

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha

EMBARGOED UNTIL 2pm WEDNESDAY 29 SEPTEMBER 2021

Agenda

Date **Wednesday 29 September 2021**
Time 4.00pm
Venue Council Chamber, Matariki

Refer to
Page No.

1. APOLOGIES:
2. REGISTER OF INTERESTS 1
3. CONFLICTS OF INTEREST
Every Member has an obligation to declare any material interests relevant to any University of Canterbury activities and to ensure that any conflict arising from the material interests is noted and managed appropriately
4. MINUTES
4.1 25 August 2021 3-7
5. MATTERS ARISING
6. FROM THE CHANCELLOR
6.1 Chancellor's Meetings 8
6.2 Degrees Conferred in Absentia -
7. FROM THE VICE-CHANCELLOR
7.1 Monthly Report 9-19
8. FROM THE ACADEMIC BOARD
8.1 Academic Board Report 20-22
9. PUBLIC EXCLUDED MEETING
Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Minutes of the meeting held on 25 August, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0 7.1	From the Vice-Chancellor The Vice-Chancellor's report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1	General Business Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1	From Agenda Items UC Digital Strategy Vision	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.2	Pūtaiao Koiora Building BECA review of costings for remediation	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.3	High Country Leases Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.4	UC Trust Funds (UCTF) Private Equity	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
9.5	UC Research Medal 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.6	UC Teaching Medal 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
10.0	Other Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

11. GENERAL BUSINESS

12. NEXT MEETING –Wednesday 27 October 2021 at 4.00pm

**UC COUNCIL
Register of Interests
September 2021**

Name (Council members)	Date notified	Person and/or organisation with interest	Nature of interest
Sue McCORMACK (Chancellor)	2020	Canterbury Earthquakes Insurance Tribunal	Member
	2019	Canterbury Museum Trust Board	Trustee
	2009	Dress for Success	Honorary Solicitor
	2017	KiwiRail Holdings Ltd	Director, Deputy Chair
	2017	Swiftpoint Ltd	Trustee Shareholder
	2019	UC Foundation	Ex-officio Trustee
Amy ADAMS		To Be Provided	
Peter BALLANTYNE	2013	Canterbury District Health Board subcommittees	Member Quality, Finance, A&R
	2021	Canterbury Health Care of the Elderly Education Trust	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
Rachael EVANS	2020	Kereru Trust	Trustee
	2020	Law Society	Member
	2020	Te Rūnanga o Ngai Tahu	Employee
	2020	Te Rūnanga o Ngāti Tama	Member
	2021	University of Canterbury	Guest lecturer/tutor in School of Law
	2020	Whanganui Iwi	Member
	2021	Waimakariri District Council	Contractor
Kim FOWLER	2021	University of Canterbury	Student
	2021	UCSA	President
Jack HEINEMANN	2021	Tertiary Education Union	Member
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2019	Conductive Education Canterbury	Treasurer
	2019	Hamilton City Council	Chair, Audit Risk Committees
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2019	New Zealand Lotteries Commission	Chair Audit Risk Committee, Commissioner
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair

	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2020	Television New Zealand Ltd	Director, Chair Audit Risk Committee
	2019	Timaru District Council	Member, Audit and Risk Committee
Warren POH	2020	Christchurch Netball Centre	Board Member
	2017	E&S Hop Holdings Limited	Director
	2021	FAN Advisory Board	Member/Independent advisor
	2018	GHD Limited	Employee
	2018	GHD Limited	Shareholder
	2017	M&W Nominees Limited	Director and Shareholder
	2021	Netsal Sports Centre Limited	Director
	2020	NOSSLO Group Limited	Director
	2017	Ofwarren Limited	Director and Shareholder
	2018	Olsson Fire and Risk New Zealand Ltd	Director and Shareholder
	2020	University of Canterbury	Husband of enrolled student
Cheryl de la REY (Vice-Chancellor)	2021	Academic Quality Assurance Board	Board Member
	2020	Assoc of Commonwealth Universities: Academic Quality Agency	Council Member
	2020	New Zealand Qualifications Authority	Board Member
	2019	Universities New Zealand Vice-Chancellors' Committee	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Gillian SIMPSON	2019	Anglican Schools Board	Board member
	2019	Canterbury Rugby Football Union	Independent Director
	2019	Christ's College Canterbury	Board member
	2019	Ministry of Education Statutory Services Provider	Independent contractor
	2019	New Zealand Education Scholarship Trust	Trustee
Shayne TE AIKA	2020	Rannerdale Home Care Limited	Director
	2020	Rannerdale War Veterans Home Ltd	Director
	2020	The Karshay Group Ltd	Director and Shareholder
Adela KARDOS (General Counsel/Registrar)	2020	University of Canterbury	Staff member

COUNCIL

Te Kaunihera o Te Whare Wānanga o Waitaha



Minutes

Date **Wednesday 25 August 2021**

Time 4.00 pm

Venue Via video link

Present Via video link: Ms Sue McCormack (Chancellor), Mr Steve Wakefield (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Ms Liz Bond, Ms Rachael Evans, Ms Kim Fowler, Professor Jack Heinemann, Mr Warren Poh, Ms Gillian Simpson, Mr Shayne Te Aika, Ms Keiran Horne.

Apologies None

In Attendance Ms Adela Kardos, General Counsel/Registrar and Council Secretary
Professor Catherine Moran, Deputy Vice-Chancellor (Academic)
Professor Ian Wright, Deputy Vice-Chancellor (Research)
Mr Keith Longden, Executive Director, Planning, IT and Finance
Mr Paul O’Flaherty, Executive Director,
Ms Joanne Noble-Nesbitt, Acting University Council Coordinator

REGISTER OF INTEREST The Chancellor requested that the Registrar be advised of any changes to the interests register.

