrar must conduct an election. The nominee with the most valid votes will be declared elected. ¶

Appointment of General Staff Member to Council ¶

If there is a vacancy for the position of general staff member on Council, the Registrar will issue a notice calling for nominations from the permanent members of the general staff of the University. If at the time the nominations close there is only one valid nomination, the Registrar must declare that person elected. If there is more than one valid nomination, the Registrar must conduct an election. The nominee with the most valid votes will be declared elected. ¶

Appointment of Student Member to Council ¶

One student member will be appointed to Council annually after the election by the students of the University. The term of the student member is 1 January to 31 December each year. ¶

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Appendix 1

Current Honours and Appointments Committee membership as at 1 January 2023:

Ex officio members

Chancellor

Pro-Chancellor (Chair)

Vice-Chancellor

Elected members of Council

Professor Jack Heinemann

Mr Warren Poh

In attendance

University Registrar (Secretary) or delegate

Executive Dean and/or Head of Department and/or Head of School and/or Director of Research

Centres associated with the proposed Honorary Doctorate.

Other relevant parties as requested by the Chair.

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Deleted: (Chair)

Deleted: Mr Peter Ballantyne

Memorandum/Pukapuka



To:	Ki:	Council
From:	Nā:	Amy Adams, Chancellor
Date:	Rā:	12 April 2023
Subject:	Kaupapa:	UC Representative on Canterbury Museum Trust Board – For Approval

Recommendation:

That:

- 1. Council appoint the Pro-Chancellor, Shayne Te Aika, as the University of Canterbury’s appointee on the Canterbury Museum Trust Board, for a term from 1 May 2023 to 31 October 2024; and**
- 2. if approved, that the Canterbury Museum Trust Board be notified of this decision, in time for its next Board meeting on 17 April 2023.**

Purpose:

The purpose of this paper is to provide the background to the appointment of the Pro-Chancellor, to replace the Chancellor, as the University’s appointment on the Canterbury Museum Trust Board (the Board).

Key Points:

In November 2022, the Council approved that the Chancellor be appointed to the Board, for a term of two years, from 1 December 2022 to 31 October 2024.

The Chancellor, due to her extensive workload, has requested that the Pro-Chancellor replace her as UC representative on the Board, with the current appointed term ending on 31 October 2024.

The Pro-Chancellor is agreeable to be appointed to the Board.

Paper Progress:

To:	Date:	Decision:
COUNCIL	12 April 2023	For approval

March 2023

Introduction

The end of the month marked the conclusion of the first quarter of the 2023 academic year. We are pleased to see record enrolment levels as well as the level of student engagement across the campus. UC's long-term investment in student success and distinctive degree offerings, along with the relative affordability of housing and positive perceptions of Christchurch, have resulted in significant growth in the number of new domestic school leavers changing regions to come to Canterbury. International students are also beginning to return, in sync with our recovery plan.

Our 150th anniversary cycle of events has started in earnest. Chancellor Amy Adams, Pou Whakarae Te Maire Tau, Assistant Vice-Chancellor Engagement Brett Berquist and I represented UC at a reception in Parliament hosted by the new Education Minister, the Honourable Jan Tinetti. The reception was attended approximately 100 members of government, alumni and business community leaders. Attendees met three recipients of our new Te Kakau a Māui scholarship, their success coach Angus Howat and University of Canterbury Students' Association (UCSA) President Pierce Crawley. A video featuring the scholarship students (www.youtube.com/watch?v=rZlbyaAvwVE) was well received.

Also, as part of the 150th celebrations, in the annual City to Surf event UC was one of the sponsors of the annual six-kilometre event as well as for 150 staff and students who participated. In addition to the 150 sponsored staff and students, a number of other UC staff and students also took part. The UC anniversary red t-shirts were highly visible both during the event and afterwards at the UC gathering point. Thanks to the Recreation Centre team for running a training programme for many of the participants and for hosting the UC tent alongside the 150th anniversary team. The barbecue run by the Tertiary Education Union was also very much appreciated.

Engagement

The first comprehensive assessment of UC's community impact has now been released to the public. The full report was shared with UC staff on the intranet in late February and the report is now live at www.canterbury.ac.nz/about/community-impact-report. Plans are in development to host events in Christchurch and in the region to share this report with community stakeholders.

One of the highlights of the community impact report is the positive public perception of the Student Volunteer Army (SVA). Over 500 UC volunteers put in the hard work at Dallington Landing for the UC SVA Big Give on Saturday 4 March. The club provided some much-needed weeding and mulching to native plants. After the morning's volunteering, everyone came together at the hub space to bond over good music, kai from the barbecue, and extraordinary company.

