

International Projects College of Education

PROPOSAL FOR

Specialised Professional Development Programme
For

EFL Teachers



About the College of Education

The College of Education is part of the University of Canterbury which was founded by scholars from Oxford University, United Kingdom, in 1873 and is located in Christchurch on New Zealand's spectacularly beautiful South Island. The University of Canterbury is the only university in New Zealand in 2013 rated FIVE STARS by QS Worldwide University Rankings with Education as a Lead Ranking discipline in the University. The College of Education is a specialised Educator training institution and has been a leader in this field in New Zealand for decades. The College includes Academics who are international leaders in their fields and we are committed to providing world class training to both domestic students and international clients. We work closely with international institutions to design and deliver quality, client-focussed training programmes that consistently receive positive appraisal from the participants. Courses can include visits to schools and other educational institutions in Canterbury and field trips to places of cultural, historic or scenic significance.

Programme

We welcome input to the programme.

The proposed programme will primarily be located on the University of Canterbury Dovedale campus in the attractive suburb of Ilam, conveniently situated between the city centre and Christchurch International Airport.

The programme will be quality assured in line with the University of Canterbury's policies and procedures. The University undertakes all obligations in relation to participants under the New Zealand government's Code of Practice for the Pastoral Care of International Students (see appendix 2).

Objectives of the Programme

Course objectives

During the course, participants will

- experience and participate in language education in a New Zealand school setting
- develop their own speaking and listening proficiency and learn strategies for continuing to develop their own and their students' proficiency through formal, non-formal and informal learning and teaching. In addition they will have the opportunity to prepare and make a presentation to the group.
- reflect upon and discuss current thinking on English language learning and teaching, including content-based language learning at primary or secondary level
- discuss and critically evaluate digital and other resources for teaching English to Korean learners.

Programme Cost

Prices are valid for two months from the date of this proposal and may be subject to change after this period.

The academic programme price includes:

- Tuition (10 days)
- Course-related administration
- Medical and Travel Insurance
- Farewell function
- Airport transfers
- Certificate of Completion (assuming successful completion)
- New Zealand government Goods and Services Tax (GST) at 15%

Price excludes:

- Accommodation
- 10 days visit to schools and transport
- Personal costs
- International air fares to and from Christchurch
- Visa application fees
- Any other costs not otherwise stated

Optional Cultural Activities offered - can be arranged by UC and the charged included in the invoice.

Full Day Field Trip to Castle Hill/Arthur's Pass Alpine Region

Including transport, administration and accompanying UC Staff

Total for 20 participants \$1 450

Full Day Field Trip to Kaikoura Region.

Including transport, administration and accompanying UC Staff

Total for 20 participants \$1 600

Full Day Field Trip to Akaroa

Including transport, wild life viewing harbour cruise, administration and accompanying UC staff

Total for 20 participants \$2 210

Evening Visit to Willowbank Wildlife Reserve

Including transport, guided wildlife tour including viewing of live kiwi, Ko Tane Maori cultural performance and traditional Hangi meal, administration and accompanying UC staff

Total for 20 participants \$2 860

Proposed Timetable

		Week 1			
Mon 11/11	Tues 12/11	Wed 13/11	Thu 14/11	Fri 15/11	Sat/Sun
1		9.00 – 10.30			
Mihi Whakatau Welcome Orientation and H&S briefing	Principles of language education	School visit Welcome to Kirkwood Intermediate School P.L.1	Primary English Secondary English Analysis and discussion of observations. Practicum preparation	School visit P.L.2 & 3	
2		11.00 – 12.30			
NZ Education background and Historical Context	Primary English Secondary English Teaching content through a second language	Tour of school Initial classrooms allocated Observations	Primary English Secondary English Teachers and pupils using the target language in the classroom	Observation of Technology classrooms P.L.4	
3		1.30 – 3.30			
English Phonetics and pronunciation workshop 1	Practicum preparation	Continue observations Discussions with host teachers	Nonformal language learning (and teaching): Language games	Attendance at school assembly Discussion time with Kirkwood Principal	

*Tea and Coffee break 10.30 - 11.00am

*Lunch break 12.30 - 1.30 pm

	Week 2				
Mon 18/11	Tues 19/11	Wed 20/11	Thu 21/11	Fri 22/11	Sat/Sun
1	9.00 – 10.30				
School visit P.L. 5 P.L. 6	Primary English Secondary English Lesson planning and evaluation	School visit Separate into different school groups: 2 x Primary 2 x Intermediate 1 x High School Transfer to school and introductions	Primary English Secondary English Teaching and learning reading in English	School visit Working with host class	
2	11.00 – 12.30				
Observation in alternate classroom	Primary English Secondary English When, how and why to teach grammar	Tours of school Introduction to host teacher and classes Observation	Primary English Secondary English Teaching and learning speaking in English	<u>Lesson 2</u> Based on Korean folk story – share, read, discuss, follow up <u>Or</u> specific activity after discussion with host teacher	
	1.30 – 3.30				
<u>Lesson 1</u> Based on Korean traditional game/song/story	Language education café with UC postgraduates and students	Observation	Presentation workshop: How to present your work in public	Observation and reflection to date	