CONFLICTS OF INTEREST There were no conflicts of interest arising.

MINUTES The minutes of the meeting held on 28 July 2021 were approved and signed as a correct record.

MATTERS ARISING Professor Heinemann enquired how the public would know the meeting was taking place via video link. It was noted that an announcement had been placed in The Press informing that the meeting would be held via video link if Covid restrictions were in place.

FROM THE CHANCELLOR **Chancellor’s Meetings**
The list of Chancellor’s meetings was noted.

Moved

That: Council note the report on the Chancellor’s meetings.

Carried

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

Moved

That: Council approve the degrees awarded in absentia for the public record.

Carried

FROM THE VICE- CHANCELLOR

Monthly Report

As part of her monthly report, the Vice-Chancellor provided an update on the Covid Level 4 lockdown noting:

- Less notice had been given than ahead of the previous Level 4 lockdown which had proven more challenging. In recognition of staff and students being given 48 hours to return home all teaching had been cancelled for the remainder of the week. Online teaching had resumed this week.
- At this time about 20% of students in the halls had elected to leave and return home with 1,000 students choosing to remain.
- The mid-semester teaching break would provide an opportunity for staff to consider plans ahead of Term 4.
- Updated protocols on Level 3 were awaited from the TEC. There was an expectation they would be more stringent than previous protocols.

In discussion it was noted that:

- The halls were being very co-operative and working through issues with UC.
- Online teaching would be required at Level 2 to accommodate students in living in regions where the Covid alert level was likely to take longer to reduce.
- Work on the implementation of the Equity Review had been paused. The workshops conducted to date had been a success.
- Professor Wright clarified changes to 2025 PBRF funding would result in a greater weighting for Māori and Pasifika academics and portfolios submitted to the Indigenous Knowledge Panel.
- The Vice-Chancellor confirmed that a desktop cyber-attack exercise had been completed but that she had not seen a report. Lessons learnt from the exercise would help the University with its preparedness for a cyberattack.

Moved

That: Council note the Vice-Chancellor's Monthly Report.

Carried

FROM THE ACADEMIC BOARD

Professor Matthew Turnbull presented the report from the Academic Board which included an update on the discussions of the new academic structure model, the creation of a UC Graduate School and an update on the new Code of Practice for Pastoral Care.

In discussion about the academic structure, it was noted:

- that whilst some academics had wanted more detail about the new academic structure there was consensus that engagement had been positive, and academics supported the move to a faculty structure.
- Professor Heinemann who had facilitated a series of staff workshops reiterated the sense of genuine engagement and goodwill with the process.
- The new structure would provide greater cross faculty opportunities and schools/departments could belong to more than one faculty.
- A review had been undertaken concerning the creation of a Faculty of Health which had reached the same conclusion as a similar review undertaken in 2013. The findings would be shared with Council.
- The Vice-Chancellor defined a faculty as a group of disciplines or subject areas coming together who have either a similar academic perspective (i.e. Science or the Arts) or are clustered around a professional qualification (i.e. Engineering or Law).
- Following more detailed discussions, the Council would be provided with a formal recommendation from Academic Board in relation to the faculty structure, but in the meantime, it was important to keep Council updated on the progress of this matter.

In the discussion about the creation of a UC Graduate School, it was noted that:

- there was strong support for the creation of a UC Graduate School which would include Doctoral and Research Master's students.
- It had been noted as part of the discussion that this issue had first been considered 75 years ago so it was pleasing to see progress being made.
- A business case would be developed as the next stage of works.

In discussion of the Pastoral Care Code it was noted that a gap analysis was being undertaken and planning was underway to support staff awareness of the Code and provide training.

Moved

That: Council noted the report of the Academic Board.

Carried

PUBLIC EXCLUDED Moved
MEETING

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

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4.0	Minutes of the meeting held on 28 July 2021, held with the public excluded.	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	
5.0	Matters arising from those minutes	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
6.0 6.1	From the Chancellor Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	From the Vice-Chancellor The Vice-Chancellor's report Establishment of the Ngāi Tahu Centre – Office of the Treaty Partnership (NTC)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)\ 7(f)(i)
8.0	Health Safety and Wellbeing Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
9.0 9.1 9.2 9.3 9.4 9.5	Audit and Risk Committee Matters Draft minutes of the FPRC meeting of 16 August 2021 Centralised Vulnerability Management Council Health and Safety Charter Overview of UC's Health and Safety Framework/Management System 30 June Consolidated 'Full' Financial Statements	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h) 7(h) 7(f)(i) 7(h)
10.0 10.1 10.2 10.3 10.4	From Agenda Items Domestic Fees Psychology Staff Building Case Pūtaiao Koiria Facility Solution Final Internal for Audit for 2021	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h) 7(h) 7(h) 7(h)

10.0 10.1	General Business Q2 Strategy Implementation Update (including Statement of Service Performance)	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
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and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

**RETURN TO
PUBLIC
MEETING**

Council returned to the public meeting at 6.15pm and confirmed for the public record:

- Council Health and Safety Charter
- Domestic Fees

**GENERAL
BUSINESS**

The Chancellor noted that the 2021 UCSA elections had concluded and congratulated Mr Pearce Crowley on his appointment as the 2022 UCSA President elect. Kim Fowler congratulated all candidates who had campaigned noting there had been a decreased voter turnout because of Covid.

Ms Simpson noted that she had recently spent time with TEC Board members who spoke positively about Canterbury's Student Success Programme.