We continue our sponsorship of the Young New Zealander of the Year Award. This year's finalists were: Elliot Jones, who is transforming the way New Zealanders think about dyslexia; Georgia Latu, the co-

founder and CEO of the largest poi manufacturer in the world; and the winner was Shaneel Lal, who spearheaded the movement to end conversion therapy in New Zealand. At the Gala Dinner in Auckland on 30 March, a table of eight UC guests was hosted by the Assistant Vice-Chancellor Engagement Brett Berquist and Director of Advancement Thea Kleiber.

The UC Connect public lecture series drew members of the public and our campus community to three Tauhere talks:

- 15 March: “Run It Straight: Towards a Nurturing Masculinity in Polynesian Men” by Senior Lecturer Dr Phil Borell (Ngāti Ranginui, Pirirākau), Aotahi – School of Māori and Indigenous Studies
- 21 March: “The Quest for Alien Worlds and Life Beyond Earth” by UC Erskine Fellow Professor Ray Jayawardhana of Cornell University
- 29 March: “Medicine + Marketing: Pandemic Lessons on Healthcare, Technology, and Reality in a Pandemic” by UC Erskine Fellow Professor Stacy Wood from North Carolina State University and Professor Ekant Veer, UC Business School.

A new book by Emeritus Professor Elisabeth McDonald, which was launched in Parliament on 8 March, analyses prosecutions of intimate partner rape with the aim of improving the trial process for complainants. Minister for the Prevention of Family and Sexual Violence, Hon Marama Davidson, attended the launch and responded to the findings.

Staff from the School of Earth and Environment (SEE) have been assisting with the response to Cyclone Gabrielle on the East Coast of the North Island. Professor James Brasington, Technician Paul Bealing and Postdoctoral Fellow Justin Stout are involved in LiDAR surveys that are determining the scale of deposition and erosion in Hawke’s Bay. Disaster, risk and resilience staff are heavily involved with recovery and research: Professor Tom Wilson is fully seconded to the National Emergency Management Agency (NEMA) and Dr Tom Robinson, SEE staff and students are mapping landslides.

A contingent of 20 UC Aerospace club members and staff, supported by the Mechanical Engineering department, participated in the New Zealand Rocketry Association National Launch Day on 5 March, held near Hamilton. Of the [eight rockets](#) the club launched, the highlight was a test launch of the rocket that will compete at the 2023 Spaceport America Cup in June. The Spaceport rocket achieved the target altitude of 28,500 feet (about 8,687 metres). Valuable test data captured during the launch will be used to optimise the rocket’s performance at the competition. (Read more about [the event and the New Zealand Rocketry Association](#).)

SEE students visited Ōtautahi’s newest constructed wetland, Te Kuru, along with 60 engineers, consultants, planners and urban-water enthusiasts. One aim of the Christchurch City Council project is to manage surface water in the Heathcote Valley to try to mitigate inner-city flooding along the Ōpāwaho Heathcote River.

In February the School of Physical and Chemical Sciences ran its first month of radioactivity workshops for the year for secondary school students. Already, all 2023 sessions are almost fully booked. These workshops assist students with the physics achievement standard 91172 and give them access to technology they would not be able to engage with otherwise.

The Minister of Health has appointed Dr Lindsey Te Ata o Tū MacDonald (School of Language, Social and Political Sciences) to the National Ethics Advisory Committee on health and disability research and services.

Dr Misty Sato, Acting Executive Dean of Education, and Maraea Turketo, Partnership Development Manager in the Faculty of Education, attended the sod-turning ceremony for long-standing school partner Elmwood Normal School in Christchurch on 14 February. The sod-turning signals the beginning of the rebuild of this primary school, sponsored by the Ministry of Education.

Associate Professor Cathy Andrew (Faculty of Health, Acting Executive Dean) attended the MedTech Showcase at Parliament, where Distinguished Professors Maggie-Lee Huckabee and Geoff Chase presented their innovations. Opened by Minister of Health the Honourable Ayesha Verrall, the event was an opportunity to bring together universities, Crown research institutes, healthcare providers, innovators and commercialisation partners with displays and networking opportunities.

Education – Accessible, Flexible, Future Focused

Throughout the first term, it has been pleasing to see the students making the most of being on campus. This term has seen a number of initiatives around the University to build cohorts and a sense of belonging. Experiential learning and engagement activities, with both classmates and external stakeholders, have made for an exciting start to the year.

The UC Law and Criminal Justice students have had a very special engagement opportunity. The Supreme Court, which was sitting in Christchurch from 20–23 March, has initiated a Student Engagement Programme, arising from one of the two appeals the Court heard, and invited the Faculty of Law to participate. In taking part in the Student Engagement Programme, students were able to view a short, curated video involving counsel from the case online in the week before the hearing. In addition, reserved seating in the courtroom was available for 30 students to attend three sessions across the two sitting days of the appeal (20 and 21 March) and a group of 30–35 invited students plus academic staff could attend a Q&A panel discussion.