	Week 3				
Mon 25/11	Tues 26/11	Wed 27/11	Thu 28/11	Fri 29/11	Sat/Sun
1	9.00 – 10.30				
School visit Working with host teacher – increasing level of participation in class	School visit Working with host teacher – increasing level of participation in class	Analysis and discussion of school experiences. Practicum preparation	School visit <u>Lesson 5</u> Based on needs of participants and class	Primary English Secondary English Teaching and learning listening in English	
11.00 - 12.30					
Working with host teacher – increasing level of participation in class	Working with host teacher – increasing level of participation in class <u>Lesson 4</u> Based on needs of participants and class	Primary English Secondary English Teaching and learning writing in English	Observation and reflection	Primary English Secondary English Language learning resources	
3	1.30 – 3.30				
<u>Lesson 3</u> Based on needs of participants and class	Class observation and reflection	Informal language learning (and teaching): Language cafe Language games	Final day at host school Reflect, discuss and farewell	Teaching English with songs, rhymes, chants and drama workshop	

	Week 4				
Mon 02/12	Tues 03/12	Wed 04/12	Thu 05/12	Fri 06/11	Sat/Sun
1	9.00 – 10.30				
Primary English Secondary English Testing and assessing language proficiency	School visit Return to Kirkwood P.L.7 P.L.8	Primary English Secondary English When, how and why to teach pronunciation	School visit <u>Lesson 6</u> Sharing Korean craft work in class	Analysis and discussion of school experiences.	
2	11.00 – 12.30				
English Phonetics and pronunciation workshop 2	Group discussion on events and programme to date	Primary English Secondary English Participant presentations	Choice of rooms to visit and observe	Concluding activities	
3	1.30 – 3.30				
Professional development: maintaining and developing your own English language proficiency.	Sport programme – involvement and observation	Informal language learning (and teaching): Language cafe Language games	Completing Journal and Farewell from Kirkwood		

Professional Learning Sessions during School Visit:

The aim of these is to increase the participants' knowledge of the New Zealand education system.

Opportunities will exist for questions to be raised throughout the programme.

- PL 1:** Introduction to the New Zealand education system – historical basis, different school types and the basis for these, relationships between Board of Trustees, Ministry of Education and schools.
- PL 2:** Introduction to the New Zealand curriculum – how it is structured, how schools adapt the curriculum to their own particular students and community.
- PL 3:** Planning and assessment in New Zealand schools – focus on the Kirkwood model of shared responsibility and team work patterns.
- PL 4:** Pastoral care and behaviour management – the Kirkwood model.
- PL 5:** Integration of special needs students into the regular classroom programme, along with Gifted and Talented Education.
- PL 6:** Teaching ESOL (English to Speakers of Other Languages).
- PL 7:** Multi-cultural learning – working with diverse student groups in the regular classroom.
- PL 8:** A Korean perspective – working in a New Zealand school as a Korean national.

Examples of Previous Projects undertaken by International Projects

Institution/Agency	Programme Title	Duration
Singapore PCF	Early Childhood Education Leaders training course (2012)	2 weeks
Jiangxi (PRChina) Office of Education	Educational Leadership (2012 - 2013)	3 Weeks
Tokyo City University (Japan)	Early Childhood Teacher trainees short term intensive course (2011)	3 weeks
Bangladesh MOE/TTT	Theory & Practice of Secondary Teacher Education (2010, 2009)	8 weeks
Bangladesh MOE/TTT	School Leadership (2010)	4 weeks
Vietnam MOE/Hanoi TC	Teacher Development Programme (2010)	4 weeks
Ulsan (Korea) MOE	English Language Teacher Development Programme (2010 - 2008)	4 weeks
Jeolloabukdo (Korea) MOE	English Language Teacher Development Programme (2010 - 2008)	4 weeks
Chulalongkorn University (Thailand)	Educational Management (2008)	3 days
Thailand MOE	Educational Management (2007)	5 days
Vietnam TTT	Secondary Teachers Curriculum Development - vocational (2006)	4.5 months
Bangladesh MOE	Secondary Education Programme(2004)	2 weeks
Gyeonggi OE (Korea)	English Language Teacher Development Programme (2007)	4 weeks
Seoul MOE	English and Teaching Methodology (2004 - 2006)	4 weeks
Wuhan Education Bureau (PRC)	Secondary Vocational Schools Principals Training (2006)	2.5 weeks
Wuhan Education Bureau (PRC)	Principals and Senior Teachers Training & Primary Principals Training (2005-6)	2.5 weeks
Wuchang District Education (PRC)	Principals Group (2005)	3 weeks
Hong Kong IOE	Primary Maths Programme (2006)	6 days

Additional Information

General Conditions

- * The quoted price shall remain valid for two months from the date of this proposal.
- * Any significant changes to the programme as presented above may result in changes to the fee.
- * Provision of a programme here does not constitute an agreement to undertake the study abroad programme, nor does it guarantee the operation of the study abroad programme.

Confirmation and Payment

- * Confirmation of the participants' names is required 28 days before the start of the programme.