NEXT MEETING

The next meeting was scheduled for 4.00pm on Wednesday 29 September 2021.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

Memorandum

Chancellor's Office

Email: chancellor@canterbury.ac.nz



To:	Council Members
From:	Sue McCormack, Chancellor
Date:	23 September 2021
Subject:	CHANCELLOR'S MEETINGS

I outline for you the key events I have attended on behalf of UC since the last Council meeting:

- Regular meetings with the General Counsel/ Registrar
- Regular meetings with the Vice-Chancellor
- Meeting with the Vice-Chancellor and Mr Mr Max Broadbent.
- Council Induction meetings for Ms Amy Adams

A handwritten signature in black ink that reads 'Sue McCormack'. The signature is written in a cursive, flowing style.

Sue McCormack
Chancellor

Vice Chancellor's Report to Council

September 2021

Introduction

Since the last report to the Council, the major event has been the lockdown on Tuesday 17 August when a community case of COVID-19 was confirmed in Auckland.

At 11.59 that night, all of New Zealand entered Alert Level 4 lockdown for an initial three days. Over the coming days, the Government confirmed the case was the Delta variant, and daily case numbers rose in Auckland and cases were also found in Wellington. The South Island entered Level 3 at 11.59pm on 31 August, and Level 2 at 11.59pm on 7 September.

UC's Incident Management Team (IMT) was activated on the evening of Tuesday 17 August and remained active until 8am, Monday 13 September. The campus was closed for the duration of Level 4, operating online only, and access was very limited during Level 3. Even though there were many unknowns and uncertainties while the IMT awaited updated Delta variant guidance from the Tertiary Education Commission (TEC) at each alert level change, the experiences and lessons learned from last year's lockdown, combined with the overlapping mid-semester break, reduced pressure on staff, students and campus facilities.

During the initial 48 hours of Level 4, people around the country were allowed to travel home; and many students did so with approximately 55% of students remaining in UC halls throughout the lockdown period. All lectures, tutorials and labs were cancelled for the rest of that week (three days, 18–20 August). Online help sessions for online teaching/lecture recordings were offered to staff and the results of the most recent student Readiness to Study Online survey were reviewed to find out how many students needed support with devices, data cards and other necessities for online learning. From Monday 23 August, all teaching and assessment began online-only delivery, with the IMT continuing to provide student and staff support throughout. Fortunately, when Term 3 ended on 27 August IMT had been able to fulfil more than 100 student requests for technology and internet access, which enabled students to continue with their learning during the lockdown period.

Significant effort went into student pastoral support during lockdown. IMT staff volunteers completed various proactive phone callouts to targeted student groups to identify any barriers they were experiencing. Concurrently, a staff pulse survey was conducted. Its findings showed high trust in communications received and in the Senior Leadership Team; however, wellbeing and job security scores were lower than scores in previous pulse surveys. Feedback from both students and staff throughout the lockdown period was overwhelmingly positive despite the challenges our community faced.

IMT began the transition back to business-as-usual leadership during the shift from Alert Level 3 to Level 2 and considerable work was completed to ready the campus for the new Alert Level 2 restrictions that were introduced based on safety requirements for the Delta variant. Term 4 began on

13 September with the campus open for teaching under Level 2 restrictions; classes continue to be offered online for those students who cannot or do not wish to return to campus, and all end-of-year exams are being prepared for online delivery. Any face-to-face exams will be held by exception only due to space limitations under [Tertiary Education Organisation Alert Level 2 guidance](#) and also to ensure that UC is prepared for any quick return to Level 3 or 4.

Among the other work that has continued, our Believe U Can campaign has now been converted into broadcast quality. UC is now seeking approval for the advertisements from the Commercial Approvals Bureau so that we can launch the campaign on Māori TV at the start of October, which will make UC the first New Zealand university to advertise on this platform. The engagement levels of Māori and Pasifika with this campaign have exceeded our already high engagement levels for all audiences, and we are excited to be leading the way in university advertising on Māori TV.

Engagement

Due to Alert Level 2, Rā Tōmene | Open Day could not be run on campus; instead a Mini Online Open Day was held on 9 September 2021. Attendance numbers were good, with 1,195 unique logins by students and whānau, which was over double last year's virtual attendance. Over the next few months additional campus tours, meeting Level 2 guidelines, will be held to allow students and whānau an opportunity to learn more about UC. At Level 2 tours of halls are not permitted.

Te Wiki o te Reo Māori | Māori Language Week from 13–19 September was embraced throughout the University. By meeting the Alert Level 2 guidelines, we could still hold a number of events on campus, ranging from movie and quiz nights to exercise classes. We publicly showed our support for te reo Māori by displaying a banner on our website's home page and having key billboards in Ōtautahi Christchurch flip from an English version to a version in te reo Māori.

The Southeast Asia Research Initiative, led by Professor Alex Tan, Associate Professor Jim Ockey and Dr Naimah Talib, hosted a two-day online international workshop on “Democratic Recession in Southeast Asia”. Presenters, speakers and participants at this two-day conference included scholars from London School of Economics (UK), Bilkent University (Turkey), University of Maryland (USA), Indiana University (USA), University of the Philippines, British Council, Mae Fa Luang University (Thailand), Bina Nusantara University (Indonesia), International Islamic University Malaysia, University of Indonesia and State Islamic University (Indonesia). A panel with selected papers will also be presented at the New Zealand Asian Studies Conference at Massey University.

COVID-19 has had an impact on the production and distribution of Canterbury University Press (CUP) publications. However, Stuff interviewed UC lecturer Madi Williams about her new book *Polynesia, 900–1600* and reported in the [story](#) that followed, “Williams’ book incorporates oral histories, historical analysis and archaeology to add to the understanding of the development and expansion of pre-modern Polynesia.” The book was commissioned by UK-based publisher Arc Humanities Press, which specialises in medieval history, and the Aotearoa New Zealand edition is published by CUP.