Digital Screen students had their first taste of industry opportunities during the inaugural event of the Industry Speaker Series on 7 March 2023. They had the opportunity to engage with industry professionals, learn about their career trajectories and ask questions. After Corban Te Aika opened the event, Sam Witters (Digital Screen Programme Director) made a presentation, sharing insights from her personal journey in the digital screen industry. To conclude the evening, Professor Kevin Watson (Faculty of Arts) addressed the academic and campus vision. The second speaker in the series was creative director, writer and filmmaker, Ian Sweeney who has won many awards for his fun, cheeky and engaging content. He gave examples of his work that has been seen all around the world, explaining how he writes and shapes each script for advertising, content, commercials, music videos and how the audience fall in love with the characters he creates, including Dave the goose from Air New Zealand. The third speaker was James Partridge – Film Producer / Film Festival Director / Marketing Strategist, held on Tuesday 21 March. The talk took the form of a fireside chat with the focus being on the world of film distribution. The students asked many questions, and were fascinated by how movies, television programs and short films make it to the big screens of cinemas, Netflix, and streaming platforms at a global scale. James also shared various examples of his work, what genres appeal to various audiences and in different countries and he encouraged the students to get involved with their studies and networking opportunities here at UC.

Cohort building within faculties has also been in full swing with group inductions and social activities. For instance, the Mechanical Engineering department included a simple design challenge in the 3rd year induction. The purpose of the challenge was to enable students to build whanaungatanga (close connection) within the cohort after two years that were full of interruptions due to COVID-19. Groups of students were challenged to build the tallest tower in 12 minutes, given only four pieces of A4 paper and 70cm of masking tape. This task was too easy for some: the two winning groups both managed to build a structure that touched the roof!

Concentration on first-year academic success to give students a strong foundation for tertiary study continued to be a focus as the first term progressed. Peer Assisted Learning Sessions (PALS) got off to a big start in 2023, as the teaching and student community became familiar with the programme and its benefits. Offerings have been widened to support almost all major courses across most faculties. In week

one alone, 293 students took advantage of PALS in one of its 12 programme offerings. PALS leaders report a significant upswing in interest in the programme and attendance is tracking well.

Likewise, Te Kakau a Māui scholars are participating in the various touchpoints of the programme. Social sessions have been run to connect scholars with their homebase groups. As the term progressed, success coaching began, along with career development learning opportunities. It was special to have three of the scholars attend the UC parliamentary event in Wellington (see the Introduction for more detail).

Students have also been supported in their learning this year with the introduction of workplace safety education. In response to student requests, the Ako ā-Mahi team, in collaboration with Future Learning and Development, the School of Psychology, Speech and Hearing, and Māori and Pacific teams, developed their first online module to support students during their work-integrated learning (WIL) experiences – *Bullying and Harassment Awareness for Work Placements*. Feedback from students has been positive: 95% of students who completed it found it useful, and 95% agreed they are more likely to seek help if they encounter bullying or harassment during a placement. The pilot in the School will be rolled out more widely as experiential learning and workplace experiences continue to expand.

In addition to student development, for the first time Future Learning and Development, in partnership with Ako ā-Mahi, is offering three Distributed Leadership in Teaching Programme fellowships targeted at enhancing institutional capacity in WIL. The topics for applicants to consider are:

- developing a whole-student approach to WIL pedagogy at UC – considering the pedagogy of the human being, with a focus on habits of mind, heart and hand
- enhancing the first-year student experience with professional and experiential learning opportunities in a virtual or blended classroom
- how you can meaningfully build career development learning and WIL into a programme curriculum.

Research – Impact on a Changing World

March has been a very busy month for research, with a peak of research proposal submissions to the Royal Society Te Apārangi and the Ministry of Business, Innovation and Employment (MBIE), announcements of UC academic award recipients, and a series of international delegation exchanges.

Five UC academics have been elected as Royal Society Te Apārangi Fellows in recognition of their outstanding research contributions and leadership nationally and internationally. Te Apārangi has announced that Professor Jennifer Adams (astronomy), Professor Brendon Bradley (earthquake engineering), Professor Bronwyn Hayward (political science and climate change adaptation), Professor Brett Robinson (agricultural science) and Professor Te Maire Tau (iwi history) are receiving this prestigious honour. They represent the largest number of UC awardees of this Fellowship in any one year. Internationally renowned UC graduate, economist Professor David Teece (and currently the Thomas W Tusher Professor in Global Business at the Haas School of Business, Berkeley), was also elected a Royal Society Te Apārangi Honorary Fellow.

Professor Tanja Mitrovic of Computer Science and Software Engineering was recently inducted as a Fellow of the Asia-Pacific Society for Computers in Education (APSCE). The title of APSCE Fellow acknowledges sustained and distinguished academic contributions to the advancement of research in the field of computers in education at the international level and a strong record of accomplishment in academic networking and services within the Asia-Pacific region.