Refunds

If the client cancels the course after the payment of the full fee and before the commencement of the course, a refund of 50% may be made at the discretion of the University of Canterbury. Should the client cancel the course after the planned commencement date of the course, there will be no refund.

Required information on participants

The University of Canterbury requires the following information on participants before the programme begins:

- Full legal name (as it would appear on the participants passport)
- Date of birth
- Gender
- Passport number
- Any medical conditions
- Any special requirements (dietary or otherwise)

Payment Schedule

The total fees are to be paid 28 days before the commencement of the programme. When paying in US Dollars the exchange rate to be used is the rate applying on the day payment is made.

Payment is to be made to:

a. Payee's Name and Address

Payee's Name: University of Canterbury
Purpose (Beneficiary): College of Education
Payee's Address: Private Bag 4800, Christchurch 8140, New Zealand

b. Name and Address of Payee's Bank and Account Number

Bank Name: ANZ Bank
Branch Name: Auckland (Q&V)
Branch Address: Corner Queen and Victoria St, Auckland, New Zealand
Payee's Account No: 01 1839 0036732 00
SWIFT (Routing) Code : ANZBNZ22
Reference: To Be Confirmed

Certificate and Graduation Ceremony

A **Certificate of Completion** will be awarded to each participant at a graduation ceremony and farewell function following satisfactory participation in and completion of the study programme.

Contact

For further information, please contact:

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International Projects
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University of Canterbury : the only university in New Zealand in 2013 to receive “Five star ranking university status” from QS Worldwide University Ranking



QS Worldwide University Rankings: “A typical five stars university is world class in a broad range of areas, enjoys a high reputation and has cutting edge facilities and internationally renowned research and teaching faculty.”

According to the QS performance indicators, the University of Canterbury excels in research, teaching, infrastructure, internationalisation, specialisations, engineering and technology.

UC is rated in the top 250 universities in the world, according to the latest QS rankings

Appendix 1 - Christchurch and Canterbury Region Information

Christchurch, with a population of over 350,000, is the largest city in the South Island and the main centre of the Canterbury region. Known as the “Garden City” for its numerous beautiful parks and gardens, the city has a pleasant environment with rivers and beaches, and magnificent coastal and alpine landscapes only a short distance away. The city is also the commercial and educational hub of the South Island, and the international airport has direct flights daily to Asia and Australia. Christchurch has been recognised internationally for its achievements, winning international awards for the best garden city in the world (1997) and the world’s best-run city government (1993).

The Canterbury regional economy is one of the most dynamic in New Zealand, and is highly internationally-focussed. The manufacturing sector is the largest employer in the region, with many world-leading electronics and engineering companies based here. Other key sectors include:

- Agriculture
- Biotechnology
- Creative industries (including arts, design, architecture, fashion, film, music, publishing)
- Education
- Engineering
- Electronics
- fishing
- Food and beverage processing
- Forestry
- ICT and software
- Medical and health
- Tourism

For more information on Christchurch and Canterbury, please refer to the following internet documents and web sites:

Christchurch and Canterbury – Pure Business (Canterbury Development Corporation)

<http://www.cdc.org.nz//content/library/Chch%20and%20Can%20Pure%20Business.pdf>

Christchurch visitor information

<http://www.christchurch.org.nz/>

Christchurch and Canterbury visitor information

<http://www.christchurchnz.net/>

Christchurch City Council

<http://www.ccc.govt.nz/>

Appendix 2 - Code of Practice for the Pastoral Care of International Students, Ministry of Education, New Zealand

CODE:

The University of Canterbury has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz/goto/international>.

IMMIGRATION:

“Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.”

ELIGIBILITY FOR HEALTH SERVICES:

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>.

ACCIDENT INSURANCE:

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>.

MEDICAL AND TRAVEL INSURANCE:

International students must have appropriate and current medical and travel insurance while studying in New Zealand. **THE UNIVERSITY STRONGLY RECOMMENDS THAT VISITORS ARRANGE INSURANCE THROUGH UC'S PREFERRED INSURANCE PROVIDER. PLEASE CONTACT THE PROJECT COORDINATOR FOR FURTHER INFORMATION.**

Travel and Medical Insurance

Medical and travel insurance is compulsory for all international visitors studying in New Zealand and the insurance must be arranged by visitors prior to travel to New Zealand. This is a requirement of the Ministry of Education under the Code of Practice for the Pastoral Care of International Students.

The requirements for medical and travel insurance are as follows:

- The policy should commence when participants leave home for the airport on their way to New Zealand, and apply while in transit, in New Zealand and for trips to other destinations and holidays back to their home country.

The University recommends each participant has cover for the following:

- Loss of baggage and other personal effects
- Accident and injury
- Disruption to travel plans
- Cost of medical care in any 'stopover' countries
- High sums insured and medical benefits – sums insured of \$1 million plus are suggested
- Emergency evacuation/repatriation
- Accompanying relative cover
- Personal effects
- Personal liability cover

The University will require a copy of the insurance policy which should show the insurance company name, policy number and start and end dates of the insurance.