Professor Alessandro Palermo is the new face of a campaign with Tourism New Zealand calling for leaders, visionaries, creators, innovators and pioneers to host an international conference. Professor Palermo previously hosted the International Association for Bridge and Structural Engineering Congress. The campaign is currently in market and has been spotted in bus shelters near campus.

WORD Christchurch Festival has been rescheduled to 11–13 November in light of the recent lockdown. While this has required some reshaping of the festival, we are aiming for an even better WORD Schools day to be run on 11 November at Haere-roa by our in-house UC team.

The Art of Science competition received 180 applications from school students in years 5 to 13 around New Zealand. This year the competition was run in conjunction with WORD Christchurch Festival and an exhibition of the work will be shown at the revised WORD secondary school's day.

The School of Physical and Chemical Sciences open day to celebrate Ernest Rutherford's 150th birthday has been postponed to Sunday 10 October.

UC's Summer Science camp has been moved forward by a week to run from 13–17 December so that it can accommodate revised National Certificate of Educational Achievement exam dates.

Reuben de Lautour had the honour of being invited to adjudicate the composition award in the New Zealand Community Trust Chamber Music Contest. There were 21 entries from school students around the country. The winning entry was an outstanding work for string ensemble "7 Scenes for String Octet" by Vadim Fong, a year 10 student from Whangārei.

The professional development day for science, technology, engineering and mathematics (STEM) teachers has moved forward by two weeks and will be delivered on Friday 19 November for 60 teachers from around the South Island.

Dr Christoph Teschers, School of Educational Studies and Leadership, spoke on a panel at Kōrero Café, a Zoom webinar for youth workers in Aotearoa. This event was organised by Ara Taiohi, a partner in the Bachelor of Youth and Community Leadership, and focused on "Defining Youthwork in Aotearoa". The seminar was recorded by Ara Taiohi and is being circulated to the youth work sector across the country. Dr Teschers also wrote an article on the same topic for Ara Taiohi's journal, *Kaiparahuarahi*.

Due to lockdown disruptions the physical version of the Primary Principals Day, 8 September, has been replaced with two online opportunities. This event welcomes principals from all over the South Island to campus, where they engage with student-teachers, discuss upcoming employment opportunities and give advice on applying for roles and progressing a teaching career.

Education – Accessible, Flexible, Future Focused

Education was at front of mind for staff and students with a successful finish to Term 3 as students adjusted to the new circumstances. Both students and staff welcomed the short period of adjustment (three days of no teaching) and overall the transition was smooth. Term 4 has seen classes once again in blended mode. Many students are back on campus, while support has been put in place for students who could not return. Once again it was a pan-University effort as staff across UC participated in making the learning experience as good as possible for students, while managing their own personal circumstances at the same time.

Te Kura Pūtaiao Koiora | School of Biological Sciences has been working through the accreditation process with the Royal Society of Biology (RSB). The School received very positive feedback from the RSB Accreditation Board at the recent virtual meeting and expects to receive a formal report soon.

Future Learning and Development ran daily Zoom drop-in sessions for academic staff to support the sudden change to remove online teaching. Topics included:

- online assessment
- online assignments
- lecture capture and delivery
- general help with LEARN and Echo 360.

Further, weekend support was offered to assist academic staff with the swift move to online delivery and the Academic Development team recorded a webinar about online assessment and invigilation.

Alert Level 4 saw the Professional and Community Engagement (PACE) Programme supporting its 85 students through changes in their internships. The vast majority of these students were able to continue their internships from home. A small number needed to adapt by pivoting their focus, taking on a smaller project from another team within the organisation or simply being on hold until the alert level was lowered.

Many students found that because of the pressure of Level 4 and their UC workload, they needed to take some time for self-care. I am grateful that UC's partners have continued to provide ongoing support to students and are being flexible in their approach and requirements.

During the COVID-19 lockdown period, researchers within the Child Well-being Research Institute who have developed the Better Start Literacy Approach (BSLA) and are leading its national rollout into schools (Professor Gail Gillon, Professor Brigid McNeill, Dr Amy Scott and their team) have been busy supporting literacy specialists and new entrant/year 1 class teachers around the country. BSLA micro-credential Programme Coordinator Dr Amy Scott has hosted multiple Zoom meetings with hundreds of teachers to support their continued implementation of evidence-based literacy teaching with five- and six-year olds during lockdown. An analysis last month of preliminary data for over 5,200 children aged five years demonstrated the usefulness of the online oral language and phonological awareness tasks our UC team has developed and showed children are making rapid progress in response to BSLA.

Initial Teacher Education in the School of Teacher Education implemented a number of rapid responses to the sudden change to Alert Level 4. Students from Auckland returned home while following alert level rules. Approval was sought and granted from the Teaching Council for students' online teaching and learning environments to count toward completion of their Professional Practice placements, and for our graduate diploma and postgraduate diploma student-teachers who are not able to engage in online teaching and learning environments to have alternative assignments.

The Teaching Council was also alerted to changes to the Year 2 Bachelors (Early Childhood and Primary) Professional Practice schedule due to Level 4 constraints. Teaching courses have been shifted to earlier in the semester, requiring staff to re-work their curriculum in those courses for a different schedule without the Professional Practice Experience as a foundation for the course work. The Professional Practice Office and lecturers gathered data from schools and early childhood centres about online teaching and learning environments available in their schools, which they could then use in the shift to the revised Professional Practice placement schedules, doubling up our students in placements at the end of Semester 2.