Dr Santiago Pujol, Professor in CNRE, has received the 2023 Arthur J Boase Award from the Concrete Research Council, who recognised him for his outstanding research and contributions to the structural concrete field. The Arthur J Boase Award was established in 1971 in memory of a former chairperson of the American Concrete Institute (ACI) Building Code Committee and American Society of Civil Engineers (ASCE) Committee on Masonry and Reinforced Concrete, two committees that have since become the Concrete

Research Council. This honour is being bestowed specifically for Dr Santiago's contributions to the use of high-strength steel in reinforced concrete members. Santiago will be presented with his award during the ACI Spring 2023 Concrete Convention from 2–6 April 2023, at the Hilton San Francisco Union Square, in San Francisco, California, USA.

The research sector across Aotearoa New Zealand has both been invited to contribute to and proactively offered insight into the impacts of Cyclone Gabrielle. UC has been especially responsive given its expertise in this area. MBIE has written to all universities and Crown research institutes, foreshadowing requests over March for expertise in the response to the extreme weather event and announcing a reprioritising of \$10 million in funding through to June 2023 for this effort. Government and the research sector are anticipating a national approach akin to the response to COVID-19, where research and expertise could make a substantive difference. The letter specifically mentions the University of Canterbury and its near-immediate initiative to undertake detailed optical LiDAR mapping of land sliding, and zones of erosion and deposition across the East Coast region. This team, led by Professor James Brasington and working with Christchurch Helicopter Limited, was in the field within days of the cyclone. In surveying the Esk Valley and hinterland catchment, Aropaoanui and Tukituki rivers, and parts of Tairāwhiti, the team covered some 1,500 square kilometres in total with vertical resolution to 1 centimetre. Comparison with pre-cyclone digital terrain models has enabled mapping of both erosion and deposition zones. The scale of the disaster is highlighted by the finding that silt deposition equivalent to 200,000 truckloads occurred within the lower Esk Valley alone.

Professor Tom Wilson (School of Earth and Environment) has had his current secondment as the Chief Science Advisor to NEMA extended to 100% of his time while various government agencies develop plans to understand both the short- and long-term impacts of the cyclone. Tom has extensive experience and expertise in disaster risk and resilience.

Similarly, Professor Rien Visser (School of Forestry) has been invited to provide expert advice to the ministerial enquiry into forestry slash, as well as to other entities including forestry companies, regional councils and non-governmental organisations, about how timber clearance waste – or 'slash' – relates to harvest operations and forest catchment management principles. Distinguished Professor David Schiel (School of Biological Sciences) and Professor Chris Battershill (University of Waikato) have commented on the impact of sediment from Hawke's Bay erosion (and forestry operations) on the marine environment generally and on coastal rocky reef communities in particular. They are co-investigators of an MBIE research project examining land-sourced impacts on the marine environment, in partnership with iwi and resource managers.

The annual Quacquarelli Symonds (QS) subject rankings have been announced recently. UC now has three subjects in the top 100 globally, as Geography has joined Civil Engineering and Linguistics in this category. Among other subjects covered in QS rankings, Agriculture and Forestry, Geology, Geophysics, Earth and Marine Science, and Politics and International Studies rank in the top 200, while Education, Communication and Media Studies, and Law are in the top 250. UC is strongest in the broad fields of Engineering and Natural Sciences, where it ranks second nationally, while the broad fields of Arts and Humanities, Social Science and Management, and Life Sciences and Medicine have lower national rankings.

The International Research Network (IRN) is a new metric within QS rankings, measuring subjects by their degree of international co-authorship. UC's highest-scoring subject area for IRN is geophysics (which encompasses engineering geology and geotechnical earthquake engineering research) from QuakeCoRE, the Department of Civil and Natural Resources Engineering and the School of Earth and Environment.

Academic and employer surveys are currently open for the 2024 QS rankings. QS institutional rankings are set to be announced on 7 June this year, followed by attendant subject rankings this time next year. The Times Higher Education (THE) Impact rankings will be announced on 30 May.

International collaboration continues to develop. As part of expanding collaboration and cooperation between the United States and New Zealand in space and aerospace, New Zealand signed the Artemis Accords in 2021, and more recently a Space Agreement between the two countries in late 2022. Additionally, during a tour of New Zealand, the National Aeronautics and Space Administration (NASA) Administrator Bill Nelson and Deputy Administrator Pamela Melroy visited UC along with Minister the Hon Ayesha Verrall and New Zealand Space Agency officials over two days. UC presented on a suite of current joint UC and NASA projects: supporting Rocket Lab and its involvement in the Artemis Project; new sensor development for hydrological monitoring; biotechnology developments in micro-gravity; use of Antarctic observation of Earth; near-Earth asteroid detection and interception; and adaptive-optical satellite tracking from Mt John Observatory. More broadly the presentation covered sustainability issues of rocket launching and space situational awareness. During the visit, UC science student Leah Albrow was one of five Kiwi postgraduate students awarded a 12-week internship at NASA's Jet Propulsion Laboratory in California, supported by the government-funded New Zealand Space Scholarship programme.

The US delegation also visited a number of local city aerospace innovation companies (eg, Kea Aerospace and Dawn Aerospace). These companies have expanded dramatically in recent years, thanks in large part to the contribution of UC graduates. Nationally, the New Zealand aerospace sector, including 16 private innovation aerospace companies based in Christchurch, is worth \$1.75 billion in annual revenue.

The US Ambassador to New Zealand, Mr Tom Udall, has recently visited UC's Mt John Observatory at Takapō, hosted by Dr Michele Bannister (School of Physical and Chemical Sciences) and postgraduate research students. Dr Serena Kelly travelled to Bangkok for the launch of the large new UC grant, called "EU in the Indo-Pacific", held by the National Centre for Research on Europe. This prestigious grant involves 27 international partners.

Publication in prestigious journals is ongoing. This month in *Nature Communications*, UC's Biomolecular Interaction Centre team, working with Italian, Swedish and US collaborators, has published on substrate-binding proteins with relevance to pathogenesis and antimicrobial resistance.

Te Kura Tāura | Graduate School continues to progress well. The Academic Board has now endorsed a new Supervision Policy for promulgation in April. Promising advances are also evident in doctoral recruitment, as well as orientation and induction programmes for newly arrived students.

UC will partially sponsor the annual, Christchurch-based Food, Fibre and Agritech Challenge. This eight-week pre-accelerator, with a \$30,000 cash prize pool, is designed to equip individuals or teams with the tools, resources and support they need to commercialise their research. The programme includes mentorship from industry experts and access to a wide network of resources. UC's Research and Innovation team is actively encouraging UC academics to submit ideas with potential commercial application.

People – Nurturing Staff, Thriving Students

The annual University and Tertiary Sport New Zealand Championship Series is under way. A number of Faculty of Health staff are supporting UC teams with preparation, coaching and sports analysis. The 2023 series will see the continuation of inter-tertiary rivalries across New Zealand's eight universities and in eight sports, with points from each event accumulating towards the overall National Championship Shield and National Spirit Award – Te Kaitiaki. UC, which mounted a serious challenge against the University of Auckland in both 2021 and 2022, is hoping for another successful year after coming tantalisingly close to taking the overall series win last year.

The Faculty of Health has facilitated a number of short videos shared UC-wide on Tū ki te tahi, promoting biking for health, wellbeing and sustainability. Alongside these promotional videos, cycle workshops have been run for staff to gather and share their love of cycling and gain confidence with cycle maintenance.

The Recreation Centre has begun Run Canterbury for 2023. This programme, which has been operating for over 20 years, is targeting the Selwyn Half Marathon on King's Birthday Weekend this year. The Centre now collaborates with the Ugly Boys Running Group (a subsidiary of Lads Without Labels), which sees just over 100 students and staff meeting at the Centre for training runs twice a week.

It is encouraging that participation levels at the gym are returning to pre-COVID levels. From the start of term 1 (20 February) until 20 March, it had 27,951 visits. It typically sees over 1,100 visits a day, particularly on weekdays. The gym's 6,810 members include approximately 6,500 students.

The Student Care team has held a range of orientation talks with faculties to outline the services that it can provide for students. It has also delivered drug and alcohol awareness training for the taurima and residential assistants of all halls. Similar training has been run for the UC wellbeing navigators, students with the role of connecting peers with UC's wellbeing services. Student Care has also worked with the wellbeing navigators to workshop their role in supporting students in distress – initial assessment, intervention and referral.

UC and the UCSA ran a catered event to show manaaki for our Iranian student community in acknowledgement of the events that have been unfolding in Iran since September last year. With internet blackouts and social media restrictions, communication between students here and their families in Iran has been challenging. This has had an impact on our Iranian students. Student Care has been providing pastoral support and access to financial assistance.

The Director of Equity and Student Wellbeing, Gilbert Taurua, was invited to join a government delegation to Vienna to take part in a United Nations conference on Indigenous-Led Harm Reduction, a forum focusing on substance abuse issues. He participated in bilateral and trilateral discussions with other nations including Canada, Australia, the United Kingdom and the US, and was one of the conference speakers.

Senior Lecturer David Bell has recently celebrated 50 years with UC. After being appointed to Geological Sciences in November 1972, less than a decade later he helped establish Engineering Geology, which remains the only programme of its kind in Australasia. Over his time at UC, David has supervised or taught most engineering geologists in New Zealand and many in Australia. The event celebrating his 50 years included numerous tributes from his ex-students, many of whom are now industry leaders. Sandy Ormiston, from his original graduate student cohort, gave a keynote address. About 70 people attended in person while many more connected online to hear David give a personal overview of Engineering Geology in Australasia and prospects for the future. He continues to teach engineering and resource geology at undergraduate level.