A Memorandum of Understanding (MOU) has been signed with Lincoln University to enhance postgraduate study opportunities in sport and recreation. As we have aligned programmes at master's level, our intention is to collaborate so that together the two universities can give students a greater diversity of courses to choose from, without a proliferation of courses at either institution. This MOU

supports the UC Strategic Vision for Education, in providing accessible, flexible and relevant learning pathways for a more diverse student body, and in providing opportunities for research that makes a difference locally and globally.

The Centre of Entrepreneurship (UCE) team has continued to deliver events online including Makerspace TinkerCad workshops, Entré mentoring, Hatchery workshops and Summer Startup information sessions. The weekly UCE/ThinkLab panel clinic session has also continued online, providing value to students who are considering commercialisation options for their ventures.

In collaboration with Trimble and the Smart Christchurch team at Christchurch City Council, UCE had been planning to be the Christchurch host of GovHack on the weekend of 23 August before a last-minute pivot online. Teams were not disadvantaged in any significant way thanks to the nature of the hackathon-style event, which had a rush of last-minute entries as weekend plans were disrupted due to Alert Level 4. Winners of the Christchurch bounty statements are yet to be announced. The winning team will be invited to participate in the opening of the new convention centre Te Pae (now postponed). For more information, see UC's [summary of the event](#).

Research – Impact on a Changing World

Across many parts of the University, the quick move to higher alert levels happened relatively easily, but it created other pinch-points elsewhere. The Library has responded speedily to the needs of staff and students throughout the changes in alert level. At Alert Level 4, the library services were fully online, with AskLive again providing a vital communication channel to students seven days a week. Additionally, the Library continued to support online teaching including the purchase of additional online information resources. At Alert Level 3, selected staff returned to campus to support scanning of print books and journals (for use in LEARN|Ako) and to help post hundreds of physical items to UC staff and students. At Alert Level 2, the Puaka-James Hight Library opened on 9 September with restricted staff and student access. The first day saw more than 200 students making use of the study space and access to physical resources.

Most New Zealand research funders are putting considerable effort into extending application and reporting deadlines, and are working with institutions to make contract variations.

Before lockdown, Associate Professor Liz Macpherson of the School of Law gave a presentation to a workshop with the Vice-President and Ministers of Bolivia on “Harmony with Nature in the Context of the Post-2020 Global Biodiversity Framework”. She gave a New Zealand (scholarly) perspective on changes needed to the first draft of the framework, which is developed under the Convention on Biological Diversity. Associate Professor Macpherson also gave a presentation titled “Agua y Constitución: Perspectiva Extranjera” [“Water and the Constitution: A Foreign Perspective”] to the 23rd Water Law Conference of the Pontificia Universidad Católica de Chile. In addition, she has gained recognition for her professional success through her election to the International Academy of Comparative Law. Membership of this prestigious academy, which has been in existence since 1924, is by election only and is restricted to candidates able to provide evidence of their academic excellence in the field.

A review of New Zealand's 66-year-old adoption law has been announced. UC Māori health lecturer Dr Annabel Ahuriri-Driscoll, School of Health Sciences, has lived experience as an adoptee and her PhD investigated identity in Māori adoptees. Dr Ahuriri-Driscoll joined filmmaker and writer Barbara

Sumner to discuss the issues on Newshub Nation: [Advocates blast lack of lived experience informing Aotearoa's adoption law reform | Newshub Nation - YouTube](#).

Professor Nick Draper and Associate Professor Arin Basu of the School of Health Sciences are part of a group of UC and external researchers that has received \$120,000 from the Neurological Foundation to fund a study of collisions among male and female rugby players during the 2022 and 2023 seasons.

Professor Ian Shaw has co-edited a new book, *Plastic Legacies: Pollution, Persistence and Politics*, with Massey University Senior Lecturers Trisia Farrelly (social anthropology) and Sy Taffel (media studies). *Plastic Legacies* brings together scholars from the fields of marine biology, psychology, anthropology, environmental studies, indigenous studies and media studies to investigate and address the urgent socio-ecological challenges brought about by plastics.

Postgraduate students continue to be supported by their supervisors, departments or schools and the Te Tari Rangahau Tāura | Postgraduate Research Office during the latest COVID-19 lockdown. For doctoral and research master's students with final submission deadlines in September and October, a two-week extension has been provided to relieve some of the stress associated with Alert Level 4, when they had no access to the campus. Further discussions are underway on how to best support our research students who have been adversely affected by the lockdown period.

The Kopa Iti grant has been reactivated to support students facing financial hardship as a result of the COVID-19 lockdown. Students may apply for it via the University of Canterbury Students' Association student welfare team.

UC has seen a 46% increase in doctoral enrolments at the end of July 2021 compared with the same time last year. Given our borders continue to be closed, and a significant number of students in our doctoral programmes are from overseas, this substantial rise is pleasing.

The inaugural Aho Hīnātore | Accelerator Scholarship contributed to the increase in enrolments and has continued into 2021. The deadline for 2022 applications for the Aho Hīnātore | Accelerator programme was extended until 10 September to allow students and supervisory teams extra time to complete their applications.

PhD students who have commenced from overseas engage, initially weekly, with their supervisors, supported by the Postgraduate Research Office. The students are forming networking associations with each other, within and across disciplines and countries, and a number of UC departments are linking these overseas students with their on-campus postgraduate student groups. The Postgraduate Research Office continues to develop resources to meet the identified needs of this cohort.

UC has recorded an outstanding result in the Ministry of Business, Innovation and Employment's recently announced 2021 Endeavour Fund round, in which UC-led bids received \$23.061 million in funding. This year saw UC succeed with eight Smart Ideas bids, which is our highest number ever, and two Research Programme bids, equalling our previous best performance, making this UC's best year ever for Endeavour Fund success. For Smart Ideas the average success rate was 12.5% while UC's was 19.5%, and for Research Programmes the average success rate was 13% while UC's was 22%. In addition, UC is a significant partner to be subcontracted in a number of other Endeavour-funded projects led by another university or a Crown research institute, which together have a value of \$10.1 million.