To complement the online staff onboarding process, we have held a series of 'pop-up' sessions for new staff to gather and discuss with the relevant UC colleagues a range of issues that they might be working on as they settle into UC. It is an opportunity to meet each other and to interact with experts on issues such as UC's digital systems, immigration, wellbeing, health and safety, and professional development. While these forums are open to all staff, they are particularly targeted at new academics who have joined us for the start of Semester 1.

People and Culture team has been running a series of workshops for leaders on courageous conversations. These workshops provide practical skills to deliver honest, constructive and strategic feedback in order to help staff model UC's values and build a team culture of kotahitanga. Participants learn about communicating candid feedback in a non-threatening and constructive manner.

Staff have also had a range of opportunities to enhance their wellbeing. Notably they have been able to take part in a seminar entitled "Practical Tips to Counter the Cost-of-Living Crisis", an "Assistive Technology" workshop about software to help maintain quality and consistency of work, a "Menopause Café" gathering, and a neurodiversity webinar.

Internationalisation – Locally Engaged, Globally Networked

On 2 March, UC held a second international orientation event for late-arriving international students, recognising that government delays in visa processing have had an impact on some students, and ensuring that all international students receive the onboarding support they need.

UC hosted President Hitoshi Takahashi and Chairman Taiji Hozawa of Sendai University, Japan, to celebrate the signing of a Memorandum of Understanding that continues our longstanding engagement with Sendai University in broad areas of research and teaching.

UC and Faculty of Health sports staff hosted a delegation from the German Sports University (GSU) of Cologne on campus this month. The delegation included the President (Vice-Chancellor), Vice-President (Deputy Vice-Chancellor) and International Director of GSU and was hosted by School of Health Sciences Emeritus Professor Ian Culpan, who has taught into the GSU of Cologne's International Masters in Olympic Studies Programme since 2013. As staff in the two universities have had a long-term academic relationship, the delegation was an opportunity for them to further strengthen established joint research initiatives, collaboratively influence global policy formation, contribute to programme teaching, look at establishing a staff exchange programme and discuss other possible initiatives for the future.

UC hosted senior leaders from the US-based Louis Stokes Alliances for Minority Participation (LSAMP). This alliance, funded by the US National Science Foundation, aims to increase the number of science, technology, engineering and mathematics (STEM) undergraduate and graduate degrees awarded to historically marginalised populations. Agreeing on a similar vision, LSAMP and UC seek to increase access to international research opportunities for historically marginalised students.

Professor Megan McAuliffe led a delegation to Vietnam to explore the development of research and research training partnerships with Vietnamese universities, and Project 89 funding from Vietnam's postgraduate scholarship scheme, as well as to represent UC at Universities New Zealand events held during this trip. This activity is necessary to support the deepening of UC's in-market footprint for future Vietnam recruitment activity, particularly in relation to postgraduate research and research training.

Dr Graham Wise, the UC Director of International Development, has taken up the position of Board Chair of Christchurch Educated. This international education body helps UC to engage with international education industry stakeholders in the Christchurch region.

Director of Student Recruitment Ryan Thomas travelled through Southeast Asia as part of the Universities New Zealand International Committee delegation. Led by the Vice-Chancellor of the University of Waikato, Professor Neil Quigley, the delegation was a follow-up to the delegation last year led by the then Minister of Education, the Rt Hon Chris Hipkins. This year's delegation included a courtesy call to the Ministry of Higher Education in Malaysia to discuss a number of potential collaborations with the Deputy Secretary-General (Public Policy) and a visit to Lembaga Pengelola Dan Pendidikan in Jakarta to strengthen the opportunity of students sponsored by the Indonesian Government. New Zealand alumni functions were also held Kuala Lumpur and Jakarta. After this visit, the delegation attended the Asia-Pacific Association for International Education Conference in Bangkok.

Dr Serena Kelly travelled to Bangkok for the launch of the large new UC grant, called "EU in the Indo-Pacific", held by the National Centre for Research on Europe. This prestigious grant involves 27 international partners.

The Erskine Programme has 68 visiting Fellows from around the globe scheduled for 2023. It hosted a very successful morning tea to welcome the Term 1 visitors on 15 March.

Experience Canterbury and the West Coast is a new initiative to increase full-fee equivalent full-time students (EFTS) and is available to Study Abroad students who take at least two science courses in Semester 1. Over the weekend, students stayed at the Cass and Westport field stations to learn about the geology and history of the areas. Highlights were visiting Castle Hill, Arthur's Pass, Punakaiki and Tauranga Bay, and hearing from West Coast locals, including an ecotourism guide and Buller District Mayor Jamie Cleine. The experience will be offered to the second semester Study Abroad students and will be marketed to Study Abroad partners for students in 2024.

Organisational Efficacy – of a sustainable scale by 2030

Since 2012 Anne Wignall has generously provided annual funding for the Pukemanu Centre for Child and Family Psychology Services. Over the last few years, she has given \$50,000 each year towards: scholarships for interns and summer fieldwork scholars in the clinic; a salary for a child and family psychologist to work with preschoolers to help prevent greater difficulties down the track; resources for parents; and professional training for staff in the clinic.

For the year March 2023 to the end of February 2024, Anne's funds will be going to: two internships of two days per week, each lasting six months and together covering the whole year; a summer fieldwork scholarship for four days per week from November to the end of February (14 weeks); and funds for staff to continue to provide a preschool intervention service 1.5 days per week over the year.

Student enrolment numbers for 2023 are looking very positive. Domestic students EFTS are up 4.6% (619 EFTS) from 2022 levels and international student EFTS are up 70.4% (406 EFTS). This will have a positive impact on budgeted revenue outcomes as the budget expectation was for only a small increase in total EFTS.

The Digital Services and Ako ā-mahi | WIL teams have been progressively training and rolling out the new WIL platform this quarter to the Faculty of Education. Training has also commenced for the Faculty of Science, with rollout planned for quarter 2. This platform will allow UC to significantly improve placement management and roll out effective processes to ensure the wellbeing and safety of students while learning through work.

The audited Annual Report is expected to be signed off at Council on 12 April, so the Accounting, Audit and Tax team is now starting to shift focus to other priorities and also preparing for a holiday break after financial year-end.

Environmentally Sustainable

In late February, three members of Facilities Management attended professional development relating to new sustainability reporting frameworks. A particular focus was on new New Zealand Climate Standards released by the External Reporting Board.

The Aotearoa Bike Challenge saw high staff engagement throughout February: together 14% of UC staff cycled over 58,000 kilometres. As a result, the University came first in New Zealand for tertiary education organisations, second in Christchurch for large organisations, and third overall in New Zealand for large organisations. The UC Cycle Plan 2023–2030 is currently out for consultation and the final version is expected in April. During February, FM electricians provided electrical supply to the secure bike parking facilities at Central lecture theatres and Engineering to facilitate e-bike charging.

Building on the second-place finish of last year's team, a group of Mechanical Engineering students are competing in the US Department of Energy 2023 Solar Decathlon. This year, the team is competing in the New Housing division of the Design Challenge. Over 20 universities competed in this division at the semi-final event, held virtually on 24–25 February. The top 10 entries were selected to participate in the

competition's final round. The UC team was among those selected and will compete at the finals event held from 20–23 April at the National Renewal Energy Lab (NREL) Headquarters in Golden, Colorado, USA.

Memorandum/Pukapuka



To:	Ki:	University Council
From:	Nā:	Professor Cheryl de la Rey, Vice-Chancellor
Date:	Rā:	16 March 2023
Subject:	Kaupapa:	Academic Board report

Recommendations:

That Council:

1. *notes the Academic Board report. (attachment 1)*
2. *approves the deletion of the Master of Computer Assisted Language Learning qualification which has been recommended by the Academic Board and, if approved, will be reported to the Committee on University Academic Programmes (attachment 2)*

Executive Summary:

The Board accepted the delegations from Council to Academic Board. It also endorses the proposed draft Research Student Supervision Policy.

Attachments:

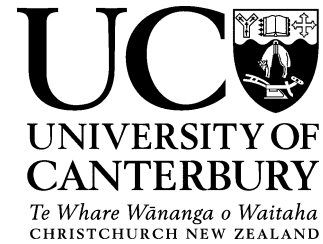
- **Report from the business of the Board (attachment 1)**
- **CUAP deletion report (attachment 2)**

Full papers commence overleaf.

Paper Progress:

To:	Date:	Decision:
COUNCIL	April 2023	For noting and approval

ATTACHMENT ONE



TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL

FROM A MEETING OF THE ACADEMIC BOARD

HELD ON FRIDAY 10 MARCH 2023

VICE-CHANCELLOR'S REPORT

The Vice-Chancellor reported she had recently participated in a TEC delegation to Chicago to attend the Achieving the Dream convention with Liz Brown, Deputy Assistant Vice-Chancellor Māori and leaders from New Zealand Universities and tertiary providers. She had spoken on behalf of the NZ delegation in a panel session discussing cross-country approaches in addressing student success and equity. TEC are encouraging greater collaboration across the New Zealand sector with learner success plans such as Kia Angitu.

She also noted that she had received very positive feedback from the external Pacific community to the appointment of the first PVC Pacific.