People – Nurturing Staff, Thriving Students

TEC-funded development work for Analytics for Course Engagement (ACE) has kicked off with a number of user experience (UX) workshops for staff and students. Collectively we have developed significant enhancements and functionality designed to inform and enhance teaching and learning. Substantial work will be carried out over the next few months to meet the release deadline of December 2021.

The main priority for Te Waka Pākākano (TWP) when the lockdown was announced was to proactively engage with Māori, Pacific and Rainbow students, recognising the disproportionate impact the pandemic crisis has on these communities. Since August, TWP advisors have supported 18 Māori, Pacific and Rainbow students to apply for hardship funds through the Mickle Grant and COVID-19 Hardship Fund for Learners. In total, \$28,603 was distributed to these applicants and further applications are pending approval. Eight of these applications were related to COVID-19 and most applicants have been experiencing mental illness exacerbated by lockdown.

In response to the increasing needs of supervisors and teaching staff now that they have to work differently with their postgraduate students, the Kaiārahi Rangahau Māori have taken the opportunity to work with small groups of supervisors over Zoom to discuss their research. As part of these discussions, they are supporting ways to enhance supervisors' understanding of Mātauranga Māori or advising on better ways to engage with Māori.

Thousands of calls to UC students in lockdown to enquire about support they may require to continue their studies have been well received. In general, the level of concern was low but those with challenges are being supported.

Te Kura Ārahi Ako | School of Educational Studies and Leadership has reintroduced its weekly Online Staff Café to sustain the community through the latest lockdown. This is now being supplemented by half-hour skill seminars, hosted by members of the School's professoriate.

Over lockdown, Te Kura Aronukurangi | School of Earth and Environment ran a photo competition, with a focus on the 'little things', using cellphone cameras only. Categories included: indoor – making the mundane seem magical (in your house only); outdoor – what treasures are hidden in your yard (in your section only); and family – what creative family fun you have been up to over lockdown (remembering that families come in all shapes, sizes and varieties especially during lockdown).

The Rec & Sport team switched to online teaching via the Rec & Sport app on day 1 of lockdown. The livestreaming module was purchased following lockdown 2020 to mitigate risks around music licensing and broadcasting via Facebook and YouTube. All members, who include all UC students, have free access to the app during lockdown, and this access was extended to all UC staff until 30 September 2021. In one week, 28 UC staff signed up for the app. During the lockdown period, the team has been livestreaming 31 sessions per week, including five meditation sessions. It has had 820 participants livestream in that period, although the actual number of participants is higher than this because many members are exercising along with others in their flat and family bubbles using one livestream. By way of comparison, in normal operating conditions, 50 in-gym classes are held per week, which have a total of 1,500 participants per week in term time. Both staff and students have given a great deal of positive qualitative feedback about their livestream experience.

Our Sport Academy athletes have been receiving weekly check-in and at-home programming. With its five clubs in off-season, players have been provided with at-home optional workouts. Zoom-based group workouts have been delivered for external contracts who are still in-season.

Research & Innovation (R&I) has launched its annual Innovation Jumpstart competition, which gives UC staff a chance to transform their innovative ideas into commercial reality. Winning projects receive \$20,000 to support the ongoing commercial development of their idea. Five awards are on offer, one of which is specifically looking for the idea with the greatest social or environmental impact. An awards event in November will celebrate the winners. R&I has connected with schools, departments and individuals to encourage them to participate and will facilitate workshops with external advisors (AJ Park, technology incubators WNT and Bridgewest Ventures) to assist with proposal preparation.

UC student [Josiah Tualamali'i](#) has been nominated for Young New Zealander of the Year.

Senior Lecturer Laura Revell is the winner of the 2021 Cooper Award, which is the Royal Society Te Apārangi Early Career Research Excellence Award for Technology, Applied Science and Engineering. She was also jointly awarded, with Dr Michele Bannister, the UC Early and Emerging Career Researcher Award 2021. Each winner received \$10,000 to use in research activity in 2022.

Political Science alumni Holly Donald (BA, MA 2009) and Alex Marrett (BA, MA 2009) were mentioned in a recent [Stuff article](#) as being among the who's who in New Zealand's COVID-19 response team. Holly Donald is deputy chief of staff of the Prime Minister's Office and Alex Marrett is senior policy adviser to Minister of Health Hon Chris Hipkins. Both completed their MA under the supervision of Professor Alex Tan.

Internationalisation – Locally Engaged, Globally Networked

Education New Zealand continues to progress creation of the New Zealand Centres in Sri Lanka, Vietnam and China, and UC is playing an active role in this work. Meetings are taking place with overseas partners, with the goal of commencing new programmes in late 2022.

Education New Zealand has informed UC that the announcement of a new border exemption cohort has been delayed due to the latest COVID-19 outbreak in New Zealand. We are not likely to see offshore international students returning to campus under a new border exemption cohort until mid-March 2022 at the earliest.

UC's study centres begin their fall semesters this month. Nearly 100 UC students will travel to the study centres to continue their UC degrees from an on-campus environment.

UC has approximately 300 online international students continuing their studies with us from their home countries, while the borders remain closed. UC's international support teams continue to support and advise these offshore students.

Mentoring, chat and engagement through social media and online social activities help connect students to UC. Encouragingly we have seen online student retention improve off an already impressive 92% for Semester 1 to 96% for Semester 2.