She reported that both headcount and EFTS enrolment numbers exceeded the forecast student enrolments for 2023 and may exceed the 2% threshold granted by TEC for funding. She expected to meet with TEC in the following week to make the case for increased funding.,

REPORT FROM THE ACADEMIC ADMINISTRATION COMMITTEE (AAC)

The request to delete the Master of Computer Assisted Language Learning was endorsed as there had been no students enrolled for the previous five years.

DELEGATIONS OF AUTHORITY POLICY REVIEW

The Board formally accepted the Academic Board delegations from Council.

DRAFT RESEARCH STUDENT SUPERVISION POLICY

The Dean Postgraduate Research, Professor McAuliffe and Deputy Vice-Chancellor Research Professor Wright introduced the draft which had been developed following extensive consultation. The Board endorsed the policy which will be approved by the Deputy Vice-Chancellor Research as the approval authority. There is no further action required from Council



Report to CUAP-Request to delete the Master of Computer-Assisted Language Learning (MCALL) qualification

(CUAP criterion: 6.2.4 The deletion of entire qualifications, major subjects, minor subjects where there is no established major subject or endorsements)

Department or School	School of Teacher Education		
Faculty	Faculty of Education		
Contact person	Jo Fletcher	Phone number	

1. Name of Qualification(s)
 Master of Computer Assisted Language Learning (MCALL)

2. CUAP Unique Identifier (Academic Quality to provide)
 2. UC/14 MCALL/1

3. Rationale

The Master of Computer Assisted Language Learning (MCALL) was introduced in 2014 as a 180 point, one year professional Master qualification whose graduate would be technologically knowledgeable and skilful language educators for a wide variety of settings in New Zealand and internationally. It was designed to prepare participants for the design and implementation of Computer-Assisted Language Learning materials and programmes in a variety of language learning settings, including international languages, ESOL, heritage and first language maintenance and development, and indigenous language revitalisation.

However, new students have not been admitted to the qualification after November 2017 after the resignation of a key member of staff. Demand for the programme did not grow as well as expected, with many students preferring to take the sister qualification, the Master of Teaching English to Speakers of Other Languages (MTESOL) instead. Both qualifications had some overlap with courses studied, allowing students to transfer easily between these qualifications and also the Master of Education (which has endorsements including e-Learning, and Teaching and Learning Languages).

A Graduating Year Review (GYR) was completed in 2019 which identified that whilst the programme had met the objectives of the graduate profile, there had been no new enrolments in the programme since 2017 and staffing changes had an impact on the viability of the programme going forward.

Discussions since then have determined that the MCALL qualification should be deleted at the end of 2023. Recent changes to the Master of Education (MEd) and the Master of Teaching English to Speakers of Other Languages (MTESOL) have provided further opportunity for students with an interest in the area of digital technology education.

4. Impact on Tertiary Sector

Nil impact – students can still complete study in this area with our existing qualifications

5. Will the qualification/subject be available at another NZ University?

The subject is offered at a number of different institutions in NZ as core papers within a TESOL qualification or Applied Linguistics qualification. For example, developing expertise in CALL is offered at the University of Auckland within the MTESOL programme, and within the Applied Linguistics programme at Victoria University.

6. Calendar changes

<https://www.canterbury.ac.nz/regulations/academic-regulations/mcall-64/>

2023 UC Calendar – remove the Master of Computer Assisted Language Learning from:

Page 33 – Schedule to the Regulations for Fees and Fines, Part D: Fee Bands, Faculty of Education

Page 51 – Conferment of Qualification Regulations – 3(c) Faculty of Education

Page 345 – remove MCALL listing from Section 10 Exit and Upgrade Pathways in the PGCertTESOL

Page 356 – MCALL regulations in the Faculty of Education section

Page 372 – remove listing of MCALL from Section 10 Exit and Upgrade Pathways in the MTESOL

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm public excluded minutes of 8 March 2023	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
5.0	Matters Arising	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan 2023 Updated	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 10 February 2023	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1 8.2	Strategy & Planning Whakatau Kaupapa: Mātauranga - a paper on the Development of the University/Ngāi Tahu Relationship Annual Plan (Revised)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	People, Culture and Campus Life Health Safety & Wellbeing Monthly Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0 10.1 10.2	Business Cases (Current & Upcoming) Student Accommodation Options Data Storage Model Business Case	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1 11.1.1 11.1.2 11.2 11.3 11.4 11.5	Finance and Major Projects Digital Screen Campus: Monthly Report Establishment Board Quarterly Report 28 February 2023 Financial Monthly Report 31 March 2023 Financials 2023 Financial Forecast Update UCTF – Investment Recommendations	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4	From the Audit & Risk Committee ARC Meetings 13 March & 27 March 2023 – Verbal Update Final Representation Letters Audit Clearance & Audit Opinion Final Annual Report 2022	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2	Other Innovation Medals – Selection Process Background	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

13.3	Teaching Medals – Selection Process Background Gala Dinner (27 April) Briefing Note		
14.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.0	Council Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chairperson and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.