We continue to see a shift in the international breakdown of our student body due to the border closure. The number of new students from Malaysia has increased through our arrangements with our partner KYS. However, our previously third-largest cohort from Canada has decreased due to

students' inability to come to New Zealand for their Graduate Diploma in Teaching. Likewise, our previously growing student cohort from India has been significantly impacted, with Indian students finding it difficult to fund studies online without a visa (New Zealand Immigration Office remains closed for offshore applications).

UC is undertaking selected Study Abroad recruitment activities in the United States during the fall recruitment season. The objective of this work is to maintain a presence for partners and prospective students where virtual opportunities exist.

The Mobility team is virtually attending the European Association for International Education conference in conjunction with Education New Zealand in late September. UC will virtually exhibit as part of the New Zealand booth to connect with existing and prospective Study Abroad and Exchange partners. We will also explore new opportunities including Turing and Erasmus Plus initiatives.

Expressions of interest will be open in Term 4 for UC students who would like one of the limited number of exchange places available at Australian partner universities in 2022, with a view to leaving options open for Semester 1, 2022 if possible. A decision will be made later in the year on the viability of these exchanges for Semester 1, and we continue to work closely with our risk advisory team to determine risk assessments and travel restrictions.

Student support and social events originally designed for UC's online international student cohort were expanded this month to include all UC international students in light of the recent changes in alert levels in New Zealand. Events varied from sessions on coping with Zoom fatigue, to understanding and connecting with hauora, to online dance workouts.

Organisational Efficacy – of a sustainable scale by 2030

The Government's Hardship Fund for Learners grant of nearly \$392,000 to UC just prior to the Alert Level 4 lockdown enabled the University to grant both technology support and financial aid to students who were affected by reduced employment or a technology deficit during the lockdown.

One of the many teams that went above and beyond with its service and commitment during the lockdown was the Information Technology Services (ITS) team. The team shifted seamlessly and quickly to provide effective incident response and operational support within hours of the lockdown being announced. Shortly ahead of the lockdown, ITS had proactively increased UC's internet service capacity with the internet service provider, with the result that UC was well positioned in its capacity to support the increased load on the platforms.

During the lockdown, the ITS team responded to various calls for support. In addition, it took a number of key actions, which included:

- providing 50 student laptops and 22 staff laptops to enable studies and work to continue
- providing some 40+ 2degrees cellular data cards for students and staff who lacked good-quality home network connections
- helping set up 23 remote workrooms in conjunction with faculty technicians for online teaching labs, which enabled the continued use of specialist software for hybrid teaching and learning
- ensuring remote access was enabled for staff and postgraduates
- instigating a change freeze to the University's IT platforms to minimise risk to staff and students working remotely.

ITS has also introduced the Unibuddy platform that provides a chat function on the website. This facilitates peer-to-peer recruitment by allowing future students to connect with current students, providing a low-cost way of engaging students with meaningful information.

Course planning visits were in full swing in schools around the country when we went into lockdown. We immediately pivoted to online course planning and continue to deliver online course planning throughout Auckland. Future student advisors have resumed course planning in person in other regions, following Alert Level 2 safety protocols.

Applications for accommodation continue to look strong, indicating further growth from out-of-town students for 2022.

UC participated in the Council for Advancement and Support of Education (CASE) survey of alumni relations and fundraising operations in 34 Australasian universities. The [survey report](#) confirms that UC had another successful year in terms of alumni engagement and fundraising compared with other Australasian universities, achieving one of the best returns on investment at 6c to raise \$1 (the average was 22c to raise \$1).

A [Memorials & Bequests](#) page has been added to the UC Foundation website, giving people instant access to information on any known memorials or bequests left to UC.

The UCMe outdoor campaign on bus shelters (adshels) around New Zealand was running when we went into lockdown. Following negotiations with our suppliers to be recompensed for the reduced exposure during this time, we will have an additional run in Auckland next month and bonus placements for the rest of New Zealand now we are out of lockdown.

Given the lockdown, we took the opportunity to bring forward our whānau and influencers campaign to capitalise on an increased audience online during lockdown. These UCMe videos focus on lifestyle, student experience outside the classroom and a better study–life balance. These have performed very well, particularly in our Māori and Pasifika sub-target groups.

Environmentally Sustainable

With very little time to spare, the Sustainability Office pivoted to run the Sustainable Development Goals (SDG) Summit as a one-day online event on 2 September. The event attracted between 250 and 450 people throughout the day. Among the highlights was Minister of Foreign Affairs Hon Nanaia Mahuta speaking to the Government’s commitment to the SDGs and to the recent report of the Office of the Auditor-General on the Government’s preparedness to implement the SDGs. The Office of the Auditor-General was also on the programme. The University of Canterbury joined Lincoln University in signing the 2021 Aotearoa SDG Summit Declaration; five universities have now done so among 188 signatories. It is hoped that this Declaration will help catalyse further progress towards the SDGs nationally and in our wider region.

A webinar entitled “Research Challenges in Meeting Future Climate Change Emissions Targets” took place on Friday 3 September. Hosted by Professor Ian Wright, the event featured Dr Rod Carr and Professors Bronwyn Hayward and Simon Kingham, along with Dean Fraser (Ngāi Tahu).

The Air Travel Survey data will be analysed with a view to using the findings to inform an air travel reduction plan in 2022.

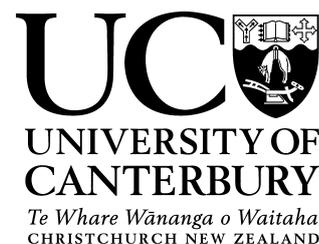
VC Activities

Events	
26 August 2021	<ul style="list-style-type: none"> Attended New Zealand Qualifications Authority (NZQA) Board meeting via Microsoft Teams
1 September 2021	<ul style="list-style-type: none"> Attended Universities New Zealand Vice-Chancellors meeting via Zoom
5 September 2021	<ul style="list-style-type: none"> Opened and spoke at the New Zealand Psychological Society Conference via Zoom
8 September 2021	<ul style="list-style-type: none"> Attended Universities New Zealand Vice-Chancellors meeting via Zoom
10 September 2021	<ul style="list-style-type: none"> Attended “The Powerful Truth about Māori Leadership” session via Zoom
15 September 2021	<ul style="list-style-type: none"> Met with Auditor-General and Sector Manager with Keith Longden and Kieran Horne via Zoom
16 September 2021	<ul style="list-style-type: none"> Attended Global University for COP26 Vice-Chancellors Meeting via Zoom Attended UC Foundation in America Board meeting via Zoom Attended Universities New Zealand Vice-Chancellors meeting via Zoom
17 September 2021	<ul style="list-style-type: none"> VC on annual leave
20 September 2021	<ul style="list-style-type: none"> Attended Christchurch Knowledge Commons Partnership meeting

Upcoming VC Events

Events	
22 September 2021	Attending Universities New Zealand Vice-Chancellors meeting via Zoom
23 September 2021	<ul style="list-style-type: none"> Meeting with Cheryl Hyman, Vice Provost from Arizona State University with Professor Catherine Moran via Zoom Meeting with Amy Adams on campus with Chancellor
24 September 2021	<ul style="list-style-type: none"> Meeting with Amy Adams on campus with Associate Professor Te Maire Tau
27 September 2021	<ul style="list-style-type: none"> Meeting with Audit New Zealand with Keith Longden
30 September 2021	<ul style="list-style-type: none"> Attending NZQA Board Meeting in Wellington
1 October 2021	<ul style="list-style-type: none"> Attending the University of Canterbury Student Association Students Choice awards
6 October 2021	<ul style="list-style-type: none"> Attending the 2021 Hopkins lecture with guest speaker Dr Rod Carr
7 October 2021	<ul style="list-style-type: none"> Meeting with Amber McEwan, Chief Executive Officer at Research and Education Advanced Network New Zealand

Memorandum/Pukapuka



To:	Ki:	University Council
From:	Nā:	Professor Cheryl de la Rey, Vice-Chancellor
Date:	Rā:	18 September 2021
Subject:	Kaupapa:	Academic Board report

Recommendation:

- *that the Council notes the report of the Academic Board;*

Purpose:

To advise Council on the Academic Board proceedings at its September meeting.

Executive Summary:

The Board discussed options for a future new committee structure and the forthcoming academic audit.

Attachments:

- Academic Board report

Full papers commence overleaf.

Paper Progress:

To:	Date:	Decision:
PFRC/RAC	N/A	
SLT	N/A	
FPRC/ARC	N/A	
COUNCIL	September 2021	Pending

TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL

FROM A MEETING OF THE ACADEMIC BOARD

HELD ON FRIDAY 10 SEPTEMBER 2021

REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor:

- thanked those staff who had volunteered to be involved with two working groups on the composition of faculty Boards and on Tomorrow's Academic Leaders.
- acknowledged staff for their responsiveness in adapting to the changes in alert levels, noting that this had been harder due to the very short notice of this lockdown. She reminded members of the updated [TEC guidelines for Delta level 2](#). Whilst campus could re-open at level 2, she noted that a number of students would continue to be under lockdown in Auckland and so the dual mode of teaching both in person and online would need to continue. Final examinations are likely to also mostly take place online. She particularly commended the work of the Incident Controllers, the Academic Liaison Group, cleaning staff, IT and security who had all responded to increased demands. IT had received over 170 requests and been able to deliver devices and data cards to staff and students. Students in Halls had been given priority to receive vaccinations and UC vehicles had been made available to take them for their appointments. As staff returned to campus, the Vice-Chancellor reminded staff of the importance of QR code scanning, wearing face coverings when inside buildings and getting vaccinated.

ACADEMIC COMMITTEES

The Dean (Academic Governance) gave a presentation on academic committees, with information on the present structure and some suggestions on future structures. He outlined some of the reasons why changes were necessary including lack of clarity in delegations, terms of reference and appointment processes for members and chairs. He noted that there was currently some overlap in the roles of the Academic Administration Committee and the Learning and Teaching Committee with regards to academic reviews which needed to be addressed. He encouraged members to get involved in the conversation which would be continued at the October meeting.

The Vice-Chancellor thanked Dr James for his presentation. She noted that the presentation had laid out a clear set of principles which would help inform thinking for future discussions.

CYCLE 6 ACADEMIC AUDIT

The Vice-Chancellor reminded members that the Cycle 6 Academic Audit visit for UC was due in 2023. She had examined the Cycle 5 response and felt that the University needed to think more broadly on how audit can be a helpful opportunity to review what we do. The AQA model was based on three principles – quality enhancement, self-review, and peer review. She suggested that the self-review process is the opportunity to identify the areas where we are doing well and what we could do better so that by the time of the panel visit there are unlikely to be any surprises. She noted that she is a member of the AQA Board and has also been involved with academic audit in South Africa. She said that UC

could also benefit from the experience of previous AQA Board members Professor Jack Heinemann and Garrick Cooper.

The Dean (Academic Governance) gave a presentation on academic audit. The Cycle 6 self-review process was based on a series of 30 guideline statements. He proposed to establish twelve working groups to cover these aspects. The membership of the working groups would be staff who have an interest in the area but are not directly involved in it. The working groups would be tasked to give a brief summary of how UC meets the guideline statement, a reflection on what has changed since the previous audit, a review of how effective our practice is and what enhancements could be made. He encouraged members to volunteer themselves or a colleague